

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
MAY 11, 2016

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 - April 7, 2016 Work Session
 - April 13, 2016 Regular Session
6. Public Comment on Agenda Items*
7. Auction – Hunting Lease
8. Robert Bercy – Jacksonville Fire Co.
9. Ordinances for First Reading:
 - No. 2016-04 – Ordinance Prescribing and Providing for the Employment and Compensation of the Official and Employees of the Township of Springfield
10. Resolution No. 2016-05-01 – Resolution Authorizing 2016 Municipal Budget to be Read by Title Only
11. Public Hearing on 2016 Municipal Budget
12. Resolution No. 2016-05-02 – Resolution to Adopt 2016 Municipal Budget
13. Resolutions
 - No. 2016-05-03 – Resolution of the Springfield Township Council Making Certain Appointments of Township Official and Boards (Recreation Committee)
 - No. 2016-05-04 – Resolution Authorizing the Execution of a Consent to Access Agreement
14. Monthly Reports Submitted for Approval
15. Bills Submitted for Approval
16. Correspondence
17. Solicitor's Report
18. Manager's Report
19. Township Officials' Business
 - Approval of Amusement Games License filed by Judith Wotasek for Farm Fair
20. Public Comment*
21. Adjournment

TOWNSHIP COUNCIL MEETING

MAY 11, 2016

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members John Hlubik, Anthony Marinello and Peter Sobotka present. David Frank was absent. Also present were Manager Paul Keller, Engineer Dan Guzzi and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 10, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the minutes of the April 7, 2016 work session. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the minutes of the April 13, 2016 regular session. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

John Burton asked if the bidders present for the Hunting Lease Auction were pre-qualified and Ms. Clayton responded that they were not.

Hearing no further comments, Mr. Marinello made a motion seconded by Mr. Sobotka to close public comment on agenda items. All were in favor. Motion carried.

Mr. McDaniel presented a plaque to Mr. Jones for his 20 years of service for the Zoning Board. Mr. Jones stated that he replaced Mr. Pettit who served 30 years and he was sorry he could not make that long.

AUCTION – HUNTING LEASE

Mr. Morris opened the auction on Bl. 403, Lot 3.01 approximately 109 acres with a minimum bid of \$4,500 with increase in increments of \$100 and the lease will be awarded to the highest qualified bidder and the Township has right to reject all bids. Mr. Morris opened the auction.

Mr. McDaniel asked if we have a problem if the bidders not being qualified. Mr. Marinello clarified that if the highest bidder can't provide the appropriate certificate of insurance that it would go to the next bidder. The auction closed at \$6200 with the highest bidder being Capital Rod and Gun.

REPORT FROM CHIEF ROBERT BERCY JACKSONVILLE FIRE CO.

Mr. Bercy advised Council that the fire truck was now in service since February 2016 and the delay was because they did not want to do the training in the middle of winter. He added that they just had the truck to a drill and he presented pictures to Council. Mr. Bercy expressed

displeasure that he was summoned to a Council meeting instead of someone just picking up the phone and calling him to ask what was going on. Chief Bercy apologized for not notifying the Council that the truck was in service. He added that the truck has been at events it just has not been to any fires yet. Mr. Marinello asked if they are getting rid of the older truck and Chief Bercy responded that this one of the reason they participated in the drill to make sure they are capable of doing everything they can with the new truck before they got rid of the old one. Chief Bercy added that it is listed in some trade magazines. Mr. Marinello asked if there is a fire the new truck will be at the scene and Chief Bercy responded that it would be. Chief Bercy stated that he will have a dedication at the annual Fire Prevention event. Mr. Marinello asked about cross training and Chief Bercy responded that they do. Mr. Marinello asked if no one in Jacksonville was able to respond would another department be able to use that truck and Chief Bercy gave an explanation of how calls are responded to and how the grid works. Chief Bercy asked for a liaison between the Council and the emergency services and Mr. Marinello offered to be that liaison. Chief Bercy offered for Mr. Marinello to come to the line officer's meeting on the second Thursday of each month.

ORDINANCES FOR FIRST READING

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to introduce on first reading Ordinance 2016-04.

Mr. Sobotka asked if the fact that Council did away with paying out lifetime benefits should be mentioned in the Ordinance and Mr. Keller explained that that was done with a separate action.

All were in favor. Motion carried.

ORDINANCE 2016-04

AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF SPRINGFIELD

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Marinello to approve Resolution No. 2016-05-01A. All were in favor. Motion Carried.

RESOLUTION NO. 2016-05-01A

RESOLUTION AUTHORIZING 2016 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the

approved budget as advertised has been posted in the municipal building and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

Motion made by Mr. Sobotka and seconded by Mr. Marinello to open the public hearing on the 2016 budget. All were in favor. Motion carried.

Hearing no one for public comment on the 2016 budget Mr. Marinello made a motion seconded by Mr. Sobotka to close the public hearing. All were in favor. Motion carried.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2015-05-02.

Mr. McDaniel stated that Council worked to reduce the tax increase by half of what was originally proposed. Mr. McDaniel stated that the snow storm added almost a penny to the increase and the debt service is up which added more than a penny. Mr. Sobotka stated that the Northern School Board adopted their budget and will raise taxes for the average homeowner about \$115 a year so he wants on the record that Council is aware of that impact on people.

Roll Call: Mr. Hlubik - yes, Mr. Marinello - yes; Mr. Sobotka - yes and Mr. McDaniel - yes. Motion carried.

RESOLUTION 2016-05-02

RESOLUTION TO ADOPT 2016 MUNICIPAL BUDGET

BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$2,035,127 for municipal purposes and \$78,000 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy.

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - ANTICIPATED REVENUES

PAGE 1

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash
		2016	2015	in 2015
1. Surplus Anticipated	08-101	560,040	560,040	560,040
Licenses:				
Alcoholic Beverages	08-103	3,800	3,800	3,866
Other	08-104	700	1,024	777
Interest & Costs on Taxes	08-112	30,000	30,000	30,557
Interest on Investments & Deposits	08-113	5,000	5,000	5,254
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	426,607	426,607	426,607
Uniform Construction Code Fees	08-160	120,000	81,000	176,436
Municipal Court	08-110	120,000	120,000	120,134
Recycling Tonnage Grant	10-701		4,055	4,055
Clean Communities Program	10-770		12,153	12,153
Safe & Secure Communities Program - P.L. 1994, Chapter 220	10-704	25,000	25,000	25,000
Body Armor Replacement	10-711		1,258	1,258
NJDOT Grant - 2015	10-716		196,000	196,000
Ground Lease	08-119	195,876	195,265	195,876
PILOT Payments	08-121	43,200	43,200	44,435
Open Space Trust	08-122	44,000	40,000	40,000
Vehicle Insurance Proceeds			6,135	6,135
4. Receipts from Delinquent Taxes	15-499	190,000	175,000	171,698
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	2,035,127	1,985,014	2,081,480
7. Total General Revenues	13-299	3,799,350	3,910,551	4,101,761

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - APPROPRIATIONS

PAGE 2

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2015		
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
General Government Functions:							
Administrative Executive:							
Other Expenses	20-100-2	29,650	29,650		29,650	15,192	14,458
Council/Manager:							
Salaries and Wages	20-100-1	31,100	30,760		30,760	30,760	
Other Expenses	20-100-2	16,450	16,450		16,450	12,313	4,137
Elections (Municipal Clerk):							
Salaries and Wages	20-120-2	52,000	51,500		51,500	50,956	544
Other Expenses	20-120-2	7,500	4,750		4,750	4,722	28
Financial Administration:							
Salaries and Wages	20-130-1	39,500	38,700		38,700	38,643	57
Annual Audit	20-135-2	20,000	19,000		19,000	19,000	
Miscellaneous - Other Expenses	20-135-2	10,800	10,100		10,100	9,941	159
Collection of Taxes:							
Salaries and Wages	20-145-01						
Other Expenses	20-145-02	5,000	4,870		4,870	3,821	1,049
Assessment of Taxes:							
Salaries and Wages	20-150-1	15,000	15,000		15,000	15,000	
Other Expenses	20-150-2	3,874	3,924		3,924	2,618	1,306
Legal Services & Costs:							
Other Expenses	20-155-2	43,000	54,000		54,000	36,234	17,766
Engineering Services & Costs:							
Other Expenses	20-165-2	4,000	4,000		4,000	1,531	2,469
Municipal Land Use Law N.J.S.A. 40:55D-1							
Salaries and Wages	21-180-1	12,000	10,100		11,600	11,598	2
Other Expenses	21-180-2	17,900	18,200		18,200	8,068	10,132

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - APPROPRIATIONS

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8. GENERAL APPROPRIATIONS	Appropriated				Expended 2015		
	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<u>Zoning Costs:</u>							
Salaries and Wages	21-185-1	16,500	17,300		17,300	15,630	1,670
Other Expenses	21-185-2	11,050	10,350		10,350	7,469	2,881
<u>State Uniform Construction Code: (N.J.S.A. 52-270-120 et. seq.)</u>							
<u>Construction Code Official:</u>							
Salaries and Wages	22-195-1	68,000	60,000		65,000	63,703	1,297
Other Expenses	22-195-2	3,455	3,455		3,455	1,822	1,633
<u>Insurance:</u>							
Unemployment Compensation Insurance	23-225	5,500	5,500		5,500	4,489	1,011
Other Premiums	23-210-2	33,000	36,000		36,000	33,201	2,799
Group Insurance	23-220-2	332,800	325,000		320,000	315,263	4,737
Health Benefit Waivers	23-221-2	10,000	10,000		10,000	10,000	
Workmen's Compensation	23-215-2	68,488	63,341		63,341	63,341	
<u>Public Safety:</u>							
<u>Police:</u>							
Salaries and Wages	25-240-1	690,000	690,000		690,000	624,454	65,546
Other Expenses	25-240-2	59,400	54,900		51,900	37,871	14,029
Vehicle Lease & Equipment	30-426-2	40,000	39,300		39,300	37,711	1,589
Vehicle Maintenance	26-315-2	20,000	18,000		23,500	23,435	65
<u>Emergency Management Services:</u>							
Salaries and Wages	25-252-1	5,500	5,230		5,230	5,228	2
Other Expenses	25-252-2	5,000	5,000		5,000	2,589	2,411

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - APPROPRIATIONS

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8. GENERAL APPROPRIATIONS	Appropriated				Expended 2015		
	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<u>Aid to Volunteer Fire Companies:</u>							
Springfield Township	25-260	25,000	25,000		25,000	25,000	
Julinstowna	25-260	25,000	25,000		25,000	12,500	12,500
Jacksonville - Other Aid	25-260	25,000	25,000		25,000	25,000	
First Aid Organization Contribution	25-260		33,000		33,000	12,836	20,164
Ambulance Services	25-260	60,000	25,000		25,000		25,000
<u>Road Repairs & Maintenance</u>							
Snow Removal	26-290-2						
Other Expenses	26-290-2	165,000	150,000	34,000	184,000	168,908	15,092
Street Lighting	31-435	57,000	57,000		57,000	51,061	5,939
<u>Sanitation:</u>							
Garbage & Trash - Contractual (PL 1987 CHAP 74)	32-465	87,000	84,000		85,500	85,500	
Disposal	32-465	108,000	108,000		108,000	84,807	23,193
<u>Public Buildings & Grounds:</u>							
Other Expenses	26-310-2	27,500	25,500		25,500	22,002	3,498
<u>Recycling:</u>							
Other Expenses	26-305-2	6,200	6,200		6,200	5,594	606
<u>Health & Welfare:</u>							
<u>Board of Health:</u>							
Other Expenses	27-330-2	200	200		200		200
Animal Control	27-340	2,500	2,500		2,500		2,500
<u>Recreation & Education:</u>							
<u>Parks & Playgrounds:</u>							
Other Expenses - Maintenance	28-375-1	24,000	24,000		24,000	18,572	5,428
Other Expenses - Sports Programs	28-370-1	5,000	5,000		5,000	63	4,937

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - APPROPRIATIONS

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8. GENERAL APPROPRIATIONS	Appropriated				Expended 2015		
	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<u>Utilities:</u>							
Telephone	31-440	6,000	6,000		6,000	4,847	1,153
Electric	31-430	16,000	15,000		17,000	14,259	2,741
Telecommunications	31-447	1,800	1,400		1,600	1,564	36
Gasoline	31-460	40,000	45,000		37,300	24,150	13,150
Natural Gas	31-448	2,000	2,000		2,000	991	1,009
Municipal Court:	43-490						
Other Expenses	43-490-2						
<u>UNCLASSIFIED:</u>							
County Share of Pilot Payments		2,150	2,150		2,150		2,150
<u>DEFERRED CHARGES:</u>							
Emergency Authorizations	46-870	34,000		XXXXXXXX			
<u>(2) STATUTORY EXPENDITURES</u>							
Public Employees' Retirement System	36-471	27,703	31,322		31,322	31,322	
Social Security System (O.A.S.I.)	36-472	77,000	76,000		76,000	68,326	7,674
Police & Firemen's Retirement System	36-475	127,979	124,638		124,638	124,638	
Defined Contribution Retirement Plan	36-477	1,000	1,200		1,200	263	937
<u>Insurance:</u>							
Group Health Insurance	23-220-2	4,200					
<u>Revaluation Program</u>							
<u>Interlocal Municipal Service Agreements</u>							
<u>Municipal Court - Mansfield Township:</u>							
Other Expenses	22-265-1	115,000	115,000		115,000	115,000	
<u>Tax Collector:</u>							
Other Expenses		12,000	12,000		12,000	12,000	
<u>Public & Private Programs Offset by Revenues</u>							
Clean Communities	10-770-02		12,153		12,153	12,153	
Body Armor Replacement	10-711-2		1,258		1,258	1,258	

SPRINGFIELD TOWNSHIP
CURRENT FUNDS - APPROPRIATIONS

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8. GENERAL APPROPRIATIONS	Appropriated				Expended 2015		
	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
<u>Safe & Secure Communities Township Share:</u>							
Salaries and Wages	10-704-1	63,619	58,735		58,735	58,735	
Other Expenses	10-704-2	24,000	24,000		24,000	24,000	
<u>Safe & Secure Communities State Share:</u>							
Salaries and Wages	10-704-1	25,000	25,000		25,000	25,000	
NIDOT Grant - 2015	10-713		196,000		196,000	196,000	
Recycling Grant	10-701	3,890	4,055		4,055	4,055	
Capital Improvement Fund	44-901	20,000	5,000	XXXXXXXX	5,000	5,000	
Payment of Bond Principal	45-920	350,000	338,000		338,000	338,000	
Payment of Bond Anticipation Notes & Capital Notes	45-925						
Interest on Bonds	45-930	211,820	190,315		190,315	189,070	
Emergency Authorizations	46-870			XXXXXXXX			XXXXXXXX
Special Emergency Authorizations - 5 Years (40A-4-55)	46-875	39,100	39,100		39,100	39,100	
(M) Reserve for Uncollected Taxes	50-899	301,222	335,445		335,445	335,445	
Total General Appropriations	34-499	3,799,350	3,910,551	34,000	3,944,551	3,643,622	299,684

RESERVES FOR UNCOLLECTED TAXES		TAX RATE	NEW NVT
APPRO	3,498,128		
SCHOOL TAX	3,472,249	LOCAL PURPOSE	2,035,127
REGIONAL	3,941,000		
COUNTY	1,630,000	ASSED VALUE/100	3,846,665
MUN OPEN SPACE	78,000		
SUB TOTAL	12,619,377	TAX RATE	0.5291
LESS REVENUES	1,764,223		
CASH REQUIRED	10,855,154	INCREASE	0.01606
COLL %	97.30%		
TAX	11,156,376	ONE CENT EQUALS	38,467
LOCAL PURPOSE TAX	2,035,127		
RES. FOR UNCOLL.	301,222	PERCENTAGE	3.13%

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve Resolution 2016-05-01. All in favor. Motion carried.

**TOWNSHIP OF SPRINGFIELD
RESOLUTION 2016-05-01**

RESOLUTION AWARDING A LEASE TO CAPITOL ROD AND GUN CLUB, INC. FOR THE PURPOSES OF HUNTING

WHEREAS, Springfield Township has previously leased the wooded area of Block 403 Lot 3.01 for hunting purposes; and

WHEREAS, the previous lease is due to expire May 31, 2016; and

WHEREAS, Springfield Township has had inquiries requesting the opportunity to bid on the lease; and

WHEREAS, there was a public notice to bidders in the Burlington County Times advertising an open auction for the hunting lease at a regular meeting of the Township Council; and

WHEREAS, there were two (2) bidders for the hunting lease at the Township Council meeting of May 11, 2016 with the highest bid being \$6,200 per year.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield to award the hunting lease of Block 403 Lot 3.01 to Capitol Rod and Gun Club, Inc. in the amount of \$6,200 per year.

BE IT FURTHER RESOLVED that the Mayor and the Clerk upon receipt of the executed contract and an acceptable performance guarantee and insurance in the amount specified are hereby authorized to execute the said contract on behalf of the Township of Springfield.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2016-05-03. Mr. Sobotka stated that the new member would be checking safety in the parks and a report will go to Pam for the Safety Committee. Mr. McDaniel stated he would like to see them keep an eye on the soccer goals. All were in favor. Motion carried.

RESOLUTION 2016-05-03

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
MAKING CERTAIN APPOINTMENTS**

OF TOWNSHIP OFFICIALS AND BOARDS

WHEREAS, the effective operation of the government of Springfield Township requires that various appointments be made:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township assembled in public session this 11TH day of May 2016, as follows:

- 1. The following individuals are appointed as members of the Recreation Committee for a one (1) year term to expire December 31, 2016: Sarah Vasil.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2016-05-04. Mr. Keller stated that they would not be using the building only outside. Mr. Sobotka asked for a status update of the cleanup. Mr. McDaniel asked about the temporary storage and he would like the details before giving consent. Mr. Keller stated that he would get clarification on that and Mr. Hlubik wanted to know what they would be clearing. Mr. McDaniel would like to see them notify the Township when they are on the property and Mr. Keller advised that they normally do call and Mr. McDaniel would like to know if it is a contractor doing the work. Mr. Sobotka would like Council to pass the resolution tonight with condition that the Manager gets the information request. All were in favor. Motion carried.

RESOLUTION 2016-05-04

AUTHORIZING THE EXECUTION OF A CONSENT TO ACCESS AGREEMENT

WHEREAS, the Township of Springfield owns property known as 7 Jobstown-Juliustown Rd. also known as the Kauffman and Minter Superfund Site; and

WHEREAS, the United States Environmental Protection Agency will need access to the site for the purposes of conducting a remedial design for remediation of contaminated groundwater; and

WHEREAS, the United States Environmental Protection Agency is requesting permission from the Township to gain access to the property located at 7 Jobstown-Juliustown Rd. to perform the following activities:

- 1. Drilling and groundwater sampling
- 2. Limited clearing
- 3. Temporary storage of trailers, sanitary facility and drums
- 4. Other miscellaneous tasks EPA determines as necessary to implement the investigation

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the Township Council hereby authorizes the Mayor to execute the Consent to Access agreement.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES

APRIL 2016

Dog Licenses Issued - 8
Licenses assessed late fee 8
Total Licenses Issued Year to Date -365
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog
Police Dog

Total amount collected \$187.00

**TREASURER'S REPORT – CURRENT ACCOUNT
APRIL 2016**

Year to Date Revenue	\$ 3,590,448.62
Year to Date Expended	\$ 1,007,081.18
Total Available Revenues	\$ 2,583,367.44

**CONSTRUCTION OFFICIAL'S REPORT
April 2016**

Building Permits & Application Fees	\$5,856.00
CCO Fees	\$450.00
Re-Inspection Fees	\$150.00
Violation Fees	\$2,000.00
Total	\$6,456.00

**POLICE REPORT
APRIL 2016**

The Springfield Township Police Department responded to a total of 557 complaints. They are sorted in the following manner:

- 477 General Police Complaints
- 1 Domestic Incidents
- 8 Criminal Investigations
- 23 MVAs
- 19 Medical Emergencies
- 23 Activated Alarms
- 2 Abandoned 911 Calls
- 4 Assists to Outside Departments

0 Assists to Our Department
 156 Motor Vehicle Stops
 8 Arrests
 5 Warrants
 1 DWI
 9 Criminal

 Tickets Issued: 119 Mileage 10046

**ZONING REPORT
 April 2016**

Violations 7
 Court Appearance 1

**TAX COLLECTOR
 APRIL, 2015**

		<u>TAXES</u>	
2016	TAX PAYMENTS		\$ 672,726.34
PRIOR	TAX PAYMENTS		\$ 750.00
FUTURE	TAX PAYMENTS		\$ -
	INTEREST ON TAXES		\$ 610.29
	TOTAL TAXES		<u>\$ 674,086.63</u>

		<u>LIENS</u>	
MUNICIPAL LIEN	REDEMPTIONS		
MUNICIPAL LIEN	RECORDING FEES COLL		
MUNICIPAL LIEN	LIEN SEARCH FEES COLL		
	TOTAL LIENS		<u>\$ -</u>

		<u>MISC.</u>	
	200' LIST FEES		
	DUPLICATE TAX BILL FEES		\$ 5.00
	TAX SEARCH		
	MISC		
	TAX SALE COSTS - PRIOR TO SALE		
	RETURN (NSF) CHECK FEES		
	TOTAL MISC. PAYMENTS		<u>\$ 5.00</u>

		<u>RETURN ITEMS</u>	
	RETURNED CHECKS		
	TOTAL		<u>\$ -</u>

TOTAL RECEIPTS FOR THE MONTH:

\$ 674,091.63

**MUNICIPAL COURT
April 2016**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$11,640.22
Public Defender Fee	\$ 200.00

**ENDEAVOR EMERGENCY SQUAD, INC.
APRIL 2016**

Total Calls for the Month Dispatched 15
Total Calls Responded to by EES 14
Calls Handled by Mutual Aid 1
Average Response Time (Mins.) 10.73
Priority 1 Response 13
Priority 2 Response 1

AMERICA EMERGENCY SQUAD

Total Calls Dispatched 16
Missed Assignment 1
Calls canceled while responding 2
Call canceled while responding,
Multiple BLS agency's responding 1

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to file the reports.

Mr. McDaniel stated that he is not sure the EMS reports are exactly what they are looking for but they are better than what Council had been getting. There was discussion that America did not have response times listed and Chief Trout stated that he does have a report with response times and he will provide a copy to the Clerk. Chief Trout added that all was still going good. All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
Action Uniforms LLC	11121	\$491.00

Allens Oil & Propane	11122	476.52
Auto Shine Car Wash	11123	\$75.50
Banc3 Inc.	11124	\$145.00
Burlington Cleaners	11125	\$211.55
Burlington County Treasurer	11126	\$399,683.39
Burlington County Treasurer	11127	\$9,135.98
Casa Payroll Services	11128	\$285.50
Central Jersey Waste & Rec.	11129	\$7,125.00
Comcast	11130	\$289.70
Crown Trophy	11131	\$66.00
Denis C. Germano, Esq.	11132	\$735.00
Direct Energy Business	11133	\$737.12
Eastern Armored Services, Inc.	11134	\$194.00
H Eggleston & Son, LLC	11135	\$3,716.00
Ford Motor Credit Company	11136	\$14,542.53
Galls/Quartermaster	11137	\$1,030.45
General Code Publishers	11138	\$1,195.00
GFOA of New Jersey	11139	\$95.00
Home Depot Credit Services	11140	\$254.52
Hurley's Auto Repair	11141	\$269.97
Jacksonville Fire Company	11142	\$6,250.00
JCP&L	11143	\$1,455.56
John M. Trout	11144	\$2,977.00
J. Paul Keller	11145	\$892.88
J W Kennedy & Son	11146	\$141.95
Mall Chevrolet Inc	11147	\$212.50
Mansfield Township	11148	\$9,583.33
Matthew Bender & Co., Inc.	11149	\$77.22
Mr. Bob Portable Toilets	11150	\$1,228.19
National Time Systems Inc.	11151	\$58.00
New Jersey American Water Co	11152	\$258.94
New Egypt Agway	11153	\$74.90
NJSHBP	11154	\$32,676.66
Northern Burl Cnty Reg School	11155	\$349,378.00
Parker McCay, PA	11156	\$1,165.80
Pedroni Fuel Company	11157	\$1,445.32
Martin Poinsett	11158	\$100.00
Protective Services Group Inc.	11159	\$120.75
PSE&G	11160	\$3,250.20
Servicemaster Building Service	11161	\$295.00
Sirak Auto Supply, Inc.	11162	\$19.33
Southampton Township	11163	\$2,000.00
Springfield Township Board of Ed	11164	\$289,354.08
State Toxicology Laboratory	11165	\$45.00
Staples Advantage	11166	\$36.49
Stokleys, Inc.	11167	\$188.00
Verizon Wireless	11168	\$574.65
Vital Communications, Inc.	11169	\$102.00
Wilson Plumbing & Heating	11170	\$1,440.00
Xtel Communications, Inc.	11171	\$418.45
Adam Cowperthwait	11172	\$630.95

COAH

David M Serlin, Esquire	7175	\$1,198.00
Parker McCay, P.A.	7176	\$801.25

CAPITAL FUND ACCOUNT

Burlington County Treasurer	7172	\$250.00
Holman Frenia Allison P.C.	7173	\$2,400.00
Juliustown Volunteer Fire Co.	7174	\$3,150.00
McElwee & Quinn LLC	7175	\$1,200.00
Munihub	7176	\$500.00

DEVELOPERS ESCROW

Banc3 Inc	7321	\$3,061.25
Clarke Caton Hintz, PC	7322	\$2,811.00
Dante Guzzi Engineering	7323	\$79.50
Denis C. Germano, Esq.	7324	\$1,012.50
Robert Paccillo	7325	\$220.50

RECREATION

CRS/Wholesale Baseball Equipment	7161	\$1,089.90
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DOG TRUST

New Jersey Dept. of Health	7173	\$12.60
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OPEN SPACE TRUST

TOTAL		\$1,164,992.38
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Mr. Sobotka made a motion seconded by Mr. Hlubik to pay the bills. Mr. Keller stated we do have an additional bill of \$630.95 to settle the matter with Officer Cowperthwait. Mr. Sobotka amended his motion and Mr. Hlubik seconded it to include this bill. All were in favor. Motion carried.

CORRESPONDENCE

1. NJDEP – BC Solid Waste Facility Permit Minor Modification.
2. NJ DOT – 2016 Municipal Aid Program (Folwell Station Rd.)
3. NJ DOT – 2016 Municipal Aid Program (Neck Road). Mr. McDaniel stated that we got a grant last year so we expected not getting another one this year for these two projects.
4. BC – Right to Farm Recklesstown Spirits LLC Distillery B. 1001, Lot 1. Mr. Morris stated that this is just informational and it is still at CADB. Mr. Sobotka asked when these types of places open is there any training offered by the police to instruct them on drinking and driving. Chief Trout stated that they do not and Mr. Morris responded that it is the person running the facility’s responsibility to get that training. Mr. Sobotka expressed concern about the drinking and driving since there are more of these types of places opening and Chief Trout responded the only thing the police could do is station an officer at the driveway and Mr. Keller added that we don’t have the staff for that. Mr. Marinello stated that we would have to look at this

- issue if it becomes a problem. The question was asked about taxes and it was discussed that it falls under Right to Farm and it would be taxed as a farm.
5. Nancy Bonsall (NJ Residents Against Puppy Mills) providing a Sample Ordinance. Mr. Marinello stated that this would limit the sale of animals other than by the shelter. Council felt that at this time they do not wish to move forward with an Ordinance.
 6. Notice of Appeal RE: Haviland Zoning Board Approval. Mr. Morris explained that Council now has to review the application. Mr. Morris stated that Council will review the transcript and the applicant will be provided an opportunity to be present. Mr. Marinello asked if Denis Germano would appear and Mr. Morris stated that you could require him to attend. Mr. Sobotka asked if this was going to cost the Township anything since the appeal was filed by Mr. Akins who is the Chair and he was advised that Mr. Akins filed as an individual and the cost to the Township will be noticing. Council decided to have the hearing on June 8th meeting.
 7. BC-Park Grant. Mr. Sobotka asked if we are applying the \$75,000 to the Juliustown Park and Mr. Guzzi stated that it would be for the path at Juliustown. Mr. Sobotka asked if that was for the basketball court as well and Mr. Guzzi responded that he will have to look at the estimate again to see if there would be enough money for both.

Mr. Sobotka made a motion seconded by Mr. Marinello to file the correspondence. All were in favor. Motion carried.

ENGINEER REPORT

Mr. Guzzi stated that Arawak was back out working on the punch list from last year but he is not happy with some of the work they did on Jobstown-Juliustown Rd.

Mr. Guzzi stated the DOT gave verbal approval and are waiting on County approval for this year's road project and the road configuration. He added the County just requested a certificate of insurance and Mr. Keller stated that he is in the process of getting the certificate of insurance so it should be ready to go out to bid sometime next week. Mr. Guzzi stated that they will set up for the bike path with this project but not actual do the construction for the bike path. He added that the project includes demolition of buildings on the two properties and reconfiguring of road and Arneys Mt. Birmingham with the added inlets discussed last month. Mr. Guzzi suggested holding off on the bike path and Council felt that it should be included in this bid since we still have last year's grant money of \$75,000. Mr. Guzzi stated that he would have to go back and look at the estimate because the path would be 10 ft. wide so he would need to see if the \$75,000 would cover it. There was discussion of whether the bike path would have to be 10 ft. wide and Mr. Guzzi will check with the County. Mr. Keller asked for the cost of the new road and the bike path separately so the funding for these two projects comes from the correct line item. Mr. McDaniel asked about the trees and Mr. Guzzi responded that he was taking out only the trees needed for the reconfiguration project and leaving the remaining trees for Habitat to determine what they want to remove. Mr. Marinello asked if all the buildings were being demolished and Mr. Guzzi responded yes because the lots have to be cleared for Habitat pursuant to the contract. Mr. Guzzi stated that the septic will be demolished as well but the utility poles would be left. Mr. Guzzi stated that the Township will have to decide later whether they want to just keep an easement. Mr. Guzzi will advertise next week and receive bids in June for award in July. Mr. McDaniel asked if there is a way to put parameters for job completion and Mr. Guzzi responded that he could tighten up the time frame.

Mr. Sobotka stated that when they did the projects on Applegate Rd and Mt. Pleasant Rd. they used fill dirt for the side of the road and the fill dirt is all washed out. Mr. Guzzi responded that they are responsible to stray and tag it and that was some of the problems they had when they came back out. Mr. Sobotka also said there is a discoloration in the road on Mt. Pleasant and then there is a bump. Mr. Guzzi stated that they had the same problem on Smithville and Jobstown-Juliustown Rd.

Mr. Marinello asked about Folwell Station Rd and the collapsing storm drain and Mr. Guzzi stated the pipes all looked good but there may be settling under the piping so they are keeping an eye on it to see where it goes. Mr. Marinello asked if the contractor would be responsible and Mr. Guzzi responded that we called the bond on that and it was settled. Mr. Guzzi added that it does not appear there is any leaking in the pipes and he added that we should be able to repair it down the side of the drain.

Mr. Sobotka made a motion seconded by Mr. Hlubik to accept the Engineer's report. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Morris stated that Southampton does not have the ability to produce affordable housing in their Township so they have given up and are going to give their affordable housing money back so Kevin Walsh from Fair Share Housing intervened and said Southampton should give the money to Springfield Township to help Habitat produce the affordable housing on this project. Mr. Morris stated that the State has said no they want the money back and there will be a fight between the State and Fair Share Housing.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the Solicitor's report. All were in favor. Motion carried.

MANAGER'S REPORT

Mr. Keller stated that we had a final meeting with the adjuster's from the insurance company and they wanted us to sure up the trusses and they are supposed to have a report by next week for us.

Mr. Keller stated that he has not received a response yet from the County regarding the parking.

Mr. Marinello stated that someone dumped about 60 tires on his property. Mr. Marinello stated that he had called the Township to have someone come out to pick up the tires and Mr. Keller stated that if the tires were dropped on his property it is the property owner's responsibility. Mr. Marinello asked if we can put some money aside to assist residents for this dumping. Mr. Marinello called the County and it was burdensome so he called someone else and it cost him \$2.00 a tire. Mr. Marinello would like to see a fund to provide this service to residents. Mr. Keller asked if the Township has the right to go on a property and do clean up. Mr. Morris stated that maybe we could look at the dumping ordinance to see if we could add something so that part of the fine would go into a fund for that purpose. Mr. Sobotka stated that it opens it up to people calling to get rid of any item they cannot dispose of. Mr. Morris stated that he can take a look at some other Townships to see if they do this. Mr. McDaniel asked if we can offer a contractor for a modest fee and Mr. Morris stated that as long as you are giving them more than one name.

Mr. Keller stated that we have the same problem with TVs now because the County can no longer recycle them because there is a bill in the legislature that is being held. Mr. Keller

stated that if you have a resident with a problem have them call him and we will see what we can do.

Mr. Marinello asked if the maximum fine is still \$1000 and Mr. Morris responded it is now \$2000. Mr. Morris will take a look at the litter Ordinance. Mr. Morris stated that you have not had a violation under this Ordinance in about two years.

Mr. McDaniel asked for an update on the two ambulances and the fire truck and Mr. Keller responded that we will be advertising the auction next week.

Mr. Marinello asked about the tree on Arneys Mt. Rd and Mr. Keller stated he could not find the tree and didn't see any dead trees. Chief Trout knew what tree he was talking about and it is in the County right of way. Mr. Keller will forward that to the County.

Mr. McDaniel stated that there is a drainage issue on Saylor's Pond Rd and Mr. Keller will notify the County of that as well.

Mr. Marinello stated there is a tree on the side of the annex leaning across the road that needs to get looked at as well.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to accept the Manager's report. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve the game license for Judith Wotesek. All were in favor. Motion carried.

Mr. Sobotka attended the Northern Burlington School District Board meeting Monday night where the referendum was discussed. He stated that the first part was for classrooms and a lunchroom which would cost about 41 million, part 2 would be for an auditorium and cost about 10 million and the 3rd part would be for new gymnasium and cost about 7 million for a total of 58 million. Mr. Sobotka stated it was very confusing as to what the actual referendum will be and there may be up to 3 proposals. The State will pay 27 million towards part 1 only. Mr. Sobotka stated that they were vague about what the actual work being done with the 14 million the tax payers will be paying for part one. Mr. Hlubik asked what the cost to the tax payer will be and Mr. Sobotka responded that they did not give that information. Mr. Marinello asked if we know how many of our students attend Northern Burlington. Mr. Sobotka stated that the funding works so that the less students we send the more we pay. Mr. McDaniel added that it will flip but right now Springfield is feeling the pain.

PUBLIC COMMENT

Hearing no comments, Mr. Marinello made a motion seconded by Mr. Sobotka So to close public comment. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to adjourn the meeting. The meeting was adjourned at 9:49 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk