

SPRINGFIELD TOWNSHIP  
WORKSESSION MEETING AGENDA  
MARCH 3, 2016  
7:30 PM

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Review of Department Reports
6. Review of Bills
7. Review Correspondence
8. Township Officials' Business
9. Public Comment
10. Executive Session
  - No. 2016-03-01 - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Personnel-Zoning Board Appointments)
11. Adjournment

**TOWNSHIP COUNCIL MEETING  
MARCH 3, 2016**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, Anthony Marinello and Peter Sobotka present. Also present was Township Manager Mr. Keller.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 10, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Frank to approve Resolution No. 2016-03-01 for the purpose of discussing personnel matters. All were in favor. Motion carried. Mr. McDaniel stated that Council would invite the public back in when they returned to public session and action would be taken. Council entered into executive session at 7:40 PM.

**RESOLUTION 2016-03-01**

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN  
TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Governing Body of Springfield Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Governing Body will reconvene;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of Springfield Township will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: ) (If \_\_\_\_\_ contract negotiation the nature of the contract and interested party is: EMS Services)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or

appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is: Zoning Board Appointments) ;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Township Council hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Attorney advises the Township Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: upon authorization by the Township Solicitor) or upon the occurrence of Litigation resolved);

**BE IT FURTHER RESOLVED** that the Township Council, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.

Council returned to public session at 8:06 PM and the public was invited back in.

Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2016-03-01A to make the following appointments: Anthony Sam as a regular Zoning Board Member, Bill Seitz as Zoning Board Alternate 1 and Barbara Shinn as Zoning Board Alternate 2, Brenda Johnson as Affordable Housing Board and Shawn Fitzpatrick, David Kessler, Michael Vasil to the Recreation Committee.

Mr. Sobotka feels we need to do something to acknowledge and honor the service of the Board members. Council discussed that maybe we could do a mailer in the tax bills. All in favor. Motion carried.

### **REVIEW OF DEPARTMENT REPORTS**

Mr. Frank stated that our Zoning Report does not really change from month to month. Council asked if the report could be adjusted to give a brief explanation as to why a matter is pending.

Council agreed to hold the reports until next week.

### **REVIEW OF BILLS**

Council agreed to hold the bills until next week.

### **REVIEW OF CORRESPONDENCE**

1. Letter of Resignation - Jeffrey Jones, Zoning Board- Mr. Frank asked that we do a letter thanking or recognizing his years of service signed by each member of Council.
3. Request from Cross River Fiber for municipal consent to use the public right-of-way in order to attach or install fiber optic cable to existing utility poles. Council expressed concern over the request and would like to hold off until next week when the Solicitor is present.

4. Hunting Lease Bid-Council is okay with notice of bid and asked that the acreage be checked.

5. Letter from BC Farmland Preservation re: Road and Drainage Right of Way Request. Mr. Frank stated that in the past we normally have not requested additional right of way. Mr. Hlubik stated that Council is given a chance to request right of way if they anticipate road widening and the Township would still need to purchase it from the resident. Mr. Frank added that we need to know what the current right of way is prior to making that decision. Council discussed whether residents relied on Loveland Rd. to access their property. Mr. Hlubik responded that the only property there relies on Monmouth Rd. to access the property. Mr. Frank will check on the current right of way on Highland Rd. and the status of Loveland Rd.

6. Letter from BC Farmland Preservation re: Final Approval of two farms. Council has no objections to putting resolutions to approve these two farms on the next meeting agenda.

### **TOWNSHIP OFFICIAL'S BUSINESS**

Council discussed the budget and Mr. Frank stated that the construction department fees were way higher than the year before and we are anticipating \$120,000 and he is concerned that if the Market is done with most of their construction we may be estimating too high. Mr. Frank stated he is curious about police salaries/wages because it was over budgeted last year and he is not sure if we are over budgeting by 10 percent.

Mr. Frank stated that last year we did not pay the Juliustown Fire Company all their installments and asked why this was off. It was explained that the final quarter of last year may be paid early this year.

Mr. Frank stated that we are over budgeting for tonnage fees by 20 percent. He questioned whether the county is upping their tipping fees.

Mr. Frank stated that it looks like we underspent for park maintenance and sports. Mr. Sobotka responded that we have been fortunate with the fees collected and the fund raisers to keep the cost down. He added that in some years more equipment is purchased and that money would be spent in those years. He also said that we saved by not having to pay for the use of Northern Burlington.

Mr. Frank stated that he does not feel we need to budget \$45,000 for gasoline which is double for what we paid out last year so that may be able to be decreased.

Mr. Frank asked how PERS could be going down and Mr. McDaniel stated that we have less employees since we no longer have a Court. Council also discussed that the amount for Social Security and PFRS may be tied into the over budget for police salaries.

Council asked if this budget included a deferral of school taxes. Mr. McDaniel also stated that we will be selling the ambulances and a fire truck so that money will go into the budget. Council discussed that if Endeavor and America wanted to purchase the ambulances the purchase price could be taken off the amount the Township will pay them for services.

Mr. Sobotka stated that the property located next to the two properties that the Township is currently purchasing is also for sale and he thought maybe if the Township purchased that property as well it would take care of what the Township is trying to accomplish with affordable housing. Council discussed that there is another property between those properties that is not

for sale. There was a plan presented from the Engineer that showed what could exist on the site and the road reconfiguration. Council discussed these will be family homeownership homes so there will still be a need for very low income and rentals. Mr. McDaniel stated that the deal for the second house has finally come in for \$100,000 with settlement possible next week.

Mr. McDaniel stated that he called SERV about the lot in Jacksonville and they said they are having a problem with the State and when Mr. McDaniel said that he could make a call to the Governor's office they called back and said they think they have worked the issue out with the State so that project can get moving.

Mr. McDaniel said that he discussed with the Engineer about going to bid for the roads in April and Mr. Guzzi would like to show the plan for the road reconfiguration to the County before going to bid.

Mr. Marinello asked about Jobstown-Juliustown Rd. because it still has the dip and there are no lines. Council discussed that it should be addressed in the spring.

**PUBLIC COMMENT**

No public was present.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. The meeting was adjourned at 9:12 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton  
Township Clerk