

SPRINGFIELD TOWNSHIP
WORKSESSION MEETING AGENDA
MAY 1, 2014
7:30 PM

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Resolutions
 - No. 2014-05-01 – Resolution Awarding a Contract for the Columbus-Jobstown Road Bike Path Project
6. Engineer's Report
 - 2014 Road Program
7. Review of Department Reports
8. Review of Bills
9. Review Correspondence
10. Township Officials' Business
11. Public Comment
12. Adjournment

**TOWNSHIP COUNCIL MEETING
MAY 1, 2014**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members John Hlubik (arrived 7:36 PM), Mr. Marinello and Peter Sobotka present. Council Member David Frank was absent. Also present was Township Manager Mr. Keller.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 6, 2014:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Marinello to approve Resolution No. 2014-05-01. Mr. Sobotka asked what the start date would be and Mr. Keller responded that the equipment is already there and work should begin next week. Mr. Sobotka asked about the finish date and Mr. Keller responded 90 days. All were in favor. Motion carried.

RESOLUTION 2014-05-01

RESOLUTION AWARDING A CONTRACT FOR THE COLUMBUS-JOBSTOWN ROAD BIKE PATH PROJECT

WHEREAS, the Township Council received bids for construction of the Columbus-Jobstown Road Bike Path project in accordance with specifications prepared by the engineering firm of Lippincott Jacobs Consulting Engineers; and

WHEREAS, the Township Treasurer has certified that funds are available for this purpose; and

WHEREAS, Township Council received seven bid proposals and by Resolution Number 2014-02-05 awarded the contract for the construction of the Columbus-Jobstown Road Bike Path project to All Surface Asphalt Paving on a low bid of \$89,212.00 for the Base Bid; and

BE IT RESOLVED, by the Township Council of Springfield awards the contract for the Alternate No. 1 for the construction of the Columbus-Jobstown Road Bike Path project to All Surface Paving in the amount of \$11,257.20 for a total bid of 100,469.50; and

BE IT FURTHER RESOLVED, that the Mayor and the Clerk upon receipt of the executed contract and an acceptable performance guarantee in the amount specified are hereby authorized to execute the said contract on behalf of the Township of Springfield; and

BE IT FURTHER RESOLVED, that notice of the award of this contract be published as required by law.

ENGINEER’S REPORT

Mr. Guzzi went over the bid specs for the 2014 Road Construction.

Mr. Hlubik arrived at 7:36 PM.

Mr. Guzzi went over alternate #1 and the cost savings associated with going with this alternate. Mr. Hlubik asked how far down the asphalt would be grinded and Mr. Guzzi responded that the asphalt would be grinded all the way down. Mr. Guzzi went over alternate #2 and stated that there was not much of a savings for this alternate. Mr. Guzzi stated that alternate #3 had to do with closing of Jobstown-Juliustown Rd during the process and this would result in a savings of about \$5,000.

Mr. Guzzi recommended going with alternate #1. He did not recommend alternate #2 because the savings does not outweigh the benefit of raising the pavement on that road. Mr. Marinello asked if there is going to be any drainage work on that road because after the rain last night there are parts of that road that were washed out. Mr. Guzzi responded that there is no drainage work being done but with the raising of the road you would eliminate some of that

problem. Mr. Guzzi stated that he will take a look at it and see what they can do about the ditches. Mr. McDaniel stated that there are some areas that need a small swale and Mr. Guzzi responded that this would actually need to be done because of the raising of the pavement.

Mr. Sobotka asked if the neighbors would be notified and Mr. Guzzi stated that they would. Mr. Sobotka asked if the roads would be closed and Mr. Guzzi stated that the road would not be closed and they would have access to their driveway but they will not be able to park in the road. Mr. Guzzi added that the contractor will be working on one road at a time. Mr. Guzzi stated that the only problem would be the parking in the street.

Mr. Guzzi stated that he is recommending the award of the base bid and alternate #1 and 3. Mr. Keller asked why we only got two bids and only one within the budget. Mr. Guzzi explained that sometimes when you include the reclamation process it will scare some of the bidders away. Mr. Keller asked if he would recommend rebidding it to get more bids and Mr. Guzzi responded only if you would do away with the reclamation process otherwise the savings would not be enough to warrant it. Mr. Keller asked if it was the timing of the bidding and Mr. Guzzi responded that he thinks we got out at the perfect time for bidding for this type of work.

Mr. McDaniel asked about the drainage issues that Mr. Marinello brought up and Mr. Guzzi stated that he would discuss it with the contractor and come back to Council with how it can be corrected and the cost and he added that it could probably be done as change order.

Mr. Guzzi explained that there are some buffer items in the specs that he is anticipating some issues could come up and if the quantities that are indicated in the specs are not used those amounts would be deducted at the end and that additional money could be put towards doing the work in the ditches. Mr. Marinello stated that some of the washouts are from the properties and you could see where the farmer plowed right up to the ditch. Mr. Guzzi stated that there are about three pipes coming across Jobstown-Juliustown Rd. and he will look to see if there can be anything done there.

Mr. Guzzi stated that if you do decide to award then the only other thing would be timing and whether the Council would like to wait until after school is out to do Springfield Acres. Council seemed to agree that it may not be best to wait until the school is out because with the kids home there may be more traffic in or out.

Council discussed where the dirt would be moved to and Mr. Guzzi stated that the Township should not put any of the dirt on private property.

Mr. McDaniel asked how soon the work would be started and Mr. Guzzi stated that if it were awarded on the 14th then they should start the beginning of June. Mr. McDaniel asked if Mr. Guzzi has had experienced with the lowest bidder and Mr. Guzzi responded that he has and he has not had any bad experience with them. Mr. McDaniel asked about the level of supervision and Mr. Guzzi responded that the normal inspection crew would be out there and they will be here everyday that the contractor is working. Mr. Sobotka asked if any interns would be assigned and Mr. Guzzi responded they would only be with an experienced inspector.

Mr. Guzzi reiterated his recommendation of the base bid and alternate #1 and #3 for a total of 978,290.00. Mr. Keller stated that there is drainage failure on Paddock and Heritage and Council would have to address that area soon. Mr. McDaniel also stated that there are cracks across Heritage and it was discussed having the contractor look at this area when there are out doing the other areas. Mr. Guzzi stated that you don't want to spend too much money up top if there are problems underneath. Mr. Guzzi stated that they paved on a clay surface instead of stone in the developments and it is shifting which is causing that cracking. Mr. Marinello asked if the contractor did not do the job as it was supposed to be done isn't there any

recourse against the contractor if they are still in business. Mr. Guzzi stated that you would need to discuss that with the Solicitor but you would need to look at the plan first to see that it did not call for the clay subgrade. Mr. Guzzi stated that the longest time you can bond for a road is 15 years so they can come back and argue that it lasted for 20 years. Mr. Marinello stated that the statute of limitations doesn't begin to tick until you notice the problems and Mr. Keller added that the developers got all the approvals so they can come and argue that the Township gave them all the approvals so the Township agreed it was done correctly.

Mr. McDaniel stated that the Folwell Station sign still needs to be moved. Mr. Guzzi stated that they will have it marked out so it can be moved.

Mr. Sobotka asked about the Applegate Rd. work that needs to be done and Mr. Keller responded that he has one quote and is waiting for a second quote.

REVIEW OF DEPARTMENT REPORTS

Council decided to hold the bills until next meeting.

REVIEW OF BILLS

Mr. Sobotka asked for the \$351.00 for the affordable housing and what that was there for. Mr. Sobotka asked about the protective services bill and he was advised that we need it for the fire protection. Mr. Sobotka asked why the \$314.00 paid to Judy Schetler is paid quarterly and not yearly. Council decided to hold the bills until next meeting.

REVIEW OF CORRESPONDENCE

1. Letter from the Burlington County Bridge Commission regarding pooled bond financing. Mr. Keller stated that we can't use this since we already did the financing and the only thing you might save is on the professional fees.

2. Draft Fee Ordinance revising liquor license fees prepared by Mr. Guest for Council review. Mr. McDaniel stated that this would bring us to the maximum over a period of time. Mr. Marinello asked if there is a reason why we need to increase the fees and Mr. McDaniel responded that the theory is the fees are reasonable even at the maximum. Mr. Marinello does not see the point of it. Mr. McDaniel stated that the retail consumption would take nine years and the retail distribution would take sixteen years to increase to the maximum. Mr. Sobotka added that the value of these licenses increase every year. Mr. Marinello asked why the Township even needs to charge them a fee at all. Council discussed that the licenses are tied to population so they actually have a monopoly since there can be no more in the Township than what is allowed by population. Mr. Sobotka made a motion to put the Ordinance on the agenda next week. The Ordinance died with no second.

4. Draft agreement for EMS services from Mansfield EMS. Mr. Hlubik asked about the requirement of an EMT B status for employees and Chief Trout stated that the EMT B is the standard certification and it is adequate. Mr. Sobotka asked if the M-F would include holidays and also if they are on a call at six o'clock PM do we pay extra if the call runs over. Mr. McDaniel responded that Guest is reviewing it and wants to tighten up some of the language.

Mr. Sobotka asked if we should consider putting a minimum response time. Mr. Marinello responded that if they are on a call and another call comes in it could take them longer to get to the second call and that would not be their fault. Chief Trout stated that if Lourdes is tied up with a call then they currently dispatch a second call to our EMS and the call would go to the next squad depending on how the Springfield EMS has the grid set up. Mr. McDaniel stated

that one of the problems he hears now is that if 911 dispatches a call they don't get a response from our squad. Chief Trout explained that the EMS has a mutual aid grid and that is how the County would dispatch. Mr. Sobotka would like to see some standard of performance. Mr. Marinello asked where Mansfield EMS would respond from and Chief Trout responded that they are going to respond from Mansfield, Wrightstown and Chesterfield depending on where the call is coming from. Mr. Sobotka stated that you would have 3 ambulances for 80 square miles and that is why he wants to establish a standard of performance. Chief Trout stated that Mr. Sobotka's concern over response is addressed by the 911 procedure. Mr. Marinello suggested bypassing our EMS during the day since our volunteers are not available and Chief Trout responded that you would need to bring that up with the squad Captain. Mr. Marinello would like to see the Chief of the EMS come to the meeting on the 14th and give a status update for the squad and the equipment. Mr. Sobotka stated that when he spoke to some people in Chesterfield they were not happy with the services provided by Mansfield. Mr. Marinello stated that he is meeting next week with the Mayor and Lourdes to see what they would charge. Mr. McDaniel asked if there are any restrictions with contracting and Mr. Keller stated that you may have to check with the Solicitor. Mr. McDaniel added that Chesterfield currently has a RFP out for EMS. Council discussed that the volunteers need to meet the needs of the residents and it is not happening. Mr. Marinello stated that he volunteered for the EMS four years ago and still has not gotten a call about how he can help. Chief Trout stated that the volunteers are dwindling because of the increased requirements that are needed to be met. Mr. McDaniel asked if Dave Raymond is still the Chief and Chief Trout responded that he thinks Nancy Van Hise is now the Chief. Mr. Hlubik asked about a paragraph on page 5 paragraph about collection and Mr. Marinello responded that in the next paragraph it states that they can not do any collection without permission from the Township.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Sobotka stated that he walks his dog anywhere from 10 pm to 1 am and he has talked to some of his neighbors and there is a complaint that you never see a police vehicle after 10 pm on his road and he asked the Chief to maybe have a car drive down Applegate Rd. after 10 PM.

Mr. McDaniel stated that he got a call from a resident in Juliustown about the speeders on Juliustown Rd. and Chief Trout responded that his officers have been out there and they are not seeing what Ms. Dietrich is complaining about. Mr. Sobotka stated that he got a call from another resident of Juliustown asking him to thank the Chief for having an officer in that area. Mr. McDaniel responded that he thinks they want a "children at play" sign.

Mr. Sobotka stated that the Cub Scouts are asking to use the Jacksonville Park parking lot for a flower sale on May 10th. Mr. Marinello stated that he was at the park this weekend and there are a lot of bottles there.

Mr. Sobotka stated that Pride in Springfield Day is done and they did get a lot of trash.

Mr. Sobotka stated that the Memorial Day Ceremony will begin at 10 am on Memorial Day.

Mr. Sobotka stated the school is increasing the budget 2 percent and the majority of the crowd was disappointed with the timing of the release of the budget to the public. Mr. Sobotka stated that there was a large crowd that came out for the school budget. Mr. Sobotka stated that they have 5 children for each employee and 80 percent of the budget goes to the cost of the employees and only 20 percent is spent on everything else. Mr. Sobotka added that there will be another referendum for Capital Improvements. Mr. Sobotka stated that the vote was 6 to 3 and the 3 that voted against it were newly elected.

Mr. McDaniel stated that we should be ready to introduce the budget on the 14th and the tax levy will remain the same.

PUBLIC COMMENT

No public present so Mr. Sobotka made a motion seconded by Mr. Marinello to adjourn the meeting. All were in favor. The meeting was adjourned at 9:30 PM.

Respectfully submitted,

Patricia A. Clayton
Township Clerk