

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
June 8, 2016

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 May 11, 2016 Regular Session
6. Haviland Appeal
7. Public Comment on Agenda Items*
8. Ordinances for Public Hearing:
 No. 2016-04 – Ordinance Prescribing and Providing for the Employment and Compensation of the Official and Employees of the Township of Springfield
9. Resolutions
 No. 2016-06-02 – Resolution Renewing Certain Alcohol Beverage Licenses for the License Year 2016-2017
 No. 2016-06-03 – Resolution Awarding a Contract for the Collection of Trash and Garbage
 No. 2016-06-04 – Resolution Requesting Approval of an Item of Revenue and appropriation under NJSA 40A:4-87 (Clean Communities)
 No. 2016-06-05 – Resolution of the Springfield Township Council Authorizing Acceptance of a Performance Bond for Full Gospel Fellowship Church for Site Improvements of Property Located at Block 303, Lot 21.01 in Springfield Township (1607 Burlington-Jacksonville Rd)
 No. 2016-06-06 – Resolution as Recommended by the Tax Assessor Authorizing the Tax Collector to Make Certain Adjustments to Records and Accounts (Bl. 1003, Lot 8 (2181 Jacksonville-Jobstown Rd.)
 No. 2016-06-07 - Resolution as Recommended by the Tax Assessor Authorizing the Tax Collector to Make Certain Adjustments to Records and Accounts (Bl. 1003, Lot 9 (2185 Jacksonville-Jobstown Rd.)
 No. 2016-06-08 - Resolution as Recommended by the Tax Assessor Authorizing the Tax Collector to Make Certain Adjustments to Records and Accounts (Bl. 1201, Lot 29.10 (427 Arneys Mt. Birmingham Rd.)
10. Monthly Reports Submitted for Approval
11. Bills Submitted for Approval
12. Correspondence

13. Solicitor's Report
14. Manager's Report
15. Township Officials' Business
16. Public Comment*
17. Adjournment

**TOWNSHIP COUNCIL MEETING
JUNE 8, 2016**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, Anthony Marinello (arrived at 7:48 PM) and Peter Sobotka present. Also present were and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 10, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Register News and the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the minutes of the May 11, 2016 regular session. All were in favor except Mr. Frank who abstained. Motion carried.

Council decided to wait until Mr. Marinello arrived before hearing the Haviland Appeal so they skipped to number 7 on the agenda

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Parrotta, 208 Heritage Drive, began to discuss Haviland matter. Mr. Morris advised Council not to take any comment or testimony until after the matter was heard and decided. The appeal is on the record only and pursuant to MLUL no new evidence is allowed. Mr. Morris explained that the Council will evaluate the testimony that was given and decide whether or not the applicant showed that the positive and negative criteria were met for the use variance approval they received by the Zoning Board.

Hearing no further comments, Mr. Frank made a motion seconded by Mr. Sobotka to close public comment on agenda items. All were in favor. Motion carried.

ORDINANCES FOR PUBLIC HEARING

Motion made by Mr. Sobotka and seconded by Mr. Frank to open the public hearing on Ordinance 2016-04. All were in favor. Motion carried.

Hearing no one for public comment, Mr. Sobotka made a motion seconded by Mr. Frank to close the public hearing. All were in favor. Motion carried.

Mr. Marinello arrived at 7:48 PM

Motion made by Mr. Sobotka and seconded by Mr. Frank to adopt Ordinance 2016-04. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – abstained; Mr. Sobotka - yes and Mr. McDaniel - yes. Motion carried.

ORDINANCE 2016-04

AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF SPRINGFIELD

BE IT ORDAINED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that the following salary ranges are hereby established for the hereinafter named officials and employees of the Township of Springfield:

OFFICE	MINIMUM	MAXIMUM	HOURLY	
Member of Council		2,500.00	3,500.00	
Township Manager		5,000.00	40,000.00	
Township Clerk		12,000.00	50,000.00	
Deputy Township Clerk		6,000.00	20,000.00	
Treasurer		12,000.00	32,000.00	
Chief Financial Officer		4,000.00	12,000.00	
Tax Assessor		12,000.00	26,000.00	
Custodian, per hour		8.00	14.00	
Land Use Administrator		8,000.00	32,000.00	
Planning Board Secretary		3,000.00	5,000.00	
Zoning Board Secretary		1,000.00	3,000.00	
Zoning Officer		4,000.00	10,000.00	
Construction Official		9,000.00	40,000.00	\$42.00
Building Sub-Code Official		5,000.00	13,000.00	\$42.00
Building Inspector		500.00	3,000.00	\$42.00
Electric Sub-Code Official		3,000.00	5,000.00	\$42.00
Electric Inspector		500.00	5,000.00	\$42.00
Plumbing Sub-Code Official		3,000.00	5,000.00	\$42.00
Plumbing Inspector		500.00	3,000.00	\$42.00
Fire Sub-Code Official		3,000.00	5,000.00	\$42.00
Fire Inspector		500.00	3,000.00	\$42.00
Construction Technical Assistant		5,000.00	38,000.00	
Emergency Management Coordinator		1,000.00	4,000.00	
Deputy Emergency Management Coordinator		1,000.00	3,000.00	
Municipal Alliance Summer Program Employees		100.00	3,000.00	
Police Chief		60,000.00	95,000.00	
Police Lieutenant		59,125.00	85,625.00	
Police Sergeant		55,000.00	80,000.00	
Police Officer		27,000.00	75,000.00	
Part-Time Fully Certified Police Officer, per hour		15.00	20.00	
Class II Police Officer, per hour		10.00	12.00	
Police Officer Trainee, per hour		8.00	10.00	
Police Secretary		16,000.00	35,000.00	
Animal Control Officer		100.00 per call		

Full-time employees eligible for health benefits who elect to waive this coverage will be entitled to an annual bonus of either \$5,000 (for family or husband/wife coverage) or \$2,500 (for single coverage) to be paid the first pay period in December. If employment terminates prior to the end of the year, this payment shall be prorated.

Upon retirement or removal from employment, an employee shall be eligible for payment of all unused vacation time. In addition, upon retirement, an employee shall be eligible for payment of accrued sick leave up to a maximum of \$12,000. All new hires as of the June 16, 2011 adoption date for Ordinance 2011-06 shall not be eligible for payment of accrued sick time.

This Ordinance shall take effect in its final adoption and publication of notice thereof according to law.

HAVILAND APPEAL

Mr. Sobotka stated that because he testified at the Zoning Board hearing he will recuse himself for the appeal process. Mr. Morris gave an explanation of the process, the decisions that Council could make and the votes needed for each decision. He stressed that no new testimony is allowed and it is on the record only. Mr. Morris stated that the results of tonight's appeal will be memorialized in a resolution.

Mr. Frank asked for the standards of a use variance and Mr. Morris explained that they must prove positive and negative criteria and if you can demonstrate both of these things then a variance is appropriate.

Mr. Molz represents Mr. Haviland and stated it is the appellant's responsibility to provide a copy of the transcript and it was not provided so he requested an adjournment. Mr. Molz added that he felt the appeal had not been perfected since he was not served with the transcript. Mr. Frank asked if that was required by Statute and Mr. Molz responded that he had not found any specific reference in the Statute to that affect but it is part of due process. Mr. Frank stated that there is a difference between perfecting the appeal and the appeal being read but he would be in an agreement to an adjournment if it would allow the applicant adequate time to prepare for the hearing. Council agreed to an adjournment for June 29, 2016 at 7:30.

Mr. Sobotka returned to the bench.

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2016-06-03. Mr. Morris explained that there was a letter received from Republic, the second lowest bidder, regarding the low bidder addressing six points and Mr. Morris reviewed the letter and prepared the resolution to address those issues. Mr. Sobotka asked about the number of vehicles and Mr. Morris did not see it is an issue. Mr. McDaniel asked if Council wants the extension and the contractor doesn't are they obligated and Mr. Morris responded that they are. Mr. Frank asked if we are keeping an eye on our tonnage and it was discussed that Mr. Keller will continue to monitor any drastic changes in tipping fees. Mr. Marinello asked if it is typical of a contractor to advise us on the process for bidding and Mr. Morris responded that they normally do and if the letter had come from an attorney you could expect a lawsuit but since this is signed by a representative of a contractor he does not feel it is likely there will be one. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka – yes; Mr. McDaniel – yes. Motion Carried.

RESOLUTION NO. 2016-06-03

**RESOLUTION AWARDING A CONTRACT FOR
THE COLLECTION OF TRASH AND GARBAGE**

WHEREAS, the Township has historically utilized private haulers to collect and dispose of trash at residential properties; and

WHEREAS, the Township bid a contract for the collection of waste pursuant to the Local Public Contracts Law and N.J.A.C. 7:26H-6 *et seq.*; and

WHEREAS, the purpose of the competitive-bidding process is to secure the most economical result in the expenditure of public moneys by promoting uninhibited competition and guarding against favoritism, improvidence, extravagance and corruption; and

WHEREAS, the bid called for the submission of pricing for a three year contract with the possibility of two one-year renewal terms; and

WHEREAS, the institution of the renewal terms is at the Township’s sole discretion considering both the first three years performance as well as market conditions which could impact pricing; and

WHEREAS, at the time and place for bidding, the Township received three (3) bids as follows:

	Exclusive Service & Management Co., LLC dba Garden State Trash Removal	Republic Services of NJ, LLC	Central Jersey Waste & Recycling Inc/Solterra Recycling
Years 1 to 3	\$257,397.00	\$297,579.00	\$309,564.00
Year 4	\$ 86,323.00	\$105,203.00	\$105,148.00
Year 5	\$ 87,140.00	\$108,359.00	\$107,146.00
Five year total	\$430,860.00	\$511,141.00	\$521,858.00

WHEREAS, the Township Solicitor’s office reviewed the bids and determined that each was legally compliant; and

WHEREAS, the second lowest vendor reviewed the lowest vendor’s submission and questioned six items via an undated letter which is attached hereto and incorporated herein; and

WHEREAS, the first item raised was whether the vendor could indicate on a bid form “see attached” and then provide the requested information in another form; and

WHEREAS, the Township Solicitor has determined that the Township has full assurance that the vendor can complete the contract and no vendor was given an unfair advantage by the low vendor submitting the required information in this manner; and

WHEREAS, the second issue raised was whether a missing corporate seal would render the submission non-responsive; and

WHEREAS, the Township Solicitor determined that a missing corporate seal is not material, is waivable and can, if necessary, be cured by the vendor making the submission and is therefore not a reason for rejection; and

WHEREAS, as a formality, the Township determines to waive the missing corporate seal as long as the same is included on the final contract to be prepared and executed; and

WHEREAS, the second vendor questions whether the first vendor was truthful in responding to the solicitation by indicating that the vendor has not operated under different names; and

WHEREAS, the bid response is clear and consistent that the vendor has submitted this bid as Exclusive Service & Management Co., LLC dba Garden State Trash Removal, the name which matches its Business Registration Certificate and nullifying the second vendor's request that this be a cause for rejection; and

WHEREAS, the second vendor then requested rejection of the first vendor's submission because the lower vendor indicated that it may purchase another vehicle and the second vendor implies that the phrase means that the vendor does not have the equipment to perform the contract; and

WHEREAS, the vendors were required to provide a list of equipment to be used on this contract and the lowest vendor supplied a list which includes an ample amount of trucks to perform this service and the potential purchase of another truck only further enhances its ability to perform the contract; and

WHEREAS, the second vendor next raises the issue as to whether an attorney-in-fact can sign the surety and the Township Solicitor confirms this is permitted and legally compliant; and

WHEREAS, finally, the second vendor questions whether the bond company is licensed to perform work in New Jersey; and

WHEREAS, the surety company used is among the companies listed as acceptable to provide payment or performance bonds on public works in excess of \$850,000 as required by N.J.S.A. 2A:44-143 & 144 as determined by the New Jersey Department of Banking and Insurance; and

WHEREAS, none of the issues raised by the second vendor are cause for alarm or require the Township reject the lowest bidder; and

WHEREAS, when Courts are asked to consider whether a form or submission is material or can be waived, the Court engages in a two-part analysis to determine whether the waiver creates an unfair advantage to one or more vendors and/or whether the local unit remains confident that the vendor can complete the contract as envisioned; and

WHEREAS, acceptance of this submission does not create an unfair advantage; and

WHEREAS, the low bidder is currently serving other municipalities with this same service; and

WHEREAS, based on a review of the submissions, the Township is confident that any of the chosen vendors is capable of successfully performing the contract; and

WHEREAS, Courts have held that where the irregularity is not substantial, it may well be the duty as well as the right of the municipality to waive it; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey as follows:

1. The Preamble to this Resolution is incorporated herein; and
2. The Township determines that the low bidder, Exclusive Service & Management Co., LLC dba Garden State Trash Removal, submitted a complete application and can perform the work; and
3. The Township further determines that the issues raised by the second vendor are of no consequence and even if such were determined by a Court of competent jurisdiction to require a waiver, the Township would grant such waiver(s).
4. A three year contract from July 1, 2016 to June 30, 2019 is awarded to Exclusive Service & Management Co., LLC dba Garden State Trash Removal in the amount of Two Hundred Fifty Seven Thousand, Three Hundred and Ninety-Seven Dollars even (\$257,397.00); and
5. Award of renewal terms will be considered by the Township Council at the appropriate time in 2019 and 2020.
6. The Mayor, Administrator; Clerk, or her designee, and the Township Solicitor are hereby authorized to prepare and execute any and documents in fulfillment of this resolution

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2016-06-02. Council asked if there were any problems or concerns and Chief Trout responded there are not. All were in favor. Motion carried.

RESOLUTION 2016-06-02

RESOLUTION RENEWING CERTAIN ALCOHOL BEVERAGE LICENSES FOR THE LICENSE YEAR 2016-2017

BE IT RESOLVED, by the Township Council of the Township of Springfield in the County of Burlington, and State of New Jersey as follows:

WHEREAS, due and proper application, accompanied by the proper fee has been made by each of the following persons to renew the Alcoholic Beverage License now outstanding in the name of such person of the class and for the premises hereinafter described, and no written objections having been filed opposing any of such applications, and no reason appearing to the contrary, but rather it appearing that each such application is duly qualified, the premises suitable and public necessity and convenience require such renewal.

NOW, THEREFORE, the said Township Council does hereby approve each application and does hereby authorize the issuance of each of the following alcoholic beverage license of the class and bearing the numbers indicated below, each license to be for the license year 2016-2017 and to be effective July 1, 2016 to wit:

PLENARY RETAIL CONSUMPTION LICENSE

<u>Number</u>	<u>Issued to:</u>	<u>Premises</u>
0334-33-002-005	S & Z Rotsides, Inc.	208 Georgetown-Wrightstown Rd

Wrightstown, NJ 08562

0334-33-003-003 B & G Restaurant Routes 206 & 537
Associates, Inc. Mount Holly, NJ 08060

PLENARY RETAIL DISTRIBUTION LICENSE

0334-44-001-003 Chandel & Co. Inc. 2683 Route 206
Mount Holly, NJ 08060

CLUB LICENSE

0334-31-005-002 Golf Farm Country Club 855 Jacksonville-Mt Holly Rd
Mount Holly, NJ 08060

BE IT FURTHER RESOLVED, that the Township Clerk is hereby authorized and directed on behalf of the Township to issue each of the licenses above and to file a certified copy of this Resolution with the Division of Alcoholic Beverage Control.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2015-06-04. All were in favor. Motion carried.

RESOLUTION 2016-06-04

RESOLUTION REQUESTING APPROVAL OF AN ITEM OF REVENUE AND APPROPRIATION UNDER NJS 40a:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

NOW THEREFORE BE IT RESOLVED, that the Council of the Township of Springfield, County of Burlington, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$13,798.48 which item is now available as a revenue from the State of New Jersey Clean Communities Grant Fund pursuant to the provisions of statute, and

BE IT FURTHER RESOLVED, that a like sum of \$13,798.48 is hereby appropriated under the caption of "New Jersey Clean Communities Grant"; and

BE IT FURTHER RESOLVED that the above is the result of funds derived from the "State of New Jersey Clean Communities Grant Fund" in the amount of \$13,798.48.

Mr. Frank made a motion seconded by Mr. Hlubik to approve Resolution 2016-06-05. All in favor. Motion carried.

RESOLUTION NO. 2016-06-05

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING ACCEPTANCE OF A PERFORMANCE BOND FOR FULL GOSPEL
FELLOWSHIP CHURCH FOR SITE IMPROVEMENTS OF PROPERTY LOCATED AT BLOCK
303, LOT 21.01
IN SPRINGFIELD TOWNSHIP**

WHEREAS, Full Gospel Fellowship Church was granted Final Subdivision Approval by the Springfield Township Zoning Board Resolution No. 2015-4, and

WHEREAS, the Springfield Township Zoning Board Engineer has reviewed plans submitted by Full Gospel Fellowship Church and found them to be in conformance with the approval granted by the Zoning Board; and

WHEREAS, pursuant to the Springfield Zoning Board Engineer's letter dated April 13, 2016 and in accordance with the Municipal Land Use Law, Full Gospel Fellowship Church was required to post a Performance Guarantee in the amount of \$77,191.80 for site improvements of property located at Block 303, Lot 21.01 in Springfield Township; and

WHEREAS, Full Gospel Fellowship Church has posted a Performance Guarantee in the amount of \$77,191.80; and

WHEREAS, the Township Solicitor has reviewed and recommended acceptance of the Performance Guarantee.

NOW THEREFORE, BE IT RESOLVED by the Springfield Township Council to accept the Performance Guarantee in the amount of \$77,191.80 as recommended by the Zoning Board Engineer and Township Solicitor.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution Nos. 2016-06-06 and 2016-06-07. All were in favor. Motion carried.

RESOLUTION NO. 2016-06-06

**A RESOLUTION AS RECOMMENDED BY THE TAX ASSESSOR AUTHORIZING THE TAX COLLECTOR TO MAKE
CERTAIN ADJUSTMENTS TO RECORDS AND ACCOUNTS.**

WHEREAS, Block 1003 Lot 8 has been acquired by the TOWNSHIP OF SPRINGFIELD by deed dated NOVEMBER 5, 2015; and,

WHEREAS, such lands will become tax exempt as of the acquired by the Township on NOVEMBER 5, 2015; and,

WHEREAS, the 2015 tax amounts billed for the 4th quarter (\$1,557.86) and all the 2016 tax amounts billed should be canceled.

NOW THEREFORE BE IT RESOLVED, by the Springfield Township Council that the Tax Collector is hereby authorized to cancel the **“2015” 4th quarter and all the billing “2016” taxes for** Lot 8 in the Block 1003 and that a certified copy of this resolution shall be forwarded to the Tax Assessor and Tax Collector.

RESOLUTION NO. 2016-06-07

A RESOLUTION AS RECOMMENDED BY THE TAX ASSESSOR AUTHORIZING THE TAX COLLECTOR TO MAKE CERTAIN ADJUSTMENTS TO RECORDS AND ACCOUNTS.

WHEREAS, Block 1003 Lot 9 has been acquired by the **TOWNSHIP OF SPRINGFIELD** by deed dated MARCH 15, 2016; and,

WHEREAS, such lands will become tax exempt as of the acquired by the Township on DECEMBER 7, 2015; and,

WHEREAS, the 2015 tax amounts billed for the 4th quarter (\$219.17) and all the 2016 tax amounts billed and any 2017 preliminary tax billing should be canceled.

NOW THEREFORE BE IT RESOLVED, the 2015 4th quarter taxes should refunded in the amount of \$219.17 to William and Lisa Stevenson, P. O. Box 361, Crosswicks, NJ 08515 for the amount they paid prior to the Township acquiring this property.

NOW THEREFORE BE IT RESOLVED, by the Springfield Township Council that the Tax Collector is hereby authorized to cancel the **“2015” 4th quarter and all the billing “2016” taxes and any “2017” preliminary tax billing for** Lot 9 in the Block 1003 and that a certified copy of this resolution shall be forwarded to the Tax Assessor and Tax Collector.

Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2016-06-08. All were in favor except Mr. Marinello who abstained. Motion carried.

RESOLUTION NO. 2016-06-08

A RESOLUTION OF THE TOWNSHIP OF SPRINGFIELD MAKING CERTAIN FURTHER ADJUSTMENTS IN THE TAX COLLECTOR’S RECORDS AND ACCOUNTS

WHEREAS, CORELOGIC has requested a refund of an overpayment made on the 3RD quarter of the 2014 taxes on Block 1201 Lot 29.10 & 29.10 QFARM, 427 ARNEYS MT BIRMING.

WHEREAS, the Tax Collector’s office respectfully requests for the Township Committee to approve a refund of \$810.86 to CORELOGIC, ATTN: REFUNDS DEPT, MAIL CODE: DFW 1-3, 1 CORELOGIC DRIVE, WESTLAKE, TX 76262.

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Council that the Treasurer is hereby authorized to issue a check for \$810.86 (1201/29.10 - \$593.03 & 1201/29.10 QFARM - \$217.83) to CORELOGIC and that a certified copy of this resolution shall be forwarded to the Tax Collector.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES

MAY 2016

Dog Licenses Issued - 2
Licenses assessed late fee 2
Total Licenses Issued Year to Date -367
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog
Police Dog

Total amount collected \$42.00

TREASURER'S REPORT - CURRENT ACCOUNT

MAY 2016

Year to Date Revenue	\$ 5,469,140.82
Year to Date Expended	\$ 1,248,552.27
Total Available Revenues	\$ 4,220,588.55

CONSTRUCTION OFFICIAL'S REPORT

MAY 2016

Building Permits & Application Fees	\$7,873.00
CCO Fees	\$1,050.00
Re-Inspection Fees	\$ 50.00
COAH	\$2,934.00
Plan Review	\$5,537.00
Total	\$17,444.00

POLICE REPORT

May 2016

The Springfield Township Police Department responded to a total of **589** complaints. They are sorted in the following manner:

496 General Police Complaints
0 Domestic Incidents

8 Criminal Investigations
 21 MVAs
 24 Medical Emergencies
 31 Activated Alarms
 2 Abandoned 911 Calls
 7 Assists to Outside Departments
 5 Assists to Our Department
 136 Motor Vehicle Stops
 11 Arrests
 3 Warrants
 2 DWI
 6 Criminal

 Tickets Issued: 122 Mileage 9988

**ZONING REPORT
MAY 2016**

Violations 10

**TAX COLLECTOR
APRIL, 2015**

TAXES

2016	TAX PAYMENTS	\$ 1,688,993.63
PRIOR	TAX PAYMENTS	\$ 118.35
FUTURE	TAX PAYMENTS	\$ -
	INTEREST ON TAXES	\$ 1,482.39
	TOTAL TAXES	<u>\$ 1,690,594.37</u>

LIENS

MUNICIPAL LIEN	REDEMPTIONS	
MUNICIPAL LIEN	RECORDING FEES COLL	
MUNICIPAL LIEN	LIEN SEARCH FEES COLL	
	TOTAL LIENS	<u>\$ -</u>

MISC.

200' LIST FEES	\$ 50.00
DUPLICATE TAX BILL FEES	\$ 10.00
TAX SEARCH	
MISC	
TAX SALE COSTS - PRIOR TO SALE	
RETURN (NSF) CHECK FEES	
TOTAL MISC. PAYMENTS	<u>\$ 60.00</u>

RETURN ITEMS

RETURNED CHECKS	\$ 277.48
TOTAL	<u>\$ 277.48</u>

TOTAL RECEIPTS FOR THE MONTH:

\$ 1,690,376.89

**ENDEAVOR EMERGENCY SQUAD, INC.
MAY 2016**

Total Calls for the Month Dispatched	15
Total Calls Responded to by EES	15
Calls Handled by Mutual Aid	0
Average Response Time	9.11 min.
Priority 1 Response	14
Priority 2 Response	1

**AMERICA EMERGENCY SQUAD
APRIL 2016**

Total Calls Dispatched	15
Missed Assignment	1
Calls canceled while responding	2
Average Response time	10.6 min.

Motion made by Mr. Frank and seconded by Mr. Sobotka to file the reports.

Mr. Sobotka asked if there was any significant damage from the storm today and Chief Trout responded some wires down and a roof came off the old Belasco building.

Mr. Frank commented that there appears to be some activity in the real estate market. Mr. McDaniel asked if the CCO is triggered after settlement and it was discussed that it is required for all sales. There was discussion that a fire extinguisher hanging in the home is part of the form but it is no longer part of the code so it should be moved from the forms and as a requirement of the inspection.

Mr. Frank commented there were five violations of commercial vehicles in residential zones. Mr. Marinello stated that this may be people just working late and coming home with their work vehicle. Mr. Frank stated that in 2005 when it was discussed he suggested that it should be allowed for a van and that is in the Ordinance so these violations must be for heavier vehicles. Mr. Marinello asked if maybe we need to see if these are heavier vehicles and if so maybe the Ordinance needs to be adjusted. Mr. Morris explained the Ordinance is probably intended to keep numerous or heavy duty vehicles from being parked on residential properties.

Mr. McDaniel stated that there is a violation that JP Financial is living in a camper on a property and it was discussed that there is probably someone living in a vehicle but the violation goes to the owner of the property and in this case it is probably a foreclosed property so that would be the bank.

Mr. Frank stated that the Ordinance regarding Commercial vehicle allows for a 1 ton vehicle on 4 wheels and it was discussed that weight is only 2000 lbs. so it would eliminate a lot of vehicles. Council discussed again possibly taking another look at the Ordinance. Mr. Frank suggested the Planning Board reviewing it and making a recommendation. Mr. McDaniel stated that maybe the weight and type of vehicle could be related to the property and to the acreage.

Mr. Sobotka stated that he does not feel the need for the additional report for the EMS and the one page report is sufficient.

All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
Auto Shine Car Wash	11173	\$30.50
Burlington Cleaners	11174	\$189.05
Burlington County Treasurer	11175	\$8,480.36
Casa Payroll	11176	\$199.00
Central Jersey Waste & Rec. Inc.	11177	\$7,125.00
Certified Speedometer	11178	\$185.00
CEUnion	11179	\$89.00
Comcast	11180	\$144.85
Courier Times	11181	\$242.62
Danaate Guzzi Engineering	11182	\$1,567.20
Denis C. Germano, Esq.	11183	\$930.00
Direct Energy Business	11184	\$704.62
Eastern Armored Services, Inc.	11185	\$194.00
H. Eggleston & Son, LLC	11186	\$3,195.00
Expel Exterminating Expertise Inc	11187	\$45.00
Ford Motor Credit Company	11188	\$16,100.25
Heritage Business Systems, Inc.	11189	\$150.00
Hurley's Auto Repair	11190	\$1,280.69
JCP&L	11191	\$1,527.74
J. Paul Keller	11192	\$830.78
Mansfield Township	11193	\$9,583.33
Mr. Bob Portable Toilets	11194	\$586.00
Municipal Emergency Serv Inc.	11195	\$1,491.50
Networks Plus	11196	\$866.66
New Jersey American Water Co.	11197	\$258.94
NJ Div of Alcoholic Bev Contrl	11198	\$12.00
NJ Motor Vehicle Services	11199	\$60.00
NJSHBP	11200	\$32,676.66
NJ League of Municipalities	11201	\$180.00
Parker McCay, P.A.	11202	\$1,821.36
Pedroni Fuel Company	11203	\$1,394.89
Pitney Bowes Postage By Phone	11204	\$603.00
Martin Poinsett	11205	\$100.00

PSE&G	11206	\$2,976.21
Servicemaster Building Service	11207	\$295.00
Springfield Twp Board of Ed	11208	\$289,354.12
Staples Advantage	11209	\$41.40
Tabernacle Township	11210	\$200.00
Thomson Reuters-West	11211	\$748.00
Verizon Wireless	11212	\$574.65
Vital Communications, Inc.	11213	\$307.45
W.B. Mason Co., Inc.	11214	\$151.96
Xtel Communications Inc	11215	\$409.80

DOG ACCOUNT

New Jersey Dept of Health	7174	\$5.40
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DEVELOPERS ESCROW

Banc3 Inc.	7326	\$3,093.75
Clarke Caton Hintz, P.C.	7327	\$658.50
Dante Guzzi Engineering	7328	\$197.90
Denis C. Germano	7329	\$2,340.00

COAH ACCOUNT

Dante Guzzi Engineering	7177	\$1,339.80
David M Serlin, Esq.	7178	\$1,635.50
Parker McCay P.A.	7179	\$3,329.74

CAPITAL FUND ACCOUNT

Dante Guzzi Engineering	7177	\$20,378.15
McManimon Scotland&Baumann LLC	7178	\$7,375.56

RECREATION ACCOUNT

Greg Bogle	7162	\$239.60
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TOTAL		\$428,497.49
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Mr. Sobotka made a motion seconded by Mr. Frank to pay the bills except the attorneys. Mr. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Hlubik to pay the attorneys. All were in favor except Mr. Frank who abstained. Motion carried.

CORRESPONDENCE

Mr. Sobotka made a motion seconded by Mr. Frank to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Morris stated that there has been an unsafe structure notice sent to the owner of the building where the roof that blew off today requiring immediate demolition and the deadline for them to provide a plan is Monday. Mr. Morris added that there are numerous liens on the property. Mr. Morris added he will reach out to Belasco and if they do not intend to move then he may need Council approval to make a motion to move forward with demolition. Mr. Sobotka made a motion seconded by Mr. Frank to give the solicitor authority to move forward with the steps to make sure the building is demolished. All in favor. Motion carried.

Mr. Morris had a discussion with the County officials today about the temporary parking ordinance and they have no problem with the posting of signs and the Chief has been notified. Mr. Marinello asked if the property owner needs to be notified and Mr. Morris recommended providing a copy of the Ordinance to the owner. Mr. Morris stated that the Chief can provide notice and Chief Trout stated that he is going to have to order signs because the temporary no parking signs the department currently have are paper and stick in the ground and they will not work for this process. Mr. Marinello asked about the barriers and Mr. Morris responded that the Engineer makes that recommendation but it is the residents responsibility to provide barriers if recommended by the Engineer. Mr. McDaniel asked if the sign could be put in the dirt and Mr. Morris stated that they can but Chief Trout said there is not much room there since the construction is now out to the street. Mr. Morris added that if the property owner is in the right of way the County may want to be involved as well.

Mr. Sobotka made a motion seconded by Mr Frank to approve the Solicitor's report. All were in favor. Motion carried.

MANAGER'S REPORT

No report

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Frank asked about an update on the agricultural labor housing and Mr. Hlubik responded that Mr. Germano is working on the final draft.

Mr. McDaniel stated that the special meeting for the road project is 6/23 at 9 am and the Haviland appeal is 6/29 at 7:30 pm.

Mr. Frank stated that when the Planning Board looks at changes to the Ordinance regarding commercial vehicle parking they should make sure we are keep larger vehicles off the roads because they do significant damage. Mr. Frank added we have put restrictions on truck traffic on local roads to help prevent the damage done to the roads by truck traffic. Mr. Marinello asked how much a combine weighs and Mr. Hlubik responded about 16000 tons and Mr. Frank responded that they also have big tires and go very slow so the damage to the roads is not the same as a truck. Mr. McDaniel stated that a requirement might also be that the trucks have to be parked inside to prevent icing in the winter. Mr. Marinello asked if we could get a representative from the Council to provide some guidance to the Board and Mr. Frank responded that there are two members of Council currently on the Planning Board. Mr. Frank made a motion seconded by Mr. Marinello to ask our Planning Board to look at whether the master plan needs to be looked at to allow the parking of medium trucks in the Township in residential areas and to possible see if the vehicles should be in garages. Mr. Hlubik stated

that there needs to be something that takes into account lot size. It was discussed that there are places close by that residents could rent to park their trucks but the Planning Board could also maybe look to allow that in some zones as well. All in favor. Motion carried.

PUBLIC COMMENT

Mr. Sobotka made a motion seconded by Mr. Hlubik to open public comment. All were in favor. Motion carried.

Mr. Pantano, 7 Huntington Drive, congratulated Mr. Frank and Mr. Hlubik on their win in the primary.

Mr. Pantano asked about the trash bid and confirmed it was the owner not an attorney who signed the letter.

Mr. Pantano commented that while the Ordinance for parking of trucks is unclear but he would encourage if it is changed it should be made simple. He added that Council should not try to change the Ordinance to make someone who is not in compliance compliant. He added that the parking of the vehicles in a garage because of snow and icing is getting too far involved.

Mr. Pantano missed something in the beginning of the meeting as to the explanation of the appeal and Mr. Morris responded that he would talk to Mr. Pantano after the meeting.

Hearing no comments, Mr. Sobotka made a motion seconded by Mr. Frank So to close public comment. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Sobotka to adjourn the meeting. The meeting was adjourned at 8:55 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk