

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
February 11, 2015

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 - January 5, 2015 Reorganization
 - January 14, 2015 Regular and Executive Sessions
6. Public Comment on Agenda Items*
7. Resolutions
 - No. 2015-02-01 – Resolution Authorizing Execution of Affordable Housing Trust Account Escrow Agreement by and Between Springfield Township, 1st Constitution Bank and The New Jersey Council on Affordable Housing
 - No. 2015-02-02 – Resolution of the Township Council of Springfield Township Authorizing Agreements for Certain Professional Services
8. Monthly Reports Submitted for Approval
9. Bills Submitted for Approval
10. Correspondence
11. Solicitor’s Report
12. Manager’s Report
13. Township Officials’ Business
14. Public Comment*
15. Adjournment

**TOWNSHIP COUNCIL MEETING
FEBRUARY 11, 2015**

The meeting of the Springfield Township Council was called to order by Deputy Mayor Marinello with Council Members Mr. Frank (arrived at 7:40 PM), John Hlubik, and Peter Sobotka present. Absent was Mayor Denis McDaniel. Also present were Township Manager Paul Keller and Solicitor Brian Guest.

The Sunshine Notice was read:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 7, 2015:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times

- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services.”

Deputy Mayor Marinello led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the minutes of the January 5, 2015 Reorganization meeting. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the minutes of the January 14, 2015 regular and executive sessions. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Hearing no comments, Mr. Sobotka made a motion seconded by Mr. Hlubik to close public comment on agenda items. All were in favor. Motion carried.

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2015-02-01. Mr. Guest explained that this is the agreement that COAH uses for Trust Funds and it states that if you don't use the money for the purposes of establishing affordable housing the State can take the money. Mr. Guest added that COAH will not approve any projects without this agreement being signed and since we are currently asking for approval for a new project we need to get this agreement signed. Mr. Guest stated that we have gotten all sort of responses that we do not have to worry about the State taking our money. Mr. Marinello asked if we don't sign the agreement and we go ahead without approval with the project can we use the money and Mr. Guest responded no we can not.

Mr. Frank arrived at 7:40 PM

Mr. Guest strongly recommends signing the agreement so that we can move forward with the project and to keep the protections the Courts have given up to prevent the State from taking the money. Mr. Sobotka asked about Habitat worrying about pollutants and Mr. Guest responded that is only in the area of the railroad right of way and we don't have to give them that portion of land.

Mr. Marinello asked if COAH has taken any municipalities money and Mr. Guest responded that they have not. Mr. Marinello asked about the time frame for approval and Mr. Guest responded that they indicated that it would be promptly. Mr. Guest further explained that they can't just take the money without us taking action to stop them.

Mr. Sobotka asked how many units this would get us and Mr. Guest responded that at this point we do not know but it should get us at least four units. He added that it will depend on if they take the railroad right of way and the size of the septic that can be put at the site.

Roll Call: Mr. Frank-Yes; Mr. Hlubik-Yes, Mr. Sobotka-Yes; Mr. Marinello-Yes. Motion carried.

RESOLUTION NO. 2015-02-01

RESOLUTION AUTHORIZING EXECUTION OF

**AFFORDABLE HOUSING TRUST ACCOUNT ESCROW
AGREEMENT BY AND BETWEEN SPRINGFIELD
TOWNSHIP, 1ST CONSTITUTION BANK AND THE
NEW JERSEY COUNCIL ON AFFORDABLE HOUSING**

WHEREAS, the Township of Springfield transferred its interest-bearing affordable housing trust account to 1st Constitution Bank and the New Jersey Council on Affordable Housing ("COAH") is requiring the execution of an affordable housing trust account Escrow Agreement in the form attached hereto by and between COAH, the Township and the Bank.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the Mayor and/or Deputy Mayor be and are hereby authorized to execute the Escrow Agreement on behalf of Springfield Township.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2015-02-02. All were in favor. Motion carried.

RESOLUTION NO. 2015-02-02

A RESOLUTION OF THE TOWNSHIP COUNCIL OF
SPRINGFIELD TOWNSHIP AUTHORIZING AGREEMENTS
FOR CERTAIN PROFESSIONAL SERVICES

WHEREAS, it is necessary that the Township of Springfield make certain professional staff appointments in order to provide for the effective operation of Township government; and

WHEREAS, the services to be performed are regulated by law and the persons to be appointed are practicing recognized professionals; and

WHEREAS, the Local Public Contracts Law, requires that notice with respect to contracts for "Professional Services" awarded without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield that the following are hereby appointed to the positions designated and for terms effective January 1, 2015 and ending December 31, 2015, unless otherwise specified, or when their successors have been duly appointed:

Township Solicitor	Brian Guest, Esq. Parker McCay
Township Engineer	Dante Guzzi, P.E. Dante Guzzi Engineering Associates
Planning/Zoning Board Solicitor	Denis C. Germano, Esq.
Planning/Zoning Board Engineer	Jeffrey S. Richter, P.E., P.P. Lippincott & Jacobs

Township Planner	Brian Slaugh, PP, AICP, CLA, ASLA Clarke Caton Hintz
Planning Board Planner	Brian Slaugh, PP, AICP, CLA, ASLA Clarke Caton Hintz
Bond Counsel	Ronald J. Ianoale, Esq. McManimon & Scotland, L.L.C.
Registered Municipal Auditor	Kevin Frenia, C.P.A., R.M.A. Holman & Frenia, P.C.
Insurance Broker of Record	EJA & Associates, Inc.
Risk Management Consultant	EJA & Associates, Inc.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES
January 2015

Dog Licenses Issued - 301
 Licenses assessed late fee -0
 Total Licenses Issued Year to Date -301
 Kennel licenses sold this month 0
 Replacement dog licenses sold this month - 0
 Total amount collected -\$3080.00

TREASURER'S REPORT – CURRENT ACCOUNT
January 2015

Year to Date Revenue	\$ 746,330.96
Year to Date Expended	\$ 113,349.50
Total Available Revenues	\$ 444,172.06

TAX COLLECTOR'S REPORT
JANUARY

2015 TAX PAYMENTS	\$657,559.14
PRIOR YEAR TAX PAYMENTS	\$76,628.26
INTEREST ON TAXES	\$3,589.75
TOTAL TAX PAYMENTS	\$737,777.15

MISC. COLLECTIONS (Cost of Sale 2014 Tax Sale	\$1,669.94
--	------------

200' LIST \$	10.00
DUPLICATE TAX BILL FEES	
Municipal Lien Redemption	\$6,799.65
TOTAL MISC. PAYMENTS	\$6,809.65

TOTAL RECEIPTS FOR THE MONTH: \$764,256.74

CONSTRUCTION OFFICIAL'S REPORT
January 2015

\$	Building Permits & Application Fees	\$9313.00
	Development Fees	-0-
	CCO Fees	450.00
	Re-Inspection CCO	25.00
	Total	\$9788.00

POLICE REPORT
JANUARY 2015

The Springfield Township Police Department responded to a total of **602** complaints. They are sorted in the following manner:

- 515 General Police Complaints
 - 1 Domestic Incidents
 - 4 Criminal Investigations
 - 25 MVAs
 - 18 Medical Emergencies
 - 33 Activated Alarms
 - 4 Abandoned 911 Calls
 - 2 Assists to Outside Departments
 - 2 Assists to Our Department
- 108 Motor Vehicle Stops
 - 5 Arrests
 - 1 Warrants
 - 3 DWI
 - 1 Criminal

Tickets Issued: 96

Mileage 91221

ZONING OFFICER'S REPORT
January 2015

8 Violations

MANAGER'S REPORT
January 2015

1. Attended Township Council Meeting on January 5 and 14, 2015
2. Received and responded to 16 miscellaneous contacts that required action and resolution
3. Attended the monthly meeting of the BURLCO JIF on January 20, 2015 in Medford.

MUNICIPAL COURT
November 2014

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$9,204.41
Public Defender Fees	-0-

December 2014

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$10,618.03
Public Defender Fees	560.00

Motion made by Mr. Sobotka and seconded by Mr. Frank to file the reports.

Mr. Sobotka asked about how it is going to work with the Humvees and Chief Trout responded that they would be used in bad weather only along with the other four wheel vehicles. Mr. Frank asked if we got that off the Federal Government and Chief Trout responded that they were acquired through the 1030 program.

Mr. Marinello asked how it works and Chief Trout stated that you have to take a photo of the vehicle once a year to show possession but he believes that they just changed it so that after 365 days they can be auctioned off. Chief Trout added that if there is any problems we can return the vehicles at any time.

Mr. Hlubik asked about the tax collection report and why the rate was so low and it was explained that the report is for January and the payments are not due until February.

All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
Batteries Plus \$498	10264	\$411.98
Burlington County Police Chiefs Assoc.	10265	\$250.00
Burlington Cleaners	10266	\$198.15
Burlington County Treasurer	10267	\$383,762.79
Burlington County Treasurer	10268	\$9,017.81
Casa Payroll	10269	\$505.50
Central Jersey Waste & Rec Inc	10270	\$7,125.00
Comcast	10271	\$123.76
Courier Times, Inc	10272	\$836.68
Dante Guzzi Engineering	10273	\$148.07
Denis C. Germano, Esq.	10274	\$52.50
Direct Energy Business	10275	\$268.44
Eastern Armored Services, Inc.	10276	\$194.00
Econo Signs LLC	10277	\$41.00
Edmunds & Associates, Inc	10278	\$5,725.00
H. Eggleston & Son, LLC	10279	\$23,096.25
Electronic Police Forms, LLC	10280	\$525.00
Ford Motor Credit Coompany	10281	\$6,187.03
Gametime, Inc.	10282	\$516.75
Gov Connection Inc.	10283	\$15,590.46
Haar Electric Inc	10284	\$1,327.77
Heritage Business Systems Inc.	10285	\$75.00
Hurley's Auto Repair	10286	\$780.03
JCP&L	10287	\$1,749.12
J. Paul Keller	10288	\$933.27
Matthew Bender & Co., Inc	10289	\$128.70
Morton Salt Inc.	10290	\$4,555.85
Multi Temp Mechanical Inc	10291	\$220.86
Muni Clerks Assn Burlington	10292	\$75.00
National Time Systems, Inc.	10293	\$58.00
Networks Plus	10294	\$433.33
New Jersey American Water Co.	10295	\$242.44
NJ Div of Pensions/Benefit	10296	\$24.22
New Jersey Planning Officials	10297	\$360.00
NJSHBP	10298	\$31,564.82
Northern Burl Cnty Reg School	10299	\$455,290.19
Parker McCay, P.A.	10300	\$2,093.54
Pedroni Fuel Company	10301	\$1,280.70
Martin Poinsett	10302	\$100.00
Protective Services Group Inc	10303	\$120.75
PSE&G	10304	\$4,362.90
Servicemaster Building Service	10305	\$295.00
Southampton Township	10306	\$1,000.00
Springfield Twp Board of Ed	10307	\$287,520.75
Staples Advantage	10308	\$182.80
Stokleys Inc.	10309	\$27.00
Verizon Wireless	10310	\$570.26
Vital Communications, Inc	10311	\$102.00
W.B.Mason Co., Inc.	10312	\$219.90

Xtel Communications, Inc.	10313	\$393.73
DEVELOPERS ESCROW		
Dante Guzzi Engineering	7269	\$352.80
Hulse & Germano Esqs LLC	7270	\$660.00
Lippincott & Jacobs	7271	\$261.00
RECREATION		
CRS/Wholesale Baseball Equipmt	7148	\$776.00
N .B.I.A.A.	7149	\$1,971.32
DOG TRUST		
New Jersey Department of Health	7150	\$507.60
COAH ACCT.		
Parker McCay, P.A.	7144	\$1,893.78
OPEN SPACE TRUST		
Lippincott & Jacobs	7137	\$250.00
CAPITAL FUND ACCOUNT		
Dante Guzzi Engineering	7141	\$3,610.83
McManimon Scotlane&Baumann LLC	7142	\$860.00
Multi-TempMechanical Inc.	7143	\$45,000.00
Oswald Enterprises, Inc.	7144	\$4,350.00
TOTAL		\$1,311,157.43

Mr. Keller asked that the Multi Temp payment be approved but explained that it will held until they take care of a few more items that should be completed very soon. Mr. Frank made a motion seconded by Mr. Sobotka to pay the bills except the Attorneys. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to pay the Attorneys. All were in favor except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

1. BCJIF –Safety Incentive Program Awards. Chief Trout explained what this money could be used for.
2. Brian Guest – Affordable Housing Litigation

Mr. Hlubik made a motion seconded by Mr. Sobotka to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Guest stated that he has nothing to report.

Mr. Sobotka made a motion seconded by Mr. Hlubik to accept the Solicitor’s reports. All were in favor. Motion carried.

MANAGER'S REPORT

Mr. Keller stated that when we passed the resolution to appoint the animal control officer we made a mistake on the rate. He explained that the resolution had a rate of \$100 for weekend calls and after hour calls and \$75.00 for week day calls but due to the nature of his schedule as a police officer he does not have the same days or hours off as a normal work week. He currently responds to calls during his normal work schedule as part of his normal duties and the rate of compensation when he is off duty should be \$100 for all calls. Mr. Frank made a motion seconded by Mr. Hlubik to amend the resolution as to the compensation. All were in favor. Motion carried.

Mr. Sobotka asked if we have a report from the Engineer on the path in Juliustown Park and Mr. Keller responded that the Engineer is aware of the issue but no report has been submitted. He recommended maybe using this year's park grant to pave that path.

Mr. Sobotka made a motion seconded by Mr. Frank to accept the Manager's reports. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

PUBLIC COMMENT

Hearing no comments, Mr. Frank made a motion seconded by Mr. Sobotka to close public comment. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. The meeting was adjourned at 8:02 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk