

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
January 14, 2015

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Presentation by EMS to Officers Smith and Walker
6. Minutes submitted for approval:
 - December 4, 2014 Work Session
 - December 10, 2014 Regular and Executive Sessions
6. Public Comment on Agenda Items including applicants for Tow Contracts*
7. Resolutions
 - No. 2015-01-14 – Resolution of the Springfield Township Council Authorizing the Release of a Maintenance Bond for Jim’s Auto (Dimitrious Theodoropolis) for Site Improvements of Property Located at Block 1903, Lots 5 and 9 in Springfield Township
 - No. 2015-01-15 – Resolution of the Township Council of Springfield To Refund Escrow Monies
 - No. 2015-01-16 – Resolution of the Springfield Township Council Authorizing an Interlocal Service Agreement with the Borough of Pemberton Concerning Extra Duty Assignment of Police Officers
 - No. 2015-01-17 – Resolution Appointing an Animal Control Officer for the Township of Springfield
 - No. 2015-01-18 – Resolution of the Township Council of Springfield Township Awarding Towing Contracts for 2015
8. Monthly Reports Submitted for Approval
9. Bills Submitted for Approval
10. Correspondence
11. Solicitor’s Report
12. Manager’s Report
13. Township Officials’ Business
14. Public Comment*
15. Executive Session
 - No. 2014-01-19 - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Potential Litigation)
16. Adjournment

TOWNSHIP COUNCIL MEETING
January 14, 2015

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, Anthony Marinello and Peter Sobotka present. Also present were Township Manager Paul Keller and Solicitor Brian Guest.

The Sunshine Notice was read:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 7, 2015:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services.”

Mayor McDaniel led the salute to the Flag.

Ms. Van Hise was not in attendance yet to make the presentation of the stork pins to the two officers and two squad members so that matter was held until she arrived.

Mr. Frank made a motion seconded by Mr. Hlubik to approve the minutes of the December 4, 2014 work session. All were in favor except Mr. Sobotka who abstained. Motion carried.

Mr. Frank made a motion seconded by Mr. Hlubik to approve the minutes of the December 10, 2014 regular and executive sessions. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Hearing no comments, Mr. Frank made a motion seconded by Mr. Marinello to close public comment on agenda items. All were in favor. Motion carried.

RESOLUTIONS

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2015-01-14. All were in favor. Motion carried.

RESOLUTION NO. 2015-01-14

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING THE RELEASE OF A MAINTENANCE BOND FOR JIM’S AUTO (DIMITRIOUS
THEODOROPOLIS) FOR SITE IMPROVEMENTS OF PROPERTY LOCATED AT BLOCK 1903, LOTS 5
AND 9 IN SPRINGFIELD TOWNSHIP

WHEREAS, Jim’s Auto (Dimitrious Theodoropolis) posted a Maintenance Guarantee in the amount of \$15,565.86 for site improvements of property located at Block 1903, Lots 5 & 9 in Springfield Township, and

WHEREAS, an inspection of the site improvements by the Township Engineer found the improvements to be in in satisfactory condition; and

WHEREAS, in a letter dated December 11, 2014, the Springfield Township Engineer recommends the release of the Maintenance Guarantee in the amount of \$15,565.86.

NOW THEREFORE, BE IT RESOLVED by the Springfield Township Council to release Jim's Auto (Dimitrios Theodoropolis) from their Maintenance Guarantee in the amount of \$15,565.86 as recommended by the Township Engineer.

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2015-01-15. All were in favor. Motion carried.

RESOLUTION 2015-01-15

A RESOLUTION OF THE TOWNSHIP COUNCIL OF SPRINGFIELD TO REFUND ESCROW MONIES

WHEREAS, Dimitrios Theodoropoulos made payment to escrow account number T-22-11-003-190-999, which was established for the purpose of an engineering inspection for Block 1903 Lots 5 & 9; and

WHEREAS, the Township Engineer has completed a final inspection of the property and Mr. Dimitrios Theodoropoulos has requested the remaining balance in this escrow account in the amount of \$669.25 be refunded to him; and

WHEREAS, the Engineer has confirmed there are no outstanding invoices.

NOW, THEREFORE BE IT RESOLVED by the Springfield Township Council that the balance remaining in escrow account T-22-11-003-190-999 in the amount of \$669.25 be refunded to Mr. Theodoropoulos.

Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2015-01-16. The Chief explained that this is a new agreement because Pemberton Borough has a large road project that they need assistance with. All were in favor. Motion carried.

RESOLUTION 2015-01-16

RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL AUTHORIZING AN INTERLOCAL SERVICE AGREEMENT WITH THE BOROUGH OF PEMBERTON CONCERNING EXTRA DUTY ASSIGNMENT OF POLICE OFFICERS

WHEREAS, the Townships of Springfield and Borough of Pemberton are neighboring towns in Burlington County; and

WHEREAS, their Police Departments provide traffic control and other off-duty police services to third parties; and

WHEREAS, the Towns often rely upon each other for additional officers to provide such services to third parties; and

WHEREAS, the Township would like to enter into an Interlocal Services Agreement with the aforementioned Towns; and

WHEREAS, the Township wishes to enter into an Interlocal Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Springfield Township, County of Burlington, State of New Jersey, that the Mayor and Clerk be and are hereby authorized and directed to sign the Interlocal Services Agreement and provide each Township with a certified copy of this Resolution.

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2015-01-17. Mr. Sobotka asked if Officer Walker received training to use the tranquilizer gun we purchased and Chief Trout responded that he will be contacting Dr. Pettit to arrange that training. All were in favor. Motion carried.

RESOLUTION NO. 2015-01-17

RESOLUTION APPOINTING AN ANIMAL CONTROL OFFICER FOR THE TOWNSHIP OF SPRINGFIELD

WHEREAS, the Township of Springfield has the need for a person or service to perform the duties of Animal Control Officer for the Township of Springfield; and

WHEREAS, Michael H. Walker Jr. a Police Officer for Springfield Township is a Certified Animal Control Office effective January 1, 2014.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that Michael H. Walker, is hereby appointed as the Animal Control Officer for the Township of Springfield effective January 1, 2015 and ending December 31, 2015 at a rate \$75.00 per call, Monday through Fridays, and \$100 per call during weekends and holidays as recognized by the Township to the Township.

Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2015-01-18. Mr. Marinello stated that he reviewed the applications and all were complete except one. All were in favor. Motion carried.

RESOLUTION NO. 2015-01-18

A RESOLUTION OF THE TOWNSHIP COUNCIL OF SPRINGFIELD TOWNSHIP AWARDDING TOWING CONTRACTS FOR 2015

WHEREAS, Chapter 128 of the Code of Springfield Township provides for the Township of Springfield to enter into Contracts for towing services to be provided within the geographic boundaries of the Township; and

WHEREAS, the Ordinance requires contractors interested in providing towing service to fill out applications and submit those applications to Township Council for review; and

WHEREAS, applications were sent to a number of towing contractors interested in providing services to Springfield Township; and

WHEREAS, those applications were in keeping with the Township Ordinance; and

WHEREAS, those applications were reviewed by the Springfield Township Police Department Chief; and

WHEREAS, the completed applications were reviewed by Township Council with the Township Solicitor at an executive session of a Township Council meeting which took place on December 10, 2014; and

WHEREAS, notice to all applicants was given pursuant to Ordinance and the Township Council conducted a public hearing as to the applications for towing contracts at a Township Council meeting on January 14, 2015; and

WHEREAS, the applicants were given an opportunity testify as to their applications; and

WHEREAS, the Police Department reviewed vehicle registration, equipment, and drivers' criminal background information and driving record, and found that they were consistent with the information provided in the applications; and

WHEREAS, Councilman Marinello was asked to review all applications for completeness with respect to the Ordinance; and

WHEREAS, Councilman Marinello reported that he reviewed all eight (8) applications for

completeness and found that one (1) of the applications were incomplete pursuant to the Ordinance and seven (7) applications were complete; and

WHEREAS, Mr. Marinello reviewed each application with Council and provided Council with the following results:

Bill's Auto Body was found to be complete and has all the necessary paperwork.

USA Towing was found to be complete and has all the necessary paperwork.

Flynn's Towing LLC was found to be complete and has all the necessary paperwork.

Haines Towing, Inc. was found to be complete and has all the necessary paperwork.

Johnson's Specialized Towing was found to be complete and has all necessary paperwork.

Mark Allen's Auto was found to be complete and has all necessary paperwork.

Michael Risoldis Auto Repair Inc. d/b/a Risoldis Automotive was found to be complete and has all necessary paperwork.

BMS Towing & Recovery was missing the following:

1. Fingerprint-confirmed criminal history check pursuant to Chap. 128-2B(16)

WHEREAS, Councilman Frank made a Motion to approve towing contracts for the seven (7) contractors whose applications were complete, those being Bill's Auto Body, USA Towing, Flynn's Towing LLC, Haines Towing, Inc., Johnson's Specialized Towing, Mark Allen's Auto and Michael Risoldis Auto Repair Inc. d/b/a Risoldis Automotive; and

WHEREAS, that Motion was seconded by Councilman Marinello;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Springfield Township that Tow Contracts be approved for 2015 between the Township of Springfield and the following contractors:

Bill's Auto Body
USA Towing
Flynn's Towing LLC
Haines Towing, Inc.
Johnson's Specialized Towing
Mark Allen's Auto
Michael Risoldis Auto Repair Inc. d/b/a Risoldis Automotive

BE IT FURTHER RESOLVED that the Mayor of Springfield Township has the authority to sign the necessary Contracts with the respective approved towing contractors.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES
December 2104

Dog Licenses Issued - 0
Licenses assessed late fee -0
Total Licenses Issued Year to Date -424
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0

Total amount collected -00

TREASURER'S REPORT – CURRENT ACCOUNT
December 2014

Year to Date Revenue	\$11,809,932.95
Year to Date Expended	\$ 3,231,945.83
Total Available Revenues	\$ 8,577,987.12

CONSTRUCTION OFFICIAL'S REPORT
December 2014

Building Permits & Application Fees	\$4584.00
Development Fees	-0-
CCO Fees	500.00
Re-Inspection CCO	-0-
Total	\$5084.00

POLICE REPORT
December 2014

The Springfield Township Police Department responded to a total of **570** complaints. They are sorted in the following manner:

- 477 General Police Complaints
 - 1 Domestic Incidents
 - 9 Criminal Investigations
 - 27 MVAs
 - 17 Medical Emergencies
 - 28 Activated Alarms

3 Abandoned 911 Calls
 8 Assists to Outside Departments
 5 Assists to Our Department
 98 Motor Vehicle Stops
 9 Arrests
 4 Warrants
 4 DWI
 1 Criminal

Tickets Issued: 89

Mileage 8892

ZONING OFFICER'S REPORT
December 2014

10 Violations

MANAGER'S REPORT
December 2014

1. Attended Township Council Meeting on December 4 and 10, 2014
2. Received and responded to 15 miscellaneous contacts that required action and resolution
3. Attended BURLCO JIF monthly meeting in Medford on December 16, 2014.
4. Meeting with EMS Chief on December 23, 2014.

MUNICIPAL COURT
November 2014

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$9,204.41
Public Defender Fees	-0-

December 2014

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$10,618.03
Public Defender Fees	560.00

Mr. Frank commented that the police were busy with DWI stops, which was probably due to the holidays.

Mr. Marinello asked how we were doing with vehicle replacement. Chief Trout responded that we have one car on order and waiting on the insurance company to move forward with the purchase of another.

Motion made by Mr. Frank and seconded by Mr. Hlubik to file the reports. All were in favor. Motion carried.

Ms. Van Hise, Chief of Springfield EMS stated that Officer Walker, Officer Smith, Harry Zelinski and Chuck Otting delivered a healthy baby boy on November 29th. Ms. Van Hise presented each with a stork pin and mentioned that in the history of the squad this is the third baby that has been delivered in Springfield.

VENDOR	<u>BILL LIST</u>	CHECK NO.	AMOUNT PAID
CURRENT			
State of New Jersey Treasurer		10212	\$100.00
Action Uniforms LLC		10213	\$274.00
Auto Shine Car Wash		10214	\$24.00
Ruth Ann Bice		10215	\$314.70
Burlington Cleaners		10216	\$213.05
Burlington County Treasurer		10217	\$7,808.34
Casa Payroll Service		10218	\$204.00
Central Jersey Waste & Rec. Inc.		10219	\$7,125.00
Comcast		10220	\$118.76
Courier Times, Inc.		10221	\$73.58
Direct Enerby Business		10222	\$221.73
Econo Signs LLC		10223	\$194.42
Edmunds & Associates, Inc.		10224	\$638.00
Eggleston & Son, Inc		10225	\$3,912.85
EJA Capacity Ins.		10226	\$4,913.00
Expel Exterminating Expertisinc		10227	\$140.00
Haar Electric Inc.		10228	\$743.35
Heritage Business Systems Inc.		10229	\$75.00
Home Depot Credit Services		10230	\$283.35
Hurley's Auto Repair		10231	\$2,530.93
Jacksonville Community Center		10232	\$40.00
JCP&L		10233	\$1,589.43
Burl. Co. Munic. JIF		10234	\$41,758.00
J. Paul Keller		10235	\$867.57
Michael A. Malloy		10236	\$314.70
Morton Salt Inc.		10237	\$3,543.85
National Time Systems, Inc.		10238	\$58.00
Networks Plus		10239	\$433.33
New Jersey American Water Co.		10240	\$242.44
NJ Conference of Mayors		10241	\$295.00
NJ Municipal Management Assoc.		10242	\$210.00
NJSHBP		10243	\$31,564.82
NJ League of Municipalities		10244	\$400.00
Northern Burl Cnty Reg School		10245	\$325,817.00
Pedroni Fuel Company		10246	\$2,033.13

Petty Cash	10247	\$100.00
Pitney Bowes Postage by Phone	10248	\$600.00
Martin Poinsett	10249	\$100.00
PSE&G	10250	\$4,141.03
Judith M. Schetler	10251	\$314.70
Servicemaster Building Service	10252	\$295.00
Sirak Auto Supply, Inc.	10253	\$82.12
Peter Sobotka	10254	\$83.85
Southampton Township	10255	\$2,000.00
Springfield Township Extra Dut	10256	\$10.00
Springfield Twp Board of Ed	10257	\$287,520.75
Springfield Township EMS	10258	\$7,000.00
Staples Advantage	10259	\$261.31
Springfield Twp. Fire Company	10260	\$6,250.00
Verizon Wireless	10261	\$677.59
XTEL Communications, Inc.	10262	\$418.45
Zero Waste USA	10263	\$134.00

COAH

Sockler Realty Services Group	7143	\$1,500.00
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DEVELOPERS ESCROW

Dante Guzzi Engineering	7265	\$110.75
Lippincott & Jacobs	7266	\$406.00
Jim Theodoropoulos	7267	\$16,235.11
Inner City Transit Corp	7268	\$18,293.70

DOG TRUST

Patricia A Clayton	7148	\$73.00
Virginia L. Freck	7149	\$50.00

OPEN SPACE TRUST

RECREATION

Greg Bogle	7146	\$188.91
MSLRA Midlans Youth Soccer Leg	7147	\$770.00

CAPITAL FUND

TOTAL		\$786,691.60
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Mr. Frank made a motion seconded by Mr. Hlubik to pay the bills except the Attorneys. All were in favor. Motion carried.

Mr. Hlubik made a motion seconded by Mr. Marinello to pay the Attorneys. All were in favor except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

1. Jeff Richter- Bike path proposal-Mr. Frank asked if we just asked Mr. Richter for a proposal and Mr. Keller responded that the problem with the Engineering cost is due to the size of the project. Mr. Keller recommended banking the grant money until we have enough to do a larger project. Mr. Frank stated that if the project to redo the intersection moves forward then we can use that money at that time. Mr. Keller will make a request to bank the grant money. Mr. Frank added that we want to bank it to use on the project that the County is exploring to reconstruct the intersection.
2. Jersey Central Power and Light-Aerial Saw Operations- Mr. Marinello stated that he is befuddled because we have an airport very close to the park and why can't they use the airport. Mr. Frank stated that they don't want to pay to land at the airport. Mr. Keller thought maybe we could get something in return for allowing them to land in the park like trimming some trees. Mr. Marinello responded that if they don't want to pay for the airport they will not want to compensate us. Council agreed that if they will agree to do some tree work for us that it is great but if not then they can use the airport. Mr. Keller stated that he knows of one very large tree in Juliustown Park that needs to come down. Council agreed that if the Manager can arrange something for the Township's benefit then great if not then they can land at the airport.
3. Dan Guzzi-Road Program-Mr. McDaniel asked if there is any way to monitor the asphalt cost that the State determines. Council discussed that the price of oil is going down which should affect this cost a great deal. Mr. Keller responded that the index is set at the time the project is done which is subject to the market at that time. Mr. McDaniel stated that the Governor's Office said the DOT grants should be awarded around April. He further added that last year they awarded grants to about half the towns in Burlington County. Mr. Frank made a motion seconded by Mr. Marinello to authorize the Engineer to go out to bid. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Hlubik to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Guest stated that he has nothing for the public portion and only a small item for Executive.

MANAGER'S REPORT

Mr. Keller stated that he has nothing to add to his written report.

Mr. Frank made a motion seconded by Mr. Marinello to accept the Solicitor and Manager's reports. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. McDaniel stated that the League is requesting towns adopt a resolution asking the State to take action on Affordable Housing but the resolution is kind of weak so we do not need to take action on that.

Mr. McDaniel stated that the soccer goals out back are all upside down and it could be a safety issue.

Mr. Marinello stated that he met with Mr. Keller and Ms. Van Hise about some options to get the call answer volume up during the day for the squad. Ms. Van Hise stated that one EMS student got the Benjamin Moore scholarship and there is only one awarded to a firefighter and one to a EMS member.

PUBLIC COMMENT

Mr. Flynn asked the names of the tow companies that were awarded contracts and was advised of the names by the Township Clerk.

Hearing no further comments, Mr. Marinello made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Hlubik to approve Resolution No. 2015-01-19 for the purpose of discussing potential litigation. All were in favor. Motion carried. Mr. McDaniel stated that Council would invite the public back in when they returned to public session. Council entered into executive session at 8:16 PM.

RESOLUTION 2015-01-19

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN
TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Governing Body of Springfield Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of Springfield Township will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Construction Fines) (If contract negotiation the nature of the contract and interested party is:)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is: Interview of potential candidates for Zoning Board Appointments) ;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Township Council hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Attorney advises the Township Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: upon authorization by the Township Solicitor) or upon the occurrence of Litigation resolved);

BE IT FURTHER RESOLVED that the Township Council, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.

Council returned to public session at 8:53 PM and the public was invited back in.

Mr. Frank made a motion seconded by Mr. Hlubik to adjourn the meeting. The meeting was adjourned at 8:53 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk