

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
APRIL 10, 2013

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
March 13, 2013 – Regular and Executive Sessions
6. Public Comment on Agenda Items*
7. Resolution No. 2013-04-01 – Resolution Authorizing 2013 Municipal Budget to be
Read by Title Only
8. Public Hearing on 2013 Municipal Budget
9. Resolution No. 2013-04-01A-Resolution Amending 2013 Municipal Budget
10. Resolution No. 2013-04-02 – Resolution to Adopt 2013 Municipal Budget
11. Ordinances on Introduction and First Reading:
No. 2013-03 – Refunding Bond Ordinance of the Township of Springfield,
In the County of Burlington, New Jersey, Providing for the
Refunding of All or a Portion of the Outstanding Callable
General Improvements Bonds of the Township, Dated
September 1, 2004, Issued in the Original Principal Amount of
\$3,148,000, Appropriating \$3,000,000 Therefor and
Authorizing the Issuance of \$3,000,000 Refunding Bonds of
the Township for Financing the Cost Thereof.
12. Ordinances for Public Hearing:
No. 2013-02 – Bond Ordinance Providing For Various Capital Improvement of the
Township of Springfield, In the County of Burlington, New Jersey,
Appropriating the Aggregate Amount of \$4,800,000 Therefor and
Authorizing the Issuance of \$4,760,000 Bonds or Notes of the Township to
Finance Part of the Cost Thereof
13. Resolutions
No. 2013-04-03 – Resolution Authorizing the Township of Springfield to
Enter into a Cooperative Pricing Agreement
No. 2013-04-04 – Resolution of the Township Council of Springfield to
Refund Escrow Monies
No. 2013-04-05 – Resolution Refunding Overpayment of Property Taxes
No. 2013-04-06 – Recycling Tonnage Grant Application Resolution
14. Monthly Reports Submitted for Approval
15. Bills Submitted for Approval
16. Correspondence
17. Solicitor's Report
 - Mowing Bids

18. Manager's Report
19. Township Officials' Business
20. Public Comment*
21. Adjournment

**TOWNSHIP COUNCIL MEETING
APRIL 10, 2013**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, and Peter Sobotka present. Absent was Anthony Marinello. Also present were Solicitor Brian Guest, Auditor Rodney Haines and Township Manager Keller.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 3, 2013:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Frank to approve the minutes of the March 13, 2013 regular and executive sessions. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Mrs. Lovenduski, Jacksonville asked about the Cooperative Purchasing Resolution and was advised that this would allow the Township to purchase police equipment at a better price.

Hearing no further comments, Mr. Sobotka made a motion seconded by Mr. Frank to close public comment on agenda items. All were in favor. Motion carried.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2013-04-01. All were in favor. Motion Carried.

RESOLUTION NO. 2013-04-01

**RESOLUTION AUTHORIZING 2013 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the

approved budget as advertised has been posted in the municipal building and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

Motion made by Mr. Sobotka and seconded by Mr. Frank to open the public hearing on the 2013 budget. All were in favor. Motion carried.

Hearing no one for public comment on the 2013 budget Mr. Sobotka made a motion seconded by Mr. Frank to close the public hearing. All were in favor. Motion carried.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2013-04-01A.

Mr. Haines explained the amendment had to do with a grant that was already received and realized in last year's budget, so it had to be removed and he added that it does not affect the tax levy.

Mr. Haines went over the budget and stated that this year's total budget appropriation is \$3,325,966 compared to last year at \$3,331,977. Mr. Haines explained that there is still a tax increase even though the appropriations went down because the Township did not the revenue sources available this year to offset the appropriations. He stated the Township available surplus is down about \$28,000 from what they were able to use last year. Also, the line item for receipt from delinquent taxes could only be anticipated at \$145,000 down from \$195,000 from last year. He added that because the Township only realized about \$147,000 in collection of delinquent taxes last year it is required by law that the amount anticipated this year be more conservative.

Roll Call: Mr. Frank – yes; Mr. Hlubik - yes, Mr. Sobotka – yes and Mr. McDaniel - yes. Motion carried.

**2013-04-01A
COUNTY OF BURLINGTON**

WHEREAS, the Local Municipal Budget for the year 2013 was approved on the 13th day of March 2013, and;

WHEREAS, the public hearing on said budget has been held as advertised, and;

WHEREAS, it is the desire to amend said approved budget;

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield, County of Burlington that the following amendments to the approved budget of 2013 be made:

RECORDED VOTE: AYES: Frank, Hlubik, Sobotka, McDaniel NAYS _____ ABSTAINED _____ ABSENT: Marinello

	FROM	TO
CURRENT FUND:		
GENERAL REVENUES:		
3. Miscellaneous Revenues - Section F:		
Special Items of General Revenue Anticipated		
With Prior Written Consent of Director of Division		
of Local Government Services - Public & Private		
Revenues Offset with Appropriations:		
Body Armor Replacement	\$ 1,288	\$ -0-
Total Miscellaneous Revenues - Section F:		
Special Items of General Revenue Anticipated		
With Prior Written Consent of Director of Division		
of Local Government Services - Public & Private		
Revenues Offset with Appropriations	26,288	25,000
Summary of Revenues:		
Total Miscellaneous Revenues - Section F:		
Special Items of General Revenue Anticipated		
With Prior Written Consent of Director of Division		
of Local Government Services - Public & Private		
Revenues Offset with Appropriations	26,288	25,000
4. Total Miscellaneous Revenues	999,804	998,516
5. Subtotal	1,494,804	1,493,516
7. Total General Revenues	3,327,254	3,325,966
GENERAL APPROPRIATIONS:		
(A) Public & Private Programs Offset by Revenues:		
Body Armor Replacement	\$ 1,288	\$ -0-
Total Public & Private Programs Offset by Revenues	107,888	106,600
(A) Total Operations - Excluded from "CAPS"	232,632	231,344
Detail:		
Other Expenses	178,032	176,744
	FROM	TO
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	662,600	661,312
(O) Total General Appropriations Excluded from "CAPS"	662,600	661,312
(L) Subtotal General Appropriations Items (H-1) & (O)	3,050,527	3,049,239
9. Total General Appropriations	3,327,254	3,325,966

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for his certification of the Local Municipal budget so amended.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approving Resolution No. 2013-04-02 adopting the 2013 budget. Mr. Sobotka stated that the advertisement indicated the Township has 26 employees and he would like to see that corrected for future years. Mr. Haines stated that it is not part of budget document but they will change for next year.

Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Sobotka – yes and Mr. McDaniel – yes. Motion carried.

RESOLUTION 2013-04-02

RESOLUTION TO ADOPT 2013 MUNICIPAL BUDGET

BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$1,832,450 for municipal purposes and \$83,618 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy.

ORDINANCES FOR FIRST READING

Mr. Sobotka made a motion seconded by Mr. Frank to introduce Ordinance 2013-03. Mr. Haines explained this Ordinance allows for the refunding of prior Bond Ordinances and he added that there will still be a small remaining amount of debt. He further stated that this is the vehicle to allow for refinancing.

Roll Call – Mr. Frank-Yes; Mr. Hlubik – Yes; Mr. Sobotka - Yes and Mayor McDaniel – Yes. Motion carried.

ORDINANCE 2013-03

REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF SPRINGFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP, DATED SEPTEMBER 1, 2004, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$3,148,000, APPROPRIATING \$3,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,000,000 REFUNDING BONDS OF THE TOWNSHIP FOR FINANCING THE COST THEREOF.

ORDINANCES FOR PUBLIC HEARING

Mr. Sobotka made a motion seconded by Mr. Hlubik to open the public hearing on Ordinance 2013-02. All were in favor. Motion carried.

Hearing no one for public comment, the public hearing was closed on a motion by Mr. Frank and second by Mr. Sobotka. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Sobotka to adopt Ordinance 2013-02. Mr. Frank stated that Council is only authorizing this borrowing today but not spending it all today. He added that the Township is going to purchase equipment and generators for the fire companies and do some road work. He stated that the Township will take advantage of the low interest rates and construction costs.

Mr. Hlubik asked what the debt amount would be as a percentage of the assessed value. Mr. Haines stated it would be about 2 percent and Mr. Haines added the maximum is 4 percent and Springfield is way below that.

Roll Call – Mr. Frank-Yes; Mr. Hlubik – Yes; Mr. Sobotka - Yes and Mayor McDaniel – Yes. Motion carried.

ORDINANCE 2013-02

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF SPRINGFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$4,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,760,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SPRINGFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Springfield, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$4,800,000, including the aggregate sum of \$40,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$4,760,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
----------------	---	---	-----------------------------

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) Road and drainage improvements on Highland Road, Neck Road, Juliustown-Georgetown Road, Applegate Road, John Hancock Road, Columbus-Georgetown Road, Craig Drive, Smithville-Jacksonville Road, Folwell Station Road, Gilbert Road, Wynwood Drive, Beechwood Lane, Oxmead Road, Warner Road, Moran Drive, Mt. Pleasant Road, Burrs Road and Jobstown-Juliustown Road	\$3,925,000	\$3,905,000	20 years
b) Acquisition of a fire tanker truck	\$315,000	\$310,000	10 years
c) Acquisition of police utility vehicles	\$120,000	\$115,000	5 years
d) Various improvements to municipal facilities including installation of four generators at the three fire stations and the EMS building and general improvements to the municipal building and the EMS building.	\$440,000	\$430,000	15 years
TOTALS	<u>\$4,800,000</u>	<u>\$4,760,000</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements that the Township may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 18.53 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$4,760,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.
- (d) An aggregate amount not exceeding \$800,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The Chief Financial Officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure

document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2013-04-03. Mr. Keller explained this allows us to take advantage of lower pricing for police equipment. All were in favor. Motion carried.

RESOLUTION NO. 2013-04-03

A RESOLUTION AUTHORIZING THE TOWNSHIP OF SPRINGFIELD TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 10, 2013 the governing body of the Township of Springfield, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

1. This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Springfield.
2. Pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, the Mayor is hereby

authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

3. The Lead Agency shall be responsible for complying with the provisions of the, *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

4. This resolution shall take effect immediately upon passage.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2013-04-04. All were in favor, except Mr. Frank who abstained. Motion carried.

RESOLUTION 2013-04-04

**A RESOLUTION OF THE TOWNSHIP COUNCIL
OF SPRINGFIELD TO REFUND ESCROW MONIES**

WHEREAS, Dimitrios Theodoropoulos made payment to escrow account number T-22-11-003-190-999, which was established for the purpose of an engineering inspection for Block 1903 Lots 5 & 9; and

WHEREAS, the Township Engineer has completed a final inspection of the property and Mr. Dimitrios Theodoropoulos has requested the remaining balance in this escrow account in the amount of \$2,853.00 be refunded to him; and

WHEREAS, the Engineer has confirmed there are no outstanding invoices.

NOW, THEREFORE BE IT RESOLVED by the Springfield Township Council that the balance remaining in escrow account T-22-11-003-190-999 in the amount of \$2,853.00 be refunded to Mr. Theodoropoulos.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2013-04-05. All were in favor. Motion carried.

RESOLUTION 2013-04-05

**A RESOLUTION REFUNDING
OVERPAYMENT OF PROPERTY TAXES**

WHEREAS, Resolution 2012-09-04 canceled taxes on Block 802 Lot 6.31 for a totally disabled veteran; and

WHEREAS, Chase has submitted the tax payment for the 1st and 3rd quarter 2012 taxes in the amount of \$5,860.70; and

WHEREAS, there is now an overpayment of taxes on Block 802 Lot 6.31 in the amount of \$5,860.70; and

WHEREAS, Chase has authorized the refund to go directly to the property owners, Anthony and Denise Messina.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that the overpayment of taxes be refunded to Anthony and Denise Messina in the amount of \$5,860.70.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2013-04-06. All were in favor. Motion carried.

RESOLUTION 2013-04-06

RECYCLING TONNAGE GRANT APPLICATION RESOLUTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Springfield Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution acknowledges Richard Parks is a Certified Recycling Professional to ensure the application is properly and timely filed under the law.

NOW THEREFORE BE IT RESOLVED by the Township Council of Springfield Township that Springfield Township, Burlington County hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Richard Parks to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES
MARCH 2013

Dog Licenses Issued - 9
Licenses assessed late fee \$55.00
Total Licenses Issued Year to Date - 395
0 Kennel licenses sold this month
Replacement dog licenses sold this month - 0

Total amount collected - \$130.00

TREASURER'S REPORT - CURRENT ACCOUNT
MARCH 2013

Year to Date Revenue	\$2,677,070.97
Year to Date Expended	684,117.56
Total Available Revenue	\$1,992,953.41

TAX COLLECTOR'S REPORT
MARCH 2013

2013 TAX PAYMENTS	\$	77,028.41
PRIOR YEAR TAX PAYMENTS	\$	11,368.03
FUTURE TAX PAYMENTS		
INTEREST ON TAXES	\$	2,110.29
TOTAL TAX PAYMENTS	\$	90,506.73

200' LIST FEES	\$	20.00
DUPLICATE TAX BILL FEES		

TOTAL MISC. PAYMENTS \$ 20.00

**TOTAL RECEIPTS FOR THE
MONTH: \$ 90,526.73**

CONSTRUCTION OFFICIAL'S REPORT
MARCH 2013

Building Permits & Application Fees	\$2827.00
Development Fees	.00
CO/CCO Fees	450.00

Re-inspection-CCO	25.00
Plan Review	-0-
Violations	-0-
Total	\$3302.00

POLICE REPORT
MARCH 2013

The Springfield Township Police Department responded to a total of **413** complaints. They are broken down in the following manner:

317 General Police Complaints
 0 Domestic Incidents
 7 Criminal Investigations
 16 MVAs
 22 Medical Emergencies
 33 Activated Alarms
 10 Abandoned 911 Calls
 8 Assists to Outside Departments
 6 Assists to Our Department
 217 Motor Vehicle Stops
 10 Arrests
 4 Warrants
 2 DWI
 4 Criminal

Tickets Issued: 128
 Mileage: 12948

ZONING OFFICER'S REPORT
MARCH 2013

5 - Violations
 1 - Court Appearance
 1 - Sites Visits

MANAGER'S REPORT
MARCH 2013

Meetings-5
 Miscellaneous contacts that required action and resolution-11

MUNICIPAL COURT
MARCH 2013

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$9,292.04
Public Defender Fees	74.00

Parking Offenses Act	.00
----------------------	-----

Mr. Frank commented that the police department has been very active.

Mr. Sobotka commented on the report from Lourdes and the fact that they responded to 11 residences where people did not get transported and Chief Trout stated that there are a number of residents that call and get treated at the scene but then refuse to go to the hospital possibly because of lack of insurance.

Mr. Sobotka made a motion seconded by Mr. Hlubik to file the reports. Mr. Sobotka mentioned the tax collection rate is up slightly from last year. All were in favor. Motion carried.

BILL LIST

CURRENT

Able Cleaning Service	9149	\$750.00
Action Uniforms LLC	9150	\$1,547.00
Auto Shine Car Wash	9151	\$36.00
Burl Co Municipal Clerks Assoc	9152	\$25.00
Ruth Ann Bice	9153	\$314.70
Burlington Cleaners	9154	\$116.55
Burlington County Treasurer	9155	\$9,076.37
Burlington County Treasurer	9156	\$7,547.29
Casa Payroll Services	9157	\$186.50
Central Jersey Waste & Recycling	9158	\$6,958.33
Comcast	9159	\$102.00
Copi-Rite, Inc.	9160	\$668.54
Dell Marketing L.P.	9161	\$1,190.90
Denis C. Germano, Esq.	9162	\$140.00
Division of Consumer Affairs	9163	\$120.00
East River Energy, Inc.	9164	\$2,750.54
H. Eggleston & Son, LLC	9165	\$11,480.99
Haar Electric Inc.	9166	\$1,227.55
Hess Corporation	9167	\$383.23
Hurley's Auto Repair	9168	\$361.39
Internal Affairs Assoc of Burl	9169	\$50.00
JCP&L	9170	\$1,504.47
J Paul Keller	9171	\$969.54
Michael A Malloy	9172	\$314.70
Mansfield Township	9173	\$9,583.33
New Jersey American Water Co	9174	\$242.44
NJSHBP	9175	\$23,203.51
Northern Burl Cnty Reg School	9176	\$291,363.00
NRG Business Solutions	9177	\$69.27
Parker McCay PA	9178	\$4,846.00
Pitney Bowes Postage By Phone	9179	\$300.00
Martin Poinsett	9180	\$100.00
PSE&G	9181	\$4,180.93
Ron's Termite & Pest Control	9182	\$70.00

Judith M Schetler	9183	\$314.70
Sirak Auto Supply Inc	9184	\$30.99
Springfield Township Board of Ed	9185	\$277,308.00
State of New Jersey Treasurer	9186	\$50.00
Staples Advantage	9187	\$438.80
Springfield Twp Fire Company	9188	\$6,250.00
Verizon Wireless	9189	\$320.08
Virtua Family Medicine	9190	\$200.00
Vital Communications Inc.	9191	\$102.00
Winner Ford	9192	\$1,551.00
Xtel Communications, Inc.	9193	\$458.27
Zero Waste USA	9194	\$158.00
Anthony and Denise Messina	9195	\$5,860.70

COAH

Clarke Caton Hintz, Pc	7105	\$12.50
Parker McCay P.A.	7106	\$595.00

RECREATION

Greg Bogle	7106	\$170.00
N.B.I.A.A.	7107	\$1,764.00
Springfield Twp Home & School	7108	\$50.00
Mary Jane Sprague	7109	\$60.00

Dog Account

Burlington Cty Treasurer-Animal	7109	\$60.00
New Jersey Dept. of Health	7110	\$22.80

OPEN SPACE TRUST

Lippincott & Jacobs	7106	\$2,000.00
---------------------	------	------------

TOTAL		\$679,556.91
-------	--	--------------

Mr. Sobotka made a motion seconded by Mr. Frank to pay the bills, except the attorneys. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to pay the attorneys. All were in favor, except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

Mr. Sobotka made a motion seconded by Mr. Hlubik to file the correspondence.

Mr. Frank commented on correspondence from the County regarding the Wastewater Service Areas and he requested the letter be reviewed by the Planning Board. Mr. McDaniel added that we should respond that the matter is being referred to the Township Planning Board and will report later. Mr. Frank commented that the Farm Fair is not in this plan and he finds that odd. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Guest reported on bid opening and advised Council that the low bidder on the mowing of township properties was All-Green Turf Management. He added that he has reviewed the bid documents and everything is in order if Council wishes to award. Mr. McDaniel asked what we know about All-Green and Mr. Guest stated that they did provide an extensive reference list. Mr. Guest stated that Council could award for the contract for 2 years or 2 years with an option for another two years, which would be up to the Township to extend it. Mr. Sobotka would like to have the Manager check the reference and Mr. Keller stated that they were a qualified bidder so you could not knock them out. Mr. Guest stated that there are provisions to terminate if they do not perform. Mr. Frank made a motion seconded by Mr. Sobotka to award the contract to All-Green with the option for an additional two years.

Mr. Guest stated that there was only one bid for the roads and that was H. Eggleston and Son. Mr. Guest stated that the list of the equipment is not exact to what the specifications called for but he believes Council could waive that requirement if the Township is satisfied with the equipment that they have. Otherwise the bid is fully compliant. Mr. Frank made a motion seconded by Mr. Sobotka to award the contract to H. Eggleston and Son for 2 years with the 2 year option. All were in favor. Motion carried. Mr. Frank stated that we should look at bid specs because the equipment that the contractor has is better then what is in the specs.

Mr. Guest would like to discuss his correspondence in closed session with respect to the Animal Kingdom fines and the lease agreement for the cell tower under potential litigation and contracts. Mr. Sobotka made a motion to amend the agenda seconded by Mr. Frank to have an executive for these purposes

Mr. Sobotka made a motion seconded by Mr. Frank to accept the Solicitor's report. All were in favor. Motion carried.

MANAGER'S REPORT

Mr. Keller stated that he has nothing to add to his written report.

Mr. Frank made a motion seconded by Mr. Sobotka to accept the Manager's report. Mr. Sobotka stated that the lights at the Jacksonville Park are on all day and there needs to be some type of fencing around the retention basin so that the balls do not go into the water that is in the pond now. Mr. Frank stated that the drains should be open soon and Mr. Keller added that he will look into fencing. Mr. Sobotka also suggested a portable toilet for the park.

All were in favor. Motion Carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Frank has had some exchange of sketches with the Economic Development folks at the Bridge Commission regarding the proposal to redesign the intersections on Route 537 and

Route 670 and Juliustown Rd. He stated that it is being looked at now. Mr. Sobotka stated that this was discussed about 5 or 6 years ago.

Mr. McDaniel asked if the T&M Associates would be discussed in executive session and Mr. Guest stated that he has nothing to report on that situation this meeting.

Mr. Sobotka Pride in Springfield Day is this Saturday.

PUBLIC COMMENT

Mrs. Lovenduski stated that her husband has taken care of cleaning Saylor's Pond Rd. and she has cleaned some of the area around Helis Farm.

Mrs. Lovenduski asked about the blood drive and Mr. Sobotka stated that they got 20 pints of blood and they hope to have a better turn out next year.

Mrs. Lovenduski asked not to forget Smithville Rd. when the Township moves forward with road repairs. Mr. Frank stated that this will increase the speed on the road.

Mrs. Lovenduski asked when the revaluation will go into effect. Mr. McDaniel stated that the work would be done this year and it would go into effect next year. Mr. Frank stated that you would get your preliminary assessment in January and have until the April appeal deadline to appeal the new assessment. Mr. Guest stated that residents will have an opportunity to discuss it with the assessor but this is not a formal appeal. Mr. Keller stated that there is an issue with the tax maps getting approved by the State. He added that apparently when the reassessment was done last time proper procedure was not followed.

Mr. Lawrence, Juliustown stated that he started to walk the path in Juliustown and he added that the sign that was put up is very nice. He asked the exact distance of the path and Mr. Sobotka stated that it is less than a half mile. Mr. Lawrence also asked if there will be benches along the path and Mr. Sobotka stated that there will be benches in the future. He also added that people could donate benches to the park. Mr. McDaniel stated that we must develop standards for the donation of benches.

Hearing no further comments, Mr. Sobotka made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Frank to approve Resolution No. 2013-04-07 for the purpose of discussing contracts and potential litigation. All were in favor. Motion carried. Council entered into executive session at 8:31 PM. Mayor McDaniel stated that Council would invite the public back in when they returned to public session.

RESOLUTION 2013-04-07

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, The Township Council of the Township of Springfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by a Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Springfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12: (Potential Litigation and Contracts).

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield, assembled in public session on April 10, 2013 will go into an Executive Session closed to the public for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council returned to public session at 9:10 PM and the public was invited back in.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. The meeting was adjourned at 9:11 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk