TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
November 13, 2013

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:

   October 3, 2013 – Work Session Meeting
   October 9, 2013 - Regular and Executive Council Meeting

6. Auction Bid- Lease of a portion of certain public lands known as Block 402, Lot 3
7. Public Comment on Agenda Items*
8. Ordinances for First Reading:

   No. 2013-07 – Ordinance Prescribing and Providing for the Employment and Compensation of the Officials and Employees of the Township of Springfield

9. Ordinances for Public Hearing:
10. Resolutions

    No. 2013-11-03 – Resolution Authorizing Transfers Between Budget Appropriations
    No. 2013-11-04 – Resolution Appointing an Animal Control Officer for the Township Springfield
    No. 2013-11-05 – Resolution of the Township of Springfield, County of Burlington, and State of New Jersey Authorizing the Township to Go Out to Bid for the Purchase of One (1) Conventional Chassis Tanker Truck
    No. 2013-11-06 – Resolution Authorizing an Agreement Between Del Val Soil and Springfield Township
    No. 2013-11-07 – Resolution of the Township of Springfield Supporting a Permanent Water Service Connection to the Burlington County Fairgrounds Property **(County Request)**

11. Monthly Reports Submitted for Approval
12. Bills Submitted for Approval
13. Correspondence
14. Engineer's Report
15. Solicitor's Report
16. Manager's Report
17. Township Officials' Business

    - Approval of NJ State Firemen's Association Membership Applications for Stephen Pennock, Robert Bercy Jr. and Thomas Klimkowski

18. Public Comment*

19. Adjournment

TOWNSHIP COUNCIL MEETING
NOVEMBER 13, 2013

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik and Anthony Marinello present. Council Member Peter Sobotka was absent. Also present was Solicitor Brian Guest.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 3, 2013:

a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
b. Transmitting written notice to the Register News and the Burlington County Times
c. Filing written notice with the Clerk of Springfield Township
d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Some of the Council Members did not receive the October minutes in their packet so the minutes were tabled until December.

Mr. Guest opened the Auction for Bids on the Lease of a portion of certain public lands known as Block 402, Lot 3. Mr. Guest read the advertised notice. Mr. Frank abstained from discussion and action on the lease. It was discovered that the notice gave 8 PM as the time bids would be accepted so the matter was tabled until 8 pm.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Lawrence, Juliustown asked about the permanent water connection for the fairgrounds because he thought the Township was against any party tapping into the waterline and he added that he is opposed to it.

Hearing no further comments, Mr. Hlubik made a motion seconded by Mr. Frank to close public comment on agenda items. All were in favor. Motion carried.

ORDINANCE

Mr. Frank made a motion seconded by Mr. Hubik to introduce Ordinance 2013-07. There was discussion of the need for an Animal Control Officer and the lack of availability of such services in the area. It was discussed that one of the police officers is now a certified ACO and would perform the duties with no additional cost to the Township while on Officer is on duty and as indicated in the Ordinance while the Officer is off duty. All were in favor. Motion carried.

ORDINANCE 2013-07

AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF SPRINGFIELD

RESOLUTIONS

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2013-11-03. All were in favor. Motion carried.

RESOLUTION 2013-11-03
A RESOLUTION AUTHORIZING TRANSFERS
BETWEEN BUDGET APPROPRIATIONS

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year;

BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey, that transfers between 2013 budget appropriations be made as follows:

Title		From	To	
Police-Salaries and Wages		$ 4,500.00		
Vehicle Maintenance			$ 4,500.00	
TOTAL		$ 4,500.00	$ 4,500.00	

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Mr. Guest recommended that council approve this Resolution conditioned on the adoption of Ordinance 2013-07. Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2013-11-04 pursuant to the recommendations of the Solicitor. All were in favor. Motion carried.

RESOLUTION NO. 2013-11-04

RESOLUTION APPOINTING AN ANIMAL CONTROL OFFICER
FOR THE TOWNSHIP OF SPRINGFIELD

WHEREAS, the Township of Springfield has the need for a person or service to perform the duties of Animal Control Officer for the Township of Springfield; and

WHEREAS, Michael H. Walker Jr. a Police Officer for Springfield Township has become a Certified Animal Control Office effective January 1, 2014.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that Michael H. Walker, is hereby appointed as the Animal Control Officer for the Township of Springfield effective January 1, 2014 and ending December 31, 2014 at a rate $75.00 per call, Monday through Fridays, and $100 per call during weekends and holidays as recognized by the Township to the Township.

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Mr. Guest recommended tabling this Resolution since the bid specs were only provided to Council today and the Fire Chief did not have a chance to review the specs. Mr. Guest recommends the Chief review the specs and initial off on each condition. Mr. Frank questioned whether they have these trucks already built and Mr. Guest responded that he believes that companies don't build the truck until they are awarded the contract. Mr. Frank would like to see the specs written in a more generic way to go across different manufacturers. Mr. Marinello suggested giving the Fire Chief a deadline to review the specs and get back to Council. Mr. McDaniel mentioned that the specs specify a 2014 model and they do not leave it open to 2013 or 2015 models. He added that you should specify new not a year model. Mr. Guest also noted that we should specify the dimensions of the building so that we insure that the truck fits into the building. Council discussed further the inconsistencies in the bid specs.

Motion made by Mr. Frank and seconded by Mr. Hlubik to table Resolution No. 2013-11-05. All were in favor. Motion carried.

RESOLUTION 2013-11-05

RESOLUTION OF THE TOWNSHIP OF SPRINGFIELD, COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO GO OUT TO BID FOR THE PURCHASE OF ONE (1) CONVENTIONAL CHASSIS TANKER TRUCK

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Mr. Frank recused himself from discussion and action on this matter. Mr. Guest stated that this would settle the case for $500.00 more than what Council originally authorized. Mr. Marinello asked if there is a way to lien the property and Mr. Guest responded that there is no way to lien the property because the applicant is not the owner and he added that the current Board application does not hold the owner of the property responsible for escrows. Mr. Guest stated that he could not find any relationship between the applicant and the owner. Mr. McDaniel stated that we could spend more to recover money from the applicant but we may spend more

then the Township is owed.

Motion was made by Mr. Hlubik and seconded by Mr. Marinello to approve Resolution No. 2013-11-06. All were in favor. Motion Carried.

Mr. Frank noted that while he recused himself from action on the Resolution, now that the matter has been voted on he would suggest that the Solicitor review the escrow agreements and add the landowner to the liability of the cost of the professionals. Mr. Guest stated that before any applicant comes before the Board it should be determined that there is enough money to cover costs. Mr. Guest recommended looking at the contracts with professionals as well.

Mr. Frank made a motion seconded by Mr. Marinello to have the Solicitor review the escrow agreements and have them revised to hold the landowner responsible as well for escrow shortages so that the Township can then lien the property. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Marinello to have the manager to work with the rest of the staff to insure that procedures are being followed. All were in favor. Motion carried.

RESOLUTION NO. 2013-11-06

A RESOLUTION AUTHORIZING AN AGREEMENT
BETWEEN DEL VAL SOIL AND SPRINGFIELD TOWNSHIP

WHEREAS, Del Val Soil and Environmental Consultants, Inc. acted as a consultant and provided testimony with respect to a Planning Board application as it pertained to property known as Block 1101, Lot 15.01; and

WHEREAS, Del Val Soil and Environmental Consultants, Inc. submitted an invoice for the services they provided in the amount of $19,663.00; and

WHEREAS, the applicant failed to provide adequate escrow to cover the cost of the soil consultant and the Township was unsuccessful in its attempts to collect the monies from the applicant; and

WHEREAS, on May 7, 2013 Del Val Soil and Environmental Consultants, Inc. filed a summons and complaint naming Springfield Township Planning Board as a defendant in an attempt to collect the payment in the amount of $19,663.00 for services rendered; and

WHEREAS, the Township and Del Val Soil and Environmental Consultants, Inc. have reached an agreement to settle the matter without further litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of The Township of Springfield, County of Burlington and State of New Jersey approving the terms of the settlement agreement negotiated between the Township and Del Val Soil and Environmental Consultants, Inc. for an amount to be paid by the Township of $5,300.00.

BE IT FURTHER RESOLVED that the Mayor and Clerk of the Township of Springfield are hereby authorized and directed to execute the agreement.

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Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2013-11-07. Mr. Frank stated that a few years ago the County came to the Township and asked for the Township's approval for a temporary water service connection because of the cost at the time to provide a water system on the Fairgrounds site. Mr. McDaniel stated that this approval for a permanent connection is under the same restrictions that were in the approval for the temporary connection. He added that there were restrictions to the uses and time of year the water could be used and it prohibited use of the water year around. Mr. McDaniel stated that while this does open it up to other entities requesting a water connection it would be under the same restrictions and conditions and Mr. Guest clarified that this is for a public connection not a private one. Mr. Frank added that the limitations on this would not be consistent with a developer coming in and getting access to the water just because the County was authorized to connect to the water line. Council discussed that sometimes you need to cooperate with other government entities and that essentially by saving the County money they are helping to keep the tax rate down. All were in favor. Motion carried.

RESOLUTION NO. 2013-11-07

A RESOLUTION OF THE TOWNSHIP OF SPRINGFIELD SUPPORTING A PERMANENT WATER SERVICE CONNECTION TO THE BURLINGTON COUNTY FAIRGROUNDS PROPERTY

WHEREAS, the County of Burlington owns and operates a regional public park, the Burlington County Fairgrounds property, (hereinafter "the Park"), which is located along State Route 206 at the intersection with Jacksonville-Jobstown Road (County Route 670), and is designated on the municipal tax map as Block 701, Lot 24.01; (parts of) Block 801, Lots 9.04 & 9.06; (parts of) Block 901.01, Lots 1.01, 1.02, 1.03, 3, 7, 21.01, 22, 30.01, 30.03, 31.32, 33 & 34; and, Block 1001, Lot 4, in Springfield Township, Burlington County, New Jersey; and

WHEREAS the New Jersey-American Water Company, Inc. ("NJAWC") previously received the consent of Springfield Township, by letter dated April 8, 2011, to construct, on a temporary basis, a water service connection from an NJAWC main located along Route 206 in the Township, to the Park property. The Township's consent to the temporary water service connection applied only to the Park property and to no other, and was limited to the County's use of the Park property for the annual farm fair and related events. The temporary water service connection is located underground and beneath Route 206 and Jacksonville-Jobstown Road and extends into the Park property, and the associated water pipes have been laid at least three feet (3') below the surface of the ground and do not unnecessarily obstruct or

interfere with the public travel or cause or permit other than temporary damage to public or private property; and

WHEREAS, the Township's consent to the temporary water service connection was effective on April 15, 2011 and remained in effect until November 15, 2012; and

WHEREAS, Burlington County and the New Jersey Office of Planning requested that the New Jersey Department of Environmental Protection ("DEP") approve water service to the Park property on a permanent basis, and by letter dated October 23, 2012, the Office for Planning Advocacy similarly requested that the DEP approved permanent water service to the Park property; and

WHEREAS, by letter dated December 4, 2012, NJAWC requested that the DEP Bureau of Water Allocation approve the water service connection on a permanent basis, particularly where the service line was already in place, and a change in service from temporary to permanent constituted only an administrative adjustment to the DEP account; and

WHEREAS, NJAWC subsequently received approval from DEP in response to its request, and DEP requested that NJAWC and Burlington County obtain a Resolution from the Township of Springfield supporting the water service on a permanent basis; and

WHEREAS, Burlington County has requested that the Township Council of the Township of Springfield, the municipal governing body, adopt a corresponding Resolution supporting the water service on a permanent basis; and

WHEREAS, the Township Council has considered the request of Burlington County and deems it appropriate to adopt a Resolution supporting the permanent water service, on the same conditions as the Township's approval of the temporary water service, by which Burlington County and NJAWC have abided and will continue to adhere to in the future;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, in the County of Burlington, State of New Jersey, that

1. The Township of Springfield supports the water service connection to the above-referenced Burlington County Park property on a permanent basis.

2. A duly-executed copy of this Resolution shall be transmitted to the County of Burlington, NJAWC, and NJDEP, and a copy shall be maintained by the municipal clerk in the official records of Springfield Township.

Mr. Guest suggested going back to the auction since it is now passed 8 PM. Mr. Guest went over the conditions of the lease. Mr. Bunting from 1619 Jacksonville Road bid $700 per year. Mr. Guest asked for additional bids and noted that there were no further bids.

Mr. Hlubik made a motion seconded by Mr. Marinello to accept the bid of Mr. Bunting in the amount of $700. All were in favor. Motion carried. Mr. Bunting presented a check to the Township Clerk in the amount of $700 to represent the first year rent.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES
OCTOBER 2013

Dog Licenses Issued – 0
Licenses assessed late fee $0
Total Licenses Issued Year to Date - 429
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0

Total amount collected - $0.00

TREASURER'S REPORT – CURRENT ACCOUNT
October 2013

Year to Date Revenue	$10,215,110.12
Year to Date Expended	$2,704,474.33
Total Available Revenues	$7,510,635.79

CONSTRUCTION OFFICIAL'S REPORT
OCTOBER 2013

Building Permits & Application Fees	$5,822.00
Development Fees	-0-
CO/CCO Fees	$250.00
Re-inspection-CCO	25.00
Plan Review	-0-
Violations	-0-
COAH	-0-
Total	$6,097.00

POLICE REPORT

OCTOBER 2013

The Springfield Township Police Department responded to a total of 509 complaints. They are broken down in the following manner:

403 General Police Complaints
1 Domestic Incidents
4 Criminal Investigations
35 MVAs
24 Medical Emergencies
31 Activated Alarms
3 Abandoned 911 Calls
8 Assists to Outside Departments
7 Assists to Our Department
101 Motor Vehicle Stops
5 Arrests
1 Warrants
2 DWI
2 Criminal

Tickets Issued: 72
Mileage: 10548

ZONING OFFICER'S REPORT
OCTOBER 2013

4 - Violations
0 - Court Appearance
Multiple Sites Visits

MANAGER'S REPORT
October 2013

Meetings-3
Conference call with Township CFO & Phoenix Advisors and the Standard & Poors rating Agency regarding bond rating
Miscellaneous contacts that required action and resolution-15

MUNICIPAL COURT
OCTOBER 2013

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	$9,952.64
Public Defender Fees	73.50
Parking Offenses Act	

Mr. Frank stated that it looks like we are doing well for the first half of the year with tax collection but the 3rd quarter is not reflected on the tax collector's report. Mr. Frank made a motion seconded by Mr. Hlubik to table the tax collector report until next month so that it can be updated correctly. All were in favor. Motion carried.

Mr. Frank noticed that on the police report it indicates that trucks were followed towards the landfill and he asked if any tickets were issued. Chief Trout stated that the trucks did not go to the landfill but went on to Route 295 N. Chief Trout added that he reached out to Waste Management and they were going to send out a company wide email. Mr. Marinello stated that he went out to that area during the times that were complained about and he did not notice any truck traffic.

Mr. Frank made a motion seconded by Mr. Hlubik to file the reports except the tax collector's report. All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
Auto Shine Car Wash	9515	$48.00
Burl Co Municipal Clerks Assoc	9516	$30.00
Burlington Cleaners	9517	$122.45
Burlington County Treasurer	9518	$369,432.68
Burlington County Treasurer OWM	9519	$18,442.98
Casa Payroll Services	9520	$204.00
Central Jersey Waste & Rec Inc.	9521	$6,958.33
Patricia Clayton	9522	$47.46
Comcast	9523	$114.85
Courier Times, Inc	9524	$112.22
Dante Guzzi Engineering	9525	$8,652.46
Delval Soil & Environmental	9526	$5,322.60
Dell Marketing L.P.	9527	$19.99
Denis C. Germano, Esq.	9528	$210.00
Draeger Safety Diagnostics Inc.	9529	$155.00
Dunbar Armored, Inc.	9530	$184.30
East River Energy, Inc.	9531	$2,725.06
H. Eggleston & Son, LLC	9532	$3,810.30
Expel Exterminating Experts Inc.	9533	$140.00
GovConnection Inc	9534	$264.00
Hess Corporation	9535	$47.28
Hurley's Auto Repair	9536	$1,071.85
Jacksonville Community Center	9537	$40.00
JCP&L	9538	$1,652.83
John M Trout	9539	$495.00
Juliustown Volunteer Fire Co	9540	$40.00
J Paul Keller	9541	$994.58
Mansfield Township	9542	$9,583.33
New Jersey American Water Co.	9543	$242.44
NJSHBP	9544	$26,255.36
NJ League of Municipalities	9545	$55.00
Norther Burlington Cnty Reg School	9546	$307,402.00

Parker McCay, P.A.	9547	$2,027.78
Martin Poinsett	9548	$100.00
Protective Services Group, Inc.	9549	$117.00
Professional Property App Inc.	9550	$25,651.00
PSE&G	9551	$4,563.41
Schwaab, Inc.	9552	$68.48
Springfield Township Open Space Fnd.	9553	$83,618.00
Springfield Township Board of Ed	9554	$281,883.08
Staples Advantage	9555	$439.77
Stevenson Supply Co., Inc.	9556	$12.70
Springfield Township Fire Co.	9557	$6,250.00
Stokleys, Inc.	9558	$25.00
The Rodgers Group LLC	9559	$2,112.00
Verizon Wireless	9560	$609.83
Vital Communications Inc.	9561	$304.00
Xtel Communications, Inc.	9562	$407.56
CAPITAL FUND ACCOUNT		
Gangel Construction	7117	$10,000.00
McManimon Scotland & Baumann LLC	7118	$7,426.00
DEVELOPERS ESCROW		
Clarke Caton Hintz PC	7219	$77.50
Dante Guzzi Engineering	7220	$925.75
Delval Soil & Environmental	7221	$4,177.40
Denis C. Germano, Esq.	7222	$546.00
Lippincott & Jacobs	7223	$2,035.50
DOG ACCOUNT		
Animal Emergency Service	7118	$114.00
Burlington County Treasurer Animal	7119	$30.00
Trailerama Inc.	7120	$3,290.00
OPEN SPACE TRUST		
Burlington County Soil Conserv	7116	$775.00
Dante Guzzi Engineering	7117	$35.05
Lippincott & Jacobs	7118	$8,705.50
COAH ACCOUNT		
Clarke Caton Hintz, PC	7121	$65.00
Parker McCay, P.A.	7122	$1,004.00
TOTAL		$1,212,272.66

Mr. Frank made a motion seconded by Mr. Hlubik to pay the bills except the attorneys. All were in favor. Motion carried.

Mr. Hlubik made a motion seconded by Mr. Marinello to pay the attorneys. All were in favor, except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

Council was advised that Mr. Keller had contacted the NJ Turnpike Authority to request additional information on their correspondence from last week but has not had any response yet.
#1 – Letter from PSE&G-Storm related to road closures. Mr. McDaniel stated that this letter details PSE&Gs priority levels during a storm.

Mr. Frank was concerned about the best practices survey and the answer of no to the question related to shared services and he was advised that the question asks for new shared services and the shared services for the Court was included in last years survey. He was advised that we reached our target and will not lose any aid this year.

Mr. Frank made a motion seconded by Mr. Marinello to file the correspondence. All were in favor. Motion carried.

ENGINEER REPORT

Mr. McDaniel stated that he did talk to the engineer today and he is continuing to work on the road project. Mr. Marinello brought up the intersection on Juliustown-Jobstown Rd. at Juliustown-Georgetown Rd. and stated that the intersection is very odd the way it curves around and asked if we could redo that intersection with the paving project. Mr. Frank responded that the paving is not going that far. Mr. Frank added that if we are successful in getting the County to redo the intersection at Monmouth Road then that may increase traffic on Juliustown-Jobstown Road and the Township may need to address the intersection at the other end of Juliustown-Jobstown Rd.

Mr. McDaniel stated that the Engineer did look at the stop sign on Folwell station and he suggested moving the stop sign up to where it should be and put a stop ahead sign and the Manager and Mr. Eggleston went out to look at it and because of the configuration of the road that would not work. Mr. McDaniel asked the Engineer to make a recommendation in writing as to how to address this issue

Mr. McDaniel stated that the Eagle Scout project has been completed at Jacksonville Park.

SOLICITOR REPORT

Mr. Guest had nothing to report.

Mr. Frank made a motion seconded by Mr. Marinello to accept the Solicitor's report. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Frank stated that we received a letter complimenting Officer Mahan for his outreach to the community on Halloween and Council asked the Chief to pass on their thanks to him for his efforts.

Chief Trout explained how the Firemen's Association works and Mr. Frank made a motion seconded by Mr. Hlubik to approve the requests of Stephen Pennock, Robert Bercy Jr. and Thomas Klimkowski to become members of this Association. All were in favor. Motion carried.

PUBLIC COMMENT

Mr. Lawrence, Juliustown commented again on the water access and while he understands the County wanting to save money when they sold Buttonwood to save money a lot of people lost their jobs.

Mr. Lawrence also mentioned that he would not change the intersection at Juliustown-Jobstown Rd. and Juliustown-Georgetown Rd. because he has never seen anyone make that left hand turn so he does not see it being a problem.

Mrs. Lovenduski is not happy about the water access. She does not feel you can curtail it just for the Fairgrounds and she feels the Columbus Market will want to have access.

Mrs. Lovenduski asked the status of the revaluation and was advised to call the tax assessor or revaluation company and they can probably give her details.

Mrs. Lovenduski asked if Jacksonville-Smithville Rd. would be added back onto the road list and Mr. McDaniel responded that it was still on the list and there is a possibility that is could be done in 2015.

Mrs. Lovenduski asked about the bridge at Rt. 537 and when that work would be complete. Chief Trout was unsure of any bridge in that area but explained that they are doing remediation at a property in that area and they are suppose to be done by the 12th of December.

Mr. Lawrence stated that the revaluation company has been working in Juliustown.

Hearing no further comments, Mr. Marinello made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Hlubik to adjourn the meeting. The meeting was adjourned at 8:42 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk