

SPRINGFIELD TOWNSHIP
WORKSESSION MEETING AGENDA
JUNE 6, 2013
7:30 PM

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Resolutions
 - No. 2013-06-01 – Resolution of the Township of Springfield, County of Burlington, State of New Jersey, Authorizing a Contract for the Purchase of One 2013 Chevrolet Tahoe, Under the Cranford Police Cooperative Purchasing System
 - No. 2013-06-02 – Resolution Authorizing Affordable Housing Agreement with Serv Property 7 Management, Inc./Serv Behavioral Health Systems, Inc.
6. Review of Department Reports
7. Review of Bills
8. Review Correspondence
9. Township Officials' Business
10. Public Comment
11. Executive Session
 - No. 2013-06-03 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meeting Act, N.J.S.A. 10:4-12 (Personnel)
12. Adjournment

TOWNSHIP COUNCIL MEETING

JUNE 6, 2013

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank (arrived 7:35 PM), John Hlubik, and Peter Sobotka present. Absent was Anthony Marinello. Also, present was Township Manager Mr. Keller.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 3, 2013:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

ENGINEER'S REPORT

Mr. Guzzi went over road program list and projected costs.

Mr. Frank arrived at 7:35 PM.

Mr. Guzzi stated that the Township could get more done for less with a larger project. The Township would have an option in the bid process to downsize the project. Mr. McDaniel asked if you would get a better price if we bundle a few roads in one bid and Mr. Guzzi stated that you would get a better price and if the bid came in too high it would be downscaled. Mr. Hlubik confirmed that any drainage issues would be addressed as part of the road repaving. Discussion took place regarding some of the areas that are in poor condition and Juliustown-Jobstown Rd. was mentioned. Mr. Frank stated that he feels Juliustown-Jobstown Rd. should be a priority road. Mr. Guzzi stated that the whole stretch is about 2 miles long and you wouldn't necessarily have to do the entire road. It was discussed that it is not bad from Monmouth to the bend then it is extremely bad until you get to the bridge. Mr. McDaniel stated that the Township is proposing a bike trail on this road and that should be taken into a consideration.

Mr. McDaniel stated that the Township applied for a grant for Neck Road and was denied and Mr. Keller added that we applied again for this road. Mr. McDaniel stated that we should keep applying and not use local money for Neck Rd. Mr. Sobotka stated that Columbus-Georgetown Rd. is patched and the holes keep getting washed out. He added that we discussed seeing if the County would take it over. Council discussed that the County did take over Saylor's Pond Rd. because of the base and Mr. Sobotka stated that in the morning and afternoon there is a lot of base traffic.

Mr. McDaniel stated that we will probably not get a grant for Applegate Rd. and that road is in bad shape and Mr. Keller stated that the Township would need to address the culvert on Applegate when that project gets done.

Mr. McDaniel stated that Springfield Acres is due for something and Mr. Keller stated that the whole drainage system may need to be replaced. Mr. Frank stated that we should get that televised to see what the drainage problem really is before we make a decision on that area.

Mr. Guzzi stated that if the four areas discussed are where the Township wants to address he can give a better estimate. Council agreed to address the worst stretches of the roads only and not the entire road. Mr. Frank stated that he is against widening any roads because it

makes the traffic move faster. Mr. Sobotka stated that on Columbus-Georgetown Rd. where he suggested it the traffic is already travels over 40 MPH and it is scary with the school buses.

Mr. Guzzi stated that they would look at the areas discussed and he will refine his estimate. Council asked what kind of piping was in the Springfield Acre Development and Sgt. Antonucci stated it was concrete. Mr. Guzzi stated that concrete would be better because it leaves the option of repairs as opposed to replacement.

Mr. Frank stated that Armeys Mt. Birmingham Rd. on the downslope needs some work and it was discussed that it was not on the list. Mr. Frank stated that we should still address the storm drainage on that road.

Council agreed that the following roads would be addressed:
Juliustown-Jobstown, Applegate, Hancock, Craig and the drainage on Armeys Mt. Birmingham Rd. Mr. Keller added that Moran should be included too since it is in the same development as Hancock and Craig.

Mr. McDaniel asked if there is anything on the parks. Mr. Sobotka asked about the grass at Jacksonville Park and he also stated that there is still one wet area in a drainage basin. Mr. Guzzi stated that this is the recharge area and it will always be wet. Mr. Sobotka stated that the basketballs roll off the Court and into the wet area and there needs to be fencing there. Mr. Keller asked if the bill Mr. Guzzi submitted was the last bill and Mr. Guzzi stated that we can hold off on paying that until we address these issues.

Mr. Guzzi stated that the Juliustown Park project is waiting on one more piece of equipment.

Mr. Keller stated we can authorize the final payment for Jacksonville conditioned on cleaning up the few issues discussed.

Mr. McDaniel asked about the tax maps and Mr. Guzzi responded that they are working on overhauling the maps and the problem occurred because the maps have not been certified since 1960. Mr. Guzzi stated that one of the biggest problems is the railroad right of way. Mr. Frank stated that if the engineer can figure that out then that is better than what the County surveyors have done. Mr. Guzzi stated that they have worked it out for tax map purposes but that is not a survey. Mr. Frank would love to see the title work done on that because the County has not had any luck figuring out ownership and Mr. Guzzi stated that he could not see how they would be able to figure it out. Mr. Guzzi stated that the railroad right of way is a challenge and he does not know how you would figure it all out. Mr. Hlubik asked if this is common in other areas and Mr. Guzzi stated that this is the worst he has encountered.

Mr. McDaniel asked why the stop sign on Folwell Station Road where it dead ends at Columbus-Jobstown Rd. is set so far back from the road. Mr. Guzzi stated that they will take a look and see if it conforms.

RESOLUTION

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve Resolution No. 2013-06-01. Mr. Sobotka asked if Chief Trout has heard of any recalls on the Tahoes and Chief Trout responded that he had not heard of anything but will check. Mr. McDaniel asked about the warranty and Chief Trout responded that it is 5 years or 100,000 miles. All were in favor. Motion carried.

RESOLUTION 2013-06-01

**RESOLUTION OF THE TOWNSHIP OF SPRINGFIELD,
COUNTY OF BURLINGTON, STATE OF NEW JERSEY,
AUTHORIZING A CONTRACT FOR THE
PURCHASE OF ONE 2013 CHEVROLET TAHOE, UNDER THE CRANFORD POLICE COOPERATIVE
PURCHASING SYSTEM**

WHEREAS, the Township of Springfield wishes to purchase one (1), 2013 Chevrolet Tahoe from an authorized vendor under the Cranford Police Cooperative Purchasing System, Identifier 47-CPCPS; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Public contracts, **N.J.S.A. 40A:11-12**; and,

WHEREAS, Mall Chevrolet Inc. of Cherry Hill, New Jersey, is an authorized vendor of the Cranford Police Cooperative Purchasing System for municipal governments for the year 2013; and,

WHEREAS, the Police Chief has recommended the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Police Chief; and,

WHEREAS, the cost for the Cranford Police Cooperative Purchasing System contract purchase of the aforesaid Chevrolet Tahoe, shall not exceed the total amount of \$36,213; and,

WHEREAS, the award of the contract aforesaid shall be conditioned upon the certification of the availability of funds from Bond Ordinance 2013-02, by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, and State of New Jersey as follows:

1. That a Cranford Police Cooperative Purchasing System contract for the purchase of one (1), 2013 Chevrolet Tahoe is hereby authorized in an amount not to exceed \$36,213.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Township Manager;
 - B. Police Chief;
 - C. Chief Financial Officer;
 - D. Mall Chevrolet;

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve Resolution No. 2013-06-02. Mr. McDaniel stated this Resolution authorizes an amendment to the original contract. Council discussed the current Court proceedings regarding COAH and how there could be decision as soon as tomorrow. All were in favor. Motion carried.

RESOLUTION NO. 2013-06-02

**RESOLUTION AUTHORIZING AFFORDABLE
HOUSING AGREEMENT WITH SERV PROPERTY & MANAGEMENT, INC./ SERV
BEHAVIORAL HEALTH SYSTEMS, INC**

WHEREAS, the Township of Springfield has previously received third round certification and approval of its current Affordable Housing Trust Account Spending Plan ("Spending Plan") which was prepared in accordance with the rules in effect at the time of approval and which

were adopted by the New Jersey Council on Affordable Housing ("COAH") pursuant to the Fair Housing Act ("FHA"); and

WHEREAS, the FHA was amended on July 17, 2008 pursuant to P.L. 2008, c.46 to require municipalities to amend their Spending Plans by July 17, 2012 to address the enhanced specificity requirements set forth therein; and

WHEREAS, the Township's affordable housing consultants have updated the Township's Spending Plan (dated June, 2012) to comply with the new law, and authorized the submission of the same to the Department of Community Affairs ("DCA")/New Jersey Council on Affordable Housing ("COAH") for review, approval and confirmation of satisfaction of the requirements of P.L. 2008, c.46.; and

WHEREAS, consistent with the Amended Spending Plan, the Township has negotiated an agreement with SERV Property and Management, Inc./SERV Behavioral Health Systems, Inc. ("SERV") for SERV to acquire and develop a group home for four (4) developmentally disabled adults that would qualify for four (4) affordable housing credits; and

WHEREAS, the Township has agreed to provide a subsidy to SERV for the development of this group home at Twenty-five Thousand Dollars (\$25,000.00) per unit for a total of One Hundred Thousand Dollars (\$100,000.00); subject, nevertheless, to the approval by the DCA / COAH of the aforementioned Amended Spending Plan;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey as follows:

- A. That the Mayor, Township Manager and/or Township Clerk are hereby authorized to enter into and execute an Affordable Housing Agreement with SERV in a form substantially the same as that attached hereto attached hereto as Exhibit "A".
- B. That the Mayor and Township Manager are hereby authorized together to take such further steps and approve such additional documents, including such amendments to the agreement as may be requested by the DCA / COAH and approved by the Township Attorney and Township Planner, as may be necessary to achieve the purposes of this Resolution.

REVIEW OF DEPARTMENT REPORTS

Mr. Sobotka made a motion seconded by Mr. Hlubik to file the report. Mr. Frank stated that he would like to hold until next meeting and Mr. Sobotka withdrew his motion. Council agreed to hold the reports until next meeting.

REVIEW OF BILLS

Mr. Sobotka made a motion seconded by Mr. Frank to hold the bills and authorize the bill for Jacksonville Park pursuant to the manager's recommendation. All were in favor. Motion carried.

REVIEW OF CORRESPONDENCE

1. DOT – 2013 Municipal Aid
2. NJLM-BPU Vegetation Management Pilot
3. Brian Guest-Twin Oaks
4. DOT-2013 Bikeway Grant Program
5. Brian Guest – T&M
6. BC –Jacksonville Park release of Performance Letter of Guarantee
7. COAH-Affordable Housing Trust Fund
8. BC-Park Grant
9. BC –Farmland Preservation

#1 & #4 – Correspondence from the NJDOT regarding the 2013 Municipal Aid and the 2013 Bikeway Grant Program and #2 – Correspondence from the NJLM regarding the NJ BPU Vegetation Management Pilot. Mr. Sobotka stated that the Township was turned down by the state for two grants and the BPU vegetation Management Pilot. Mr. McDaniel added that the state is also trying to take the Township’s Affordable Housing Trust Fund money.

#8 & #9 – Correspondence from Burlington County regarding the newest round of park grants and Springfield Township’s cost share for two preserved farms. Council discussed the bill from farmland preservation for two farms that the County sold at auction. Mr. Sobotka asked if we needed to authorize payment and Mr. Frank stated that we could apply to the County under the parks grant for the payment of the Township’s share of this money. Mr. McDaniel asked what would happen if they reject this request and Mr. Keller responded that the Township could submit an alternate project. Mr. McDaniel stated that the tennis courts in Juliustown Park need repair and Mr. Sobotka added that the Township could sod the ball field and add lights and bleachers as another project and the cost for that would probably be about \$70,000.

Mr. Sobotka had a question from a resident if any of the money being sought could be used by the school to fix the school gym and Mr. Frank responded that it does mention recreation. Mr. Keller stated that the school may have to be the applicant. Mr. Keller asked Mr. Sobotka if we knew what the cost estimate for the repairs to the gym would be and Mr. Sobotka responded that he thought it was about \$40,000.

Mr. McDaniel stated that he thought the bikeway and tennis court would be a good alternate project. Mr. McDaniel added that the tennis court is a maintenance issue as well. Mr. Frank asked how many people even use the tennis court and he added that he does not see it as a high priority. Mr. McDaniel stated that you either redo it or do away with it. Mr. McDaniel confirmed that the first priority will be the preservation money and asked Council if the second priority would be the bike path. Mr. Frank stated that he had a meeting with Mary Pat Robbie about the reconstruction of the intersection on Monmouth Rd. in Jobstown and if the County decides to pursue that project the Township will need money for the portion of the project that is Township roads. Mr. McDaniel stated that we could just skip that area when continuing the bike path for now until we see what the conclusion of the intersection issue. Council discussed including it if the County agrees to restructure the intersection. Mr. Keller stated that you do not have to provide a layout of the bike path with the grant application. Mr. Keller thinks they will fund the farmland because farmland preservation is a County priority. Mr. Frank made a motion seconded by Mr. Sobotka to approve Resolution Nos. 2013-06-02A and 2013-06-02B to make application to the County for the Park Grant to cover the cost of the outstanding farmland preservation cost share and to continue with the bike path going towards Juliustown. All were in favor. Motion carried.

RESOLUTION 2013-06-02A

RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE COUNTY OF BURLINGTON FOR MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes, and

WHEREAS, the Governing Body of Springfield Township desires to obtain County Municipal Park Development Program funds in the amount of \$240,486.22 to fund the following projects:

- 1. Farmland Preservation, Block 802 Lots 5.01 and 6.02, Block 1001 Lot 1, Block 1101 Lots 4.02, 5.01, 5.02 consisting of approximately 474 acres.

WHEREAS, the total cost of the Farmland Preservation Project including all matching funds is estimated to be 4,809,724.41; and

WHEREAS, Springfield Township is the owner of and controls the project sites.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield **THAT**:

- 1. J. Paul Keller, Township Manager is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
- 2. The Township of Springfield is committed to these projects and will provide the balance of funding necessary to complete the projects in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
- 3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
- 4. Denis McDaniel, Mayor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
- 5. This resolution shall take effect immediately.

RESOLUTION 2013-06-02B

RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE COUNTY OF BURLINGTON FOR MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes, and

WHEREAS, the Governing Body of Springfield Township desires to obtain County Municipal Park Development Program funds in the amount of \$250,000 to fund the following projects:

1. Jobstown-Juliustown Road Bike Path Project located on Jobstown-Juliustown Road.

WHEREAS, the total cost of the Jobstown-Juliustown Road Bike Path Project including all matching funds is estimated to be 338,833.70; and

WHEREAS, Springfield Township is the owner of and controls the project sites.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield **THAT**:

1. J. Paul Keller, Township Manager is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of Springfield is committed to these projects and will provide the balance of funding necessary to complete the projects in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Denis McDaniel, Mayor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This resolution shall take effect immediately

Mr. McDaniel thinks for the current bike path project should start with the school and go up Island Rd. and into the park to use the path that is already there and then connect to village Dr. and down the other direction towards Jobstown as far as we can. Mr. Frank asked if Mr. McDaniel ever approached the two homeowners about the drainage ditch and Mr. McDaniel responded that he had not been successful in getting them. Council agreed the path should be paved.

#7 – Correspondence from COAH regarding the Affordable Housing Trust Fund. Mr. Sobotka asked if we need to get the letter to COAH right away and Mr. McDaniel responded that oral argument in the Court proceedings on the matter was yesterday and if a decision comes down we may not have to send the letter. Mr. Frank stated that some of the Judges were not happy with the Governor.

#5 – Correspondences from Brian Guest, Esq. regarding T&M Associates. Mr. Sobotka asked if the Township has received a check yet from T&M for the settlement of that issue and Mr. Keller responded that we had not.

Mr. Sobotka made a motion seconded by Mr. Frank to file the correspondence. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Frank made a motion seconded by Mr. Sobotka to approve the use of the park by St. Andrew's Church. All were in favor. Motion carried.

Mr. Sobotka stated that the annual golf outing has been moved to June 13th.

Mr. Frank made a motion seconded by Mr. Sobotka to approve the Tractor Association's request for a tractor parade. Mr. Frank asked the Chief if he had seen this request and Chief Trout responded that the request is fine with him. Chief Trout added that they have done it for the past two years and there have been no problems.

PUBLIC COMMENT

Mr. Bryan, Jacksonville-Smithville Rd. expressed his gratitude to the police and EMS for their quick response for an issue with his wife. He added that the response time was great.

Mr. Bryan stated that there is a problem with the trash collection and the men are throwing the cans all over and it is damaging the cans and costing the resident's money to replace the cans. He added that you see the cans lying in the street and they don't get all the trash and it is all over the streets.

Mr. Bryan asked why Smithville road is off the road list and Mr. McDaniel responded that it is not off the list but moved down the line a little. Mr. Frank stated that there are some roads that are in need of work a little more and Smithville is a little farther down on the list. Mr. Frank stated that when we do get to Smithville Road unfortunately it will not be the entire length.

Mr. Lawrence, Juliustown stated that he agrees about the garbage collection and he added that they are throwing trash cans all over the road and they are spilling trash all over.

Mr. Lawrence stated that Juliustown Park appears to be almost complete and he was up there walking today and it is really good.

Mr. Lawrence stated that the problem on Armeys Mt. Birmingham Rd. started few years ago when that water was running down the hill and into people's houses. He thinks they did do some work to relieve some of the water from going into the homes.

Mr. Lippincott, Saylor's Pond Rd. stated that his cans are thrown out by the line in the middle of the road even though he has a bin.

Mr. Lippincott stated that the walking trail in Juliustown Rd is nice and he feels that the tennis court is not used because it is unusable in the condition it is in now. He added that it should either be fixed or taken down. Mr. Frank asked if we have the capability to do a needs and

wants survey for recreation and Mr. Sobotka responded that it has been done twice and bikes were the priority. Mr. Lippincott added that Jacksonville Park is great as well.

Mr. Bucks, Paddock Dr. agrees about the trash. He added that he has bundled things per their direction and it sits there for a few weeks. Mr. Keller stated that the problem is they are work on an incentive that the quicker they get done the earlier they go home.

Mr. Sobotka made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve Resolution No. 2013-06-03 for the purpose of discussing personnel matters. All were in favor. Motion carried. Council entered into executive session at 8: 56 PM. Mayor McDaniel stated that Council would invite the public back in when they returned to public session.

RESOLUTION 2013-06-03

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, The Township Council of the Township of Springfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by a Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Springfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12: (Personnel).

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield, assembled in public session on June 6, 2013 will go into an Executive Session closed to the public for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council returned to public session at 9:19 PM and the public was invited back in.

Mr. Sobotka made a motion seconded by Mr. Hlubik to adjourn the meeting. All were in favor. The meeting was adjourned at 9:19 PM.

Respectfully submitted,

Patricia A. Clayton
Township Clerk

