

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
MARCH 9, 2016

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 - February 4, 2016 Work Session
 - February 10, 2016 Regular and Executive Sessions
6. Discussion 2016 Budget
7. Public Comment on Agenda Items
8. Ordinances for First Reading:
 - No. 2016-03 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Established a CAP Bank (N.J.S.A. 40A:4-45.14)
9. Ordinances for Public Hearing:
 - No. 2016-01 – Ordinance Supplementing 201-3(I) of the Revised General Ordinances of the Township of Springfield Entitled “Vehicles and Traffic-Handicapped Parking” By Authorizing Special Handicapped Parking Spaces
 - No. 2016-02 – Ordinance Amending Chapter 201, Entitled “Vehicles and Traffic” to Create Temporary Parking Restrictions Where Pedestrian Access is obstructed by Construction Activity
10. Resolutions
 - No. 2016-03-02 – Resolution of the Township Council of Springfield to Refund Building Permit Fees (Block 801, Lot 2.01 Columbus Market)
 - No. 2016-03-03 – Resolution for Final Approval of Farmland Application (Block 2301, Lot 4 (179 Highland Rd.))
 - No. 2016-03-04 – Resolution for Final Approval of Farmland Application (Block 303, Lot 22.02 (1631 Jacksonville-Jobstown Rd.))
11. Monthly Reports Submitted for Approval
12. Bills Submitted for Approval
13. Correspondence
14. Solicitor’s Report
15. Manager’s Report
16. Township Officials’ Business
17. Public Comment*

18. Adjournment

TOWNSHIP COUNCIL MEETING MARCH 9, 2016

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, Anthony Marinello and Peter Sobotka present. Also present were Solicitor George Morris, Auditor Kevin Frenia and Engineer Dan Guzzi.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 10, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Frank to approve the minutes of the February 4, 2016 work session. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Frank to approve the minutes of the February 10, 2016 regular and executive sessions. All were in favor. Motion carried.

DISCUSSION OF 2016 BUDGET

Mr. Frenia stated the increase in the rate is 5.82 percent and the increase for the average home assessment would be \$82 per year. He added that the increase is a little under 3 cents and there is a deferral of \$200,000 for school taxes. Mr. Frenia stated that this budget increase is well under the CAP and there are some items outside the CAP such as debt service, deferred charges, health care and capital improvements. Ms. Kelly added that the deferred charges had to do with the snow storm and M. Frenia stated that the emergency was approved but only for the one year funding. Mr. Frenia stated that any changes made in the amount of \$39,000 would be equivalent to one cent.

After review Ms. Kelly mentioned that the total assessed value went down from last year and that would add almost a cent to the increase so it would be closer to 4 cents. That would change the average increase to \$107 a year for an averaged assessed home. Mr. Frenia stated that the Township lost almost 5 million in ratables and that seems kind of odd since the average home value did not change much. Mr. Frenia stated that the Township would still be under the 2 percent CAP. Mr. Frank stated that we should be bringing another solar farm online this year so that should help get the assessed value up and he added that he is not sure why we did not get rollback taxes on the solar farm already completed. Mr. Frenia stated that the \$107 is based on last years assessed value and the average assessment went down so that amount would be about \$100. It was discussed that there is something else going with the commercial property to bring the total assessment down so much.

Mr. McDaniel stated that he is concerned about the deferral of school taxes because we continue to use it every year to keep the tax increase down. Mr. Frenia added that the Township has about two more years of school deferrals to use. Mr. Frank stated that we

should be bringing up our assessed value next year because the Market has rebuilt and we will also have two solar farms coming in to play so there is some ratable growth in our future. Mr. Frenia stated that there was a considerable increase in the construction fees so that usually means that assessments should be going up.

Mr. McDaniel asked about the capital improvement increase and Ms. Kelly stated that we need funds in here for down payments for any capital improvement projects. She added that it is unhealthy to have just \$5,000 so she put an extra \$20,000 in the budget to get that amount up. She thought this was a good year because expenditures were kept stable and revenue increased.

Ms. Kelly stated that Council questioned the amount for gasoline and she mentioned that she likes to base this on an average of a few years because of the volatility of that market. She added that she does not have the luxury of having extra fat if the cost goes up to transfer from another line item. Council agrees that something could be taken off that line item since it is about \$20,000 over what was spent last year. Ms. Kelly stated that if not spent it would go to surplus next year and would help the budget next year.

Mr. Hlubik commented that the \$100 increase is just for the local purpose tax. Mr. Frenia stated that there is also some room in the reserved for uncollected taxes. Mr. Frenia added that he took 3 percent of the total collected so there is some room but next year that will affect the fund balance. He stated that the collection rate is 97.7 and he used 97 percent to calculate the 3 percent reserve. Ms. Kelly stated that if you don't collect what you did the prior year and you reserve only that amount you would be in big trouble. Mr. Frenia also noted that the collection rate in 2014 was 96 percent. Mr. Frenia felt that Council could shave off a penny or a penny and a half by adjusting this item. Mr. McDaniel asked what would happen if that rate dropped next year and Mr. Frenia responded that the Township would have to take from surplus to pay the other taxing districts since they get paid regardless of the tax collection rate. Council discussed the impact of the tax sale on the budget. Mr. Frenia could adjust the reserve for the uncollected by about .5 percent but this may be kicking the can down the road a little bit. Mr. Frenia added that he tries to be conservative on this because if the collection rate comes in lower it could really knock the Township out. Mr. Frank asked what the difference would be if you used 97.3 instead of 97 Mr. Frenia responded it would lower the increase to 3 cents. Mr. Frank stated that he thinks we could lower the line item for gasoline closer to what we spent last year and he added that he feels we should have some things happen this year that will change and put the Township in a much healthier situation next year. Mr. Sobotka does not agree with lowering gasoline. Ms. Kelly said it is important to have a little extra in some line items like gasoline because she has to do transfers every year. Ms. Kelly asked where Council would like to be so she can see where to make some adjustments.

Mr. McDaniel stated that there was some discussion as to what happens if an employee is disabled as far as what is covered by insurance and how that affects taxes and benefits. Mr. McDaniel asked about disability and Ms. Kelly responded that after an employee uses all there sick and vacation then they would go on disability and that would have an impact on taxes. Mr. McDaniel asked why we pay the extra 30 percent over what worker's compensation pays if a person goes out on workers compensation. Ms. Kelly responded that it has been the Township's policy and is usually a negotiated item with the police and is set by policy and ordinance with other employees.

Council discussed lowering the gasoline line item and Council agreed with lowering that to \$40,000 and Mr. Frenia stated the increase is now at 2.87 cents.

Mr. Frank asked about the PILOT payments and Ms. Kelly stated that it generally goes up but there are a batch of years they stay the same and Mr. Frenia added that he would look at this again. Ms. Kelly stated that if it goes up it will not be an appreciable amount. Ms. Kelly stated that the construction fees went up considerable last year and they expect another solar project but could not guarantee that will get done this year so that number may go back up again this year over the \$120,000 anticipated.

Mr. McDaniel stated that there is a \$14,000 increase in what was spent last year in police other expenses. Mr. McDaniel stated that we discussed cameras and Mr. Sobotka added that we discussed purchasing weapons as well so we may not want to touch that.

Council discussed snow removal and Ms. Kelly stated that tree removal is a big item and she is waiting for the clean communities grant to come in so she can use that for tree removal.

Council discussed that debt service was a big number and there is nothing that can be done about that because the road work needed to be done. Mr. Frenia will make the adjustments discussed and Council agreed to introducing at the April 13th meeting and adopting on May 11th.

PUBLIC COMMENT ON AGENDA ITEMS

Hearing no comments, Mr. Marinello made a motion seconded by Mr. Sobotka to close public comment on agenda items. All were in favor. Motion carried.

ENGINEER'S REPORT

Mr. Guzzi stated that he would like to get bid packages out for Columbus-Jobstown Rd. and Arneys Mt. Birmingham Rd. and he added that a portion of the Columbus-Jobstown Rd. repaving will take into consideration the realignment of that road. Mr. Guzzi stated that a new intersection will be created at Jobstown-Jacksonville Rd. and the bike path would be re-routed and taken down to the new intersection. He added that the remaining part of Columbus-Jobstown Rd. will be vacated or a portion vacated just keeping a small right of way. Mr. Guzzi stated that the County Engineer has a copy of the conceptual plan presented to Council so that they can review and give approval and the Township would also need DOT approval for the grant money being used. He added that he has a meeting with the County next week. Mr. Guzzi stated that the DOT may see the change and it may prompt a closer review since there will be a portion of grant money being used even though there is still a local share. Mr.

Marinello asked about the 25 ft. drainage easement at that back of the property and Mr. Guzzi responded that it will depend some on the developer and he added that the Township could vacate the entire thing but would still need some kind of an easement to that drainage ditch.

Mr. Marinello asked about the bike path and how it was shown on the map and Mr. Guzzi responded that he just wrapped it around where it ends now. Mr. McDaniel asked if it the proposed bike path is 10 ft. wide and Mr. Guzzi responded that he matched the existing path but could go up to 10 ft. and Mr. McDaniel stated that the County would like it to be 10 ft. Mr. Frank stated that the County needs to move a little further to the east with their curve because the Township is not going to purchase more right of way. Mr. Guzzi stated that they will continue to work with the County and Mr. McDaniel asked if Council could have a bid package available for review by April work session.

Mr. Sobotka asked if the bid will be covered under the current Bonding approval and Mr. Guzzi responded that it would be all one project including the realignment and it is just a matter of

where the funding will be coming from for certain portions of the project. Mr. Sobotka confirmed with the Engineer that the DOT grant could be used.

Mr. Frank asked about other portions of the project such as some of the demolition that will need to be done to clear those two lots and Mr. Guzzi responded that none of that work is included except for a shed that needs to be moved. Mr. Frank stated that the Township is going to be responsible for demolition of the building on those lots and he added that he would like to see the bike path included even though it will be funded by the County grant. Mr. Guzzi stated that the plan is to take Columbus-Jobstown Rd. and use that as a sub-surface. He did not want to do any grading because he does not want to conflict what a developer's plans might be. Mr. Frank feels we should coordinate the demolition of the houses with this project now. Mr. Marinello stated that this should be a discussion with the developer over what a clean site is, does that mean buildings and trees or just buildings. Mr. Marinello does not feel that the demolition of the houses is part of a road project and Mr. Frank stated that we will have equipment out there at that time of the road project and might get better pricing. Mr. Frank would like to see the demolition included.

Mr. Sobotka asked how much of the work the Township needs to do at this point to make is ready for the developer and Mr. Guzzi responded that the only decision Council needs to make right now is whether Council wants to keep any right of way. Mr. Frank asked if we own the road and Mr. Guzzi responded that typically the Township would own the road. It was discussed that the survey for lot nine once purchased would show that where the easement for the road is. Mr. McDaniel stated that there is a utility line running from Jobstown to one house on Columbus-Jobstown Rd and Mr. Morris responded that you could leave the easement for utilities. It was discussed that the utility companies may decide to move those poles since they will have new services once the new homes are built.

Mr. Frank stated that we have a request for a proposed preservation project between Highland and Lowland Rd. and he stated that Lowland Rd. used to be a road before 68 was built and he does not feel that we use that road for any purpose at this time and none of the properties would be land locked if the Township wanted to vacate it. He added there is not even a road anymore and added that he does not even think that is on our road inventory and we have not maintained it for generations. Mr. Guzzi stated that there is a cost to vacate the road and it would be split down the middle to adjoining property owners and it will be a bear to figure out where that road even is at this time.

Mr. Marinello asked about the status of the Jobstown-Juliustown Rd where the dip is in the road and Mr. Guzzi responded that the contractor is just back now to adjust the punch list items. Mr. Frank stated there is a tree trunk on Mt. Pleasant now needs to be removed. Mr. Sobotka asked about the County grant and Mr. Guzzi responded that he has been checking and no word on the grants yet. Mr. Marinello stated that on Folwell Station Rd. where we just did the work it seems to be collapsing.

ORDINANCES FOR FIRST READING

Mr. Sobotka made a motion seconded by Mr. Frank to introduce Ordinance No. 2016-03 on first reading. All in favor. Motion carried. Public hearing will be at the April 13, 2016 Council meeting.

ORDINANCE 2016-03

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

ORDINANCES FOR PUBLIC HEARING

Motion made by Mr. Frank and seconded by Mr. Sobotka to open the public hearing on Ordinance 2016-01. All were in favor. Motion carried.

Hearing no one for public comment, Mr. Frank made a motion seconded by Mr. Sobotka to close the public hearing. All were in favor. Motion carried.

Motion made by Mr. Frank and seconded by Mr. Sobotka to adopt Ordinance 2016-01. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka - yes and Mr. McDaniel - yes. Motion carried.

ORDINANCE NO. 2016-01

**SUPPLEMENTING 201-3(I) OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF SPRINGFIELD
ENTITLED “VEHICLES AND TRAFFIC – HANDICAPPED
PARKING” BY AUTHORIZING SPECIAL HANDICAPPED
PARKING SPACES**

WHEREAS, the Township Council has previously established Section 201-3(I) of the Municipal Code designating locations on roadways for handicapped parking spaces; and

WHEREAS, the municipality has become aware of the need for additional handicapped parking in the area of 415 Main Street and the request for two handicapped locations in front of the Juliustown Methodist Church; and

WHEREAS, the Township of Springfield desires to establish two (2) handicapped parking space on Main Street in this location,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that Section 201-3(I) of the Township Code entitled “Vehicles and Traffic – Handicapped Parking”, and specifically Schedule VII at 201-15, is supplemented to provide as follows:

SECTION I.

201-15 HANDICAPPED PARKING

. . .

Schedule VII

A special handicapped parking space shall be designated by the township at the following locations:

- a. two spots at 415 Main Street in front of the Juliustown Methodist Church.

SECTION II.

This Ordinance shall take effective immediately upon final approval and publication by the Township as provided by law.

Motion made by Mr. Frank and seconded by Mr. Sobotka to open the public hearing on Ordinance 2016-02. All were in favor. Motion carried.

Mr. McDaniel explained the Ordinance to the public.

Hearing no one for public comment, Mr. Sobotka made a motion seconded by Mr. Frank to close the public hearing. All were in favor. Motion carried.

Motion made by Mr. Frank and seconded by Mr. Sobotka to adopt Ordinance 2016-02.

Mr. Sobotka commented on page two regarding the posting requirement and Chief Trout responded that we have paper signs to post. Mr. Sobotka asked how soon we get notice to the police to post the no parking signs and it was discussed that it would be the police making the determination that it is a safety issue. Mr. Sobotka would like to see the construction office notice the Chief when they receive a permit and Chief Trout responded that it is noted in the Ordinance.

Mr. McDaniel stated that this applies to any properties in the Township and not to any particular property.

Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka - yes and Mr. McDaniel - yes. Motion carried.

ORDINANCE NO. 2016-02

AN ORDINANCE AMENDING CHAPTER 201, ENTITLED "VEHICLES AND TRAFFIC" TO CREATE TEMPORARY PARKING RESTRICTIONS WHERE PEDESTRIAN ACCESS IS OBSTRUCTED BY CONSTRUCTION ACTIVITY

WHEREAS, the Township Council, pursuant to the direction and authority of *N.J.S.A.* 39:4-8(c)(1), is permitted to prohibit and restrict general parking; and

WHEREAS, from time to time both residential and commercial properties undergo rehabilitation or other construction work that makes the sidewalk or pedestrian path in front of or adjacent to the property unpassable because of construction activity; and

WHEREAS, in such situations pedestrians, including children, are required to navigate around the obstruction often requiring the use of the paved street adjacent to the property to avoid the construction area; and

WHEREAS, when vehicles are parked in front of or adjacent to the property the pedestrian must walk in the lane of traffic to avoid the construction and the parked vehicle; and

WHEREAS, such conditions create a safety issue for pedestrians which can be minimized by temporarily preventing parking in front of or adjacent to properties which sidewalks are blocked by construction during the length of construction; and

WHEREAS, the Township Council desires to enact reasonable restrictions to allow for temporary parking restrictions in these type situations;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Springfield in the County of Burlington and State of New Jersey that Chapter 201 Section 3 is amended and supplements to add paragraph (j) to create temporary parking restrictions to read as follows:

§ 201-3(j). Temporary Parking Restrictions

When, in the determination of the Construction Official, the Township Engineer or the Chief of Police, a hazard exists, particularly, the obstruction of a sidewalk or pedestrian walkway in front of or adjacent to a residential or commercial property, where the obstruction would require pedestrians to use the roadway in lieu of the sidewalk or pedestrian walkway to traverse from one side of the property to another, the Township Council may adopt a Resolution creating a limited and temporary “no parking” area in front of and/or adjacent to the property which restriction shall be posted by the Police Department. The limits of the no parking area, including, but not limited to, its physical length and calendar duration, shall be fixed on a case-by-case basis considering the type of construction and safety of the pedestrians. The temporary zone shall be established immediately upon the issuance of permit, the commencement of construction or upon a safety determination by the Township Engineer or Chief of Police. The Resolution adopted by the Township Council shall be made retroactive to the date of the establishment of the zone.

In creating the temporary parking zone, the Construction Official, in coordination with the Township Engineer, where necessary, may require the establishment of a physical barrier to be established by and at the expense of the property owner or permit holder

which shall consider, the speed limit of the roadway, the traffic volume, lighting, accessibility and other safety consideration. The Township Officials shall determine if the materials to be utilized including, but not limited to, cones, caution tape and/or physical barriers.

If physically possible based on the barrier, the permit holder may allow one (1) vehicle to enter the no parking area for a maximum fifteen (15) minute period in the morning and evening for the loading and unloading of equipment or supplies. Said parking is not permitted before or after daylight hours and efforts shall be taken to ensure that pedestrians are given priority and safe access while the permit holder is loading or unloading equipment or supplies.

In addition to any fines or penalties which may be levied against a violator by a court of competent jurisdiction, the Township Police Department is authorized to immediately cause any vehicle in violation of this section to be towed and stored as permitted by law. Within the first 24 hours of establishment of the parking zone, the vehicle owner shall be given notice of the parking restrictions and a reasonable, but limited opportunity to remove the vehicle before it is towed.

AND BE IT FURTHER ORDAINED AND ENACTED, that any provisions of the Township Code that are inconsistent with the foregoing amendment are repealed to the extent of any inconsistency;

AND BE IT FURTHER ORDAINED AND ENACTED that this Ordinance shall take effect twenty (20) days following adoption and publication according to law.

RESOLUTIONS

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2016-03-02. All were in favor. Motion carried.

RESOLUTION 2016-03-02

A RESOLUTION OF THE TOWNSHIP COUNCIL OF SPRINGFIELD TO REFUND BUILDING PERMIT FEES

WHEREAS, Dor Fire Equipment, LLC submitted a construction permit application on behalf of the Columbus Farmers Market Assoc. LP for property located at Block 801, Lot 2.01 for the purposes of updating the fire system in a portion of the building; and

WHEREAS, the permit application was approved by the Building Inspector and Dor Fire Equipment, LLC paid a permit fee of \$334.00 with check no. 3055; and

WHEREAS, the correct permit fee for this application was \$134.00; and

WHEREAS, Dor Fire Equipment, LLC overpaid in the amount of \$200.00 and has requested a refund of the overpayment; and

NOW, THEREFORE BE IT RESOLVED by the Springfield Township Council that the overpayment for the permit fee in the amount of \$200.00 be refunded to Dor Fire Equipment, LLC, 4075 So. Delsea Drive, Dorchester, NJ 08316.

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2016-03-03. Mr. Frank we also have a request related to this property as to whether Council requires any additional right of way. It was discussed that we already have a 40 ft. right of way and that is very generous. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka – yes and Mr. McDaniel - yes. Motion carried.

RESOLUTION NO. 2016-03-03

**SPRINGFIELD TOWNSHIP
FINAL APPROVAL OF FARMLAND APPLICATION**

WHEREAS, the Township of Springfield is committed to preserving, to the extent possible, farmland within the Township for the benefit of the citizens of the Township of Springfield as well as for the County of Burlington and for the State of New Jersey; and

WHEREAS, the Burlington County Agriculture Development Board is proceeding with the preservation of the following farm:

- Adam & Lisa Caul Farm, Block 2302, Lot 4 (179 Highland Rd)

through the Farmland Preservation Easement Purchase Program; and

WHEREAS, the County requests that the Township of Springfield provide the necessary municipal cost share at five percent (5%); and

WHEREAS, it is in the best interests of the citizens of the Township of Springfield to give final approval on the county’s acquisition of development easements for the above farm through the Farmland Preservation Easement Purchase Program;

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, and State of New Jersey that they grant final approval for the acquisition of the development easements on the aforementioned properties through the Burlington County Farmland Preservation Program; and

BE IT FURTHER RESOLVED that the Township Council of the Township of Springfield shall provide the required municipal cost share in the amount of approximately \$4,995, representing five percent (5%) of the total cost to acquire the easements for the above mentioned properties.

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2016-03-02. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka – yes; Mr. McDaniel - yes . Motion carried.

RESOLUTION NO. 2016-03-04

**SPRINGFIELD TOWNSHIP
FINAL APPROVAL OF FARMLAND APPLICATION**

WHEREAS, the Township of Springfield is committed to preserving, to the extent possible, farmland within the Township for the benefit of the citizens of the Township of Springfield as well as for the County of Burlington and for the State of New Jersey; and

WHEREAS, the Burlington County Agriculture Development Board is proceeding with the preservation of the following farm:

- To Better Days Boarding, LLC Farm, Block 303, Lot 22.02 (1631 Burlington-Jacksonville Rd.)

through the Farmland Preservation Easement Purchase Program; and

WHEREAS, the County requests that the Township of Springfield provide the necessary municipal cost share at five percent (5%); and

WHEREAS, it is in the best interests of the citizens of the Township of Springfield to give final approval on the county's acquisition of development easements for the above farm through the Farmland Preservation Easement Purchase Program;

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, and State of New Jersey that they grant final approval for the acquisition of the development easements on the aforementioned properties through the Burlington County Farmland Preservation Program; and

BE IT FURTHER RESOLVED that the Township Council of the Township of Springfield shall provide the required municipal cost share in the amount of approximately \$9,010, representing five percent (5%) of the total cost to acquire the easements for the above mentioned properties.

Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2016-03-02.

Mr. Sobotka asked if the Chief has discussed with the Market about an extra officer being assigned and Chief Trout responded that they will be putting an officer out there on Thursdays when it begins to pick up. Mr. Sobotka would like to see a second officer on Sundays because of traffic coming out or if not an extra officer then if the lane coming out could be cones off.

Mr. Sobotka asked the Chief if he has coordinated with the Deputy Emergency Management Coordinator and Chief Trout responded that he has been in touch with Mr. Eaton. All were in favor. Motion carried.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES

February 2016

Dog Licenses Issued - 56
Licenses assessed late fee 33
Total Licenses Issued Year to Date -342
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog 2
Police Dog

Total amount collected \$725.00

TREASURER'S REPORT – CURRENT ACCOUNT
February 2016

Year to Date Revenue	\$ 2,816,783.05
Year to Date Expended	\$ 497,336.53
Total Available Revenues	\$ 2,319,446.52

CONSTRUCTION OFFICIAL'S REPORT
February 2016

Building Permits & Application Fees	\$6,238.00
CCO Fees	\$400.00
Total	\$6,638.00

POLICE REPORT
February 2016

The Springfield Township Police Department responded to a total of 533 complaints. They are sorted in the following manner:

452 General Police Complaints
1 Domestic Incidents
3 Criminal Investigations
28 MVAs
20 Medical Emergencies
24 Activated Alarms
0 Abandoned 911 Calls

5 Assists to Outside Departments

4 Assists to Our Department

140 Motor Vehicle Stops

8 Arrests

3 Warrants

0 DWI

5 Criminal

Tickets Issued: 104

Mileage 9091

**ZONING REPORT
February 2016**

Violations 6

**TAX COLLECTOR
FEBRUARY, 2015**

TAXES

2016	TAX PAYMENTS	\$ 1,944,893.02
PRIOR	TAX PAYMENTS	\$ 123,438.72
FUTURE	TAX PAYMENTS	\$ -
	INTEREST ON TAXES	\$ 11,818.08
	TOTAL TAXES	<u>\$ 2,080,149.82</u>

LIENS

MUNICIPAL LIEN	REDEMPTIONS	\$ 16,130.82
MUNICIPAL LIEN	RECORDING FEES COLL	\$ 8.00
MUNICIPAL LIEN	LIEN SEARCH FEES COLL	\$ 12.00
	TOTAL LIENS	<u>\$ 16,150.82</u>

MISC.

	200' LIST FEES	\$ -
	DUPLICATE TAX BILL FEES	\$ 5.00
	6% YEP	\$ 2,753.80
	MISC	\$ 120.00
	TAX SALE COSTS - PRIOR TO SALE	\$ 561.48
	TAX SALE COSTS - AFTER SALE RETURN (NSF) CHECK FEES	\$ 1,148.20
	TOTAL MISC. PAYMENTS	<u>\$ 4,588.48</u>

RETURN ITEMS

	RETURNED CHECKS	\$ 2,974.79
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TOTAL \$ 2,974.79

TOTAL RECEIPTS FOR THE MONTH: \$ 2,097,914.33

**MUNICIPAL COURT
FEBRUARY 2016**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$9,299.35

Motion made by Mr. Sobotka and seconded by Mr. Frank to file the reports. All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
Action Uniforms LLC	11020	\$750.00
Auto Shine Car Wash	11021	\$72.50
Burlington County Treasurer	11022	\$5,716.00
Casa Payroll Services	11023	\$199.00
Central Jersey Waste & Rec. Inc	11024	\$7,125.00
Certified Speedometer Service	11025	\$185.00
Columbus Gas	11026	\$33.00
Comcast	11027	\$144.85
Courier Times, Inc.	11028	\$577.94
Denis C. Germano	11029	\$90.00
Dewpoint Mechanical HVACR	11030	\$377.50
Direct Energy Business	11031	\$1,092.77
Econo Signs LLC	11032	\$148.34
H. Eggleston & Son, LLC	11033	\$16,581.50
Expel Exterminating Experts Inc.	11034	\$70.00
General Chemical and Supply	11035	\$149.35
Heritage Business Systems Inc.	11036	\$75.00
Holman Frenia Allison P.C.	11037	\$7,000.00
Home Depot Credit Services	11038	\$148.48
Hurley's Auto Repair	11039	\$1,288.10
JCP&L	11040	\$1,503.03
J Paul Keller	11041	\$852.38
Mansfield Township	11042	\$19,166.66
Matthew Bender & Co., Inc.	11043	\$128.70
Monmouth County Assessor's Assoc.	11044	\$60.00

MCAGC	11045	\$40.00
National Time Systems, Inc.	11046	\$58.60
Networks Plus	11047	\$433.33
New Jersey American Water Co.	11048	\$258.94
NJAPZA	11049	\$85.00
NJ State Assoc Chiefs of Police	11050	\$275.00
NJSHBP	11051	\$32,676.66
Northern Burl Cty Reg School	11052	\$508,142.42
Parker McCay, P.A.	11053	\$1,894.04
Pedroni Fuel Company	11054	\$1,076.57
Pitney Bowes Postage by Phone	11055	\$300.00
Martin Poinsett	11056	\$100.00
Protective Services Group Inc.	11057	\$186.00
PSE&G	11058	\$3,271.47
QC Laboratories	11059	\$65.50
RW Tire Corp.	11060	\$483.03
Safariland LLC	11061	\$395.00
Springfield Township Board of Ed	11062	\$289,354.08
Staples Advantage	11063	\$131.97
Stokleys, Inc.	11064	\$59.00
Verizon Wireless	11065	\$574.96
Vital Communications Inc.	11066	\$315.39
Xtel Communications, Inc.	11067	\$424.08

CAPITAL FUND ACCOUNT

Dante Guzzi Engineering	7167	\$5,468.45
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DEVELOPERS ESCROW

Banc3 Inc.	7314	\$1,377.50
Dante Guzzi Engineering	7315	\$609.05
Denis C. Germano, Esq.	7316	\$1,462.50

RECREATION

Mansfield Township Recreation	7159	\$61.00
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DOG TRUST

New Jersey Dept of Health		\$94.80
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COAH ACCOUNT

David M. Serlin, Esq.	7169	\$1,198.00
McKirdy and Riskin PA Trust Ac.	7170	\$100,000.00
Parker McCay, P.A.	7171	\$1,010.50

TOTAL		\$1,015,417.94
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Mr. Sobotka made a motion seconded by Mr. Frank to pay the bills except for the attorneys. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Marinello to pay the attorneys. All were in favor except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

1. NJ DOT-Public meeting notice re: Route 206 and Monmouth/Juliustown Roads intersection construction. Mr. Sobotka advised the public of the date of the DOT public meeting on the Rte. 206 and Monmouth Rd. intersection.

2. Correspondence from the Burlington County Farmland Preservation re: Block 2302, Lot 4 (179 Highland Rd). Mr. Frank made a motion seconded by Mr. Sobotka to advise the County the Township does not need any additional right-of-way. All were in favor. Motion carried.

Council discussed Cross River Fiber and Mr. Morris has reviewed it for another township and they are requesting a right-of-way and it will not be underground and they are regulated by the BPU so there is not much the Township could do to stop it. Mr. McDaniel stated that Cross River Fiber said in their letter that they would be happy to make a presentation and Council agreed that they would like them to come in to the next work session.

Mr. Sobotka made a motion seconded by Mr. Marinello to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

No report except that we are moving forward with the land acquisition and settlement should be in the next couple of weeks. Mr. Marinello asked if it was a mutually agreed upon settlement and Mr. Morris responded that it was.

Mr. Sobotka made a motion seconded by Mr. Marinello to approve the Solicitor's report. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Sobotka presented an article to Council and believes we should be doing something similar on a regular basis with the Manager writing an article to the newspaper on a regular basis. Mr. McDaniel stated that this article was not written by a manager but by a reporter of the paper. Mr. Marinello suggested a press release and if they call in to give them more information. Mr. Frank stated that Medford seems to get a lot of space in the paper and they are about a population of 25,000 and we are tiny and that is why we do not get more space. Mr. Frank is not in favor of putting additional work on the Manager and does not feel that he is the person to be writing articles.

Mr. Marinello stated that the Chief showed him the roof collapsing in the annex and it needs to be addressed immediately and it was discussed that it is in the process of being dealt with by the Township and the insurance company.

Mr. Hlubik stated that on the abandoned portion of Jacksonville-Smithville Rd people are using that as a cut through and it was discussed there are signs posted there advising against that.

PUBLIC COMMENT

Mr. Bucs stated that he agrees it is a safety concern with the traffic at the Market coming onto Route 206 and he would like to see something done to address it. Mr. McDaniel responded that he has been in touch with the Governor's office and a representative did come out to look at the issue but nothing has been done.

Mr. Bucs stated the Township does have a website that could be used to advise the public of information.

Hearing no further comments, Mr. Sobotka made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

Mr. Marinello made a motion seconded by Mr. Sobotka to adjourn the meeting. The meeting was adjourned at 9:33 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk