

SPRINGFIELD TOWNSHIP  
REORGANIZATION MEETING AGENDA  
WEDNESDAY, JANUARY 4, 2017  
6:30 PM

1. Meeting called to order by the Clerk
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Administration of Oath of Office-Elected Council Members:
  - David Frank
  - John Hlubik
5. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
6. Nominations for Mayor
7. Administration of Oath of Office to the Mayor
8. Nominations for Deputy Mayor
9. Administration of Oath of Office to the Mayor
10. Resolutions:
  - No. 2017-01-01 – A Resolution of the Springfield Township Council Providing For the Designation of Authorized Depositories, Official Newspapers, Meeting Times, and Other Procedural Requirements
  - No. 2017-01-02 – A Resolution of the Springfield Township Council Making Certain Appointments of Township Officials and Boards
  - No. 2017-01-03 – A Resolution of the Springfield Township Council Providing for the Appointment of Professional Staff
  - No. 2017-01-04 – A Resolution of the Springfield Township Council For a Temporary Budget
  - No. 2017-01-05 – A Resolution of the Springfield Township Council Listing Legal Holidays
  - No. 2017-01-06 – A Resolution of the Springfield Township Council Providing For the Cancellation of Small Balances by the Tax Collector's Office
  - No. 2017-01-07 – A Resolution of the Springfield Township Council Appointing Fund Commissioners to Burlington County Municipal Joint Insurance Fund
  - No. 2017-01-08 – A Resolution of the Springfield Township Council Appointing A Risk Management consultant to the Burlington County Joint Insurance Fund
  - No. 2017-01-09 – A Resolution for the Springfield Township Council Providing For a Cash Management Plan
  - No. 2017-01-10 – A Resolution Authorizing the Tax Assessor of the Township of Springfield to file Appeals, Omitted and Added Assessment Appeals and Rollback Complaints with the Burlington County Board of Taxation
  - No. 2017-01-11 – A Resolution Authorizing Renewal of the Term of An Interlocal Services Agreement with Bordentown, Chesterfield, North Hanover and Mansfield Townships Concerning Extra Duty Assignment of Police Officers
  - No. 2017-01-12 – A Resolution of the Springfield Township Council Appointing a Deputy Emergency Management Coordinator
  - No. 2017-01-13 – Resolution Appointing an Animal Control Officer for the Township of Springfield
11. Public Comment

12. Council members Comments
13. Adjournment

SPRINGFIELD TOWNSHIP COUNCIL  
REORGANIZATION MEETING  
JANUARY 4, 2017

The reorganization meeting of the Springfield Township Council was called to order by Township Clerk. The Clerk read the Sunshine Notice:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on December 20, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown NJ
- b. Transmitting written notice to the Register News and to the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

The Clerk led the Salute to the Flag.

Solicitor George Morris administered the Oath of Office to David Frank and John Hlubik.

The Township Clerk asked for nominations for Mayor. Mr. Frank made a motion to nominate Mr. McDaniel. The nomination was seconded by Mr. Hlubik. All were in favor of Mr. McDaniel serving as Mayor, except Mr. Sobotka who voted no. Motion carried.

Solicitor George Morris administered the Oath of Office to Mayor Denis McDaniel.

Mayor McDaniel asked for nominations for Deputy Mayor. Mr. Frank made a motion to table the nomination of a Deputy Mayor seconded by Mr. Hlubik. All were in favor. Motion carried.

**RESOLUTIONS**

Mr. Frank made a motion seconded by Mr. Sobotka considered Resolutions No. 2017-01-01 through 2017-01-13 as a consent agenda. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Sobotka to approve the consent agenda. Roll call vote: Mr. Frank – Yes; Mr. Hlubik-Yes; Mr. Sobotka-Yes and Mr. McDaniel-Yes. Motion carried.

RESOLUTION 2017-01-01

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES,  
OFFICIAL NEWSPAPERS, MEETING TIMES  
AND OTHER PROCEDURAL REQUIREMENTS

BE IT RESOLVED, by Township Council of the Township of Springfield assembled in public session this 4th day of January 2017 as follows:

1. That 1st Constitution Bank, Beneficial Bank, ABCO Federal Credit Union, Magyar Bank, Bank of America, JP Morgan Chase & Co., PNC Bank, Wells Fargo., Fulton Bank of New Jersey, Santander Bank, Grand Bank N.A., TD Bank, Valley National Bank, Sun National Bank, Susquehanna Bank, Ocean First Bank, Citizens Bank, Investors Bank, Provident Bank and First Commerce Bank are hereby designated as the depositories for any and all funds of the Township. The custodian shall be the Township Treasurer. All disbursements shall be made by check and signed by the Mayor or the Deputy Mayor and the Manager or the Treasurer. The voucher will thereafter be presented to Township Council at its next meeting for ratification.
2. The Burlington County Times and the Trenton Times are hereby designated as the Official Newspapers for all public notices required by law.
3. The second and fourth Wednesday of each month at 7:30 PM prevailing time, at the Springfield Township Municipal Building, 2159 Jacksonville-Jobstown Road, are designated as the regular meeting dates for the Township Council. The meeting held on the 2<sup>nd</sup> Wednesday is designated as the formal meeting of Township Council for the receipt of public comments, subject to further changes as may be determined by Council.
4. The rate of interest to be charged for the non-payment of taxes or Added Assessments in the event that any payment or any installment is not made within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500) which shall be computed and charged to the principal sum due. Taxpayers with a delinquency in excess of \$10,000 who fail to pay delinquency prior to the end of the calendar year shall be charged a penalty of six percent (6%) of the delinquency.
5. A service charge in the amount of the bank service charge or \$50.00, whichever is greater, will be added on an account which was by check or other written instrument returned for insufficient funds. The Tax Collector may require further payment to be tendered in cash or by certified or cashier's check.
6. A one hundred dollar (\$100) fee will be charged for a duplicate Tax Sale Certificate.
7. The Tax Collector is hereby authorized to discontinue the collection of interest for taxes in sums less than five dollars (\$5).
8. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A:5-21 for utilization by the Township Treasurer's Office. The Treasurer shall be custodian of such funds, provided that such funds shall be closed out prior to December 31, 2016, as provided by law.

9. Mileage reimbursement for Township Employees and Township Council to use their personal vehicles to attend to Township business shall be the amount fixed by the Internal Revenue Service for deductibility of mileage.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to the appropriate Township officials for their information, attention and compliance.

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#### RESOLUTION 2017-01-02

#### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL MAKING CERTAIN APPOINTMENTS OF TOWNSHIP OFFICIALS AND BOARDS

WHEREAS, the effective operation of the government of Springfield Township requires that various appointments be made:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township assembled in public session this 4th day of January 2017, as follows:

1. The following are hereby appointed as members of the Planning Board in the classes and for the terms designated:
  - a. Anthony Marinello, as the Class I member of the Planning Board for a term expiring 12-31-2018
  - b. Bernard Dunn as the Class II member of the Planning Board for a term expiring 12-31-2017
  - c. John Hlubik as the Class III member of the Planning Board for a term expiring 12-31-2017
  - d. Stephen Makuka as the Class IV member of the Planning Board for a term expiring 12-31-2020
  - e. Richard Toone as Alternate I of the Planning Board for a term expiring 12-31-18
  - f. Patrick Hermesmann as Alternate II of the Planning Board for an unexpired term expiring 12-31-17
2. The following are hereby appointed as members of the Zoning Board of Adjustment:
  - a. Robert Bowen is hereby appointed as a member of the Zoning Board of Adjustment for a term expiring 12-31-2020
  - b. Barbara Shinn is hereby appointed as a member of the Zoning Board of Adjustment for a term expiring 12-31-2020
  - c. Carole Melman is hereby appointed as alternate member #2 of the Zoning Board of Adjustment for an unexpired term expiring 12-31-2018
3. Patricia A. Clayton is hereby appointed Municipal Improvement Search Officer, Land Use Administrator and Dog Registrar for a term expiring 12-31-2017
4. J. Paul Keller is hereby appointed Public Agency Compliance Officer for a term expiring 12-31-2017

5. Pamela Zoltanski is hereby appointed Deputy Clerk and Deputy Registrar of Vital Statistics for a term expiring 12-31-2017
6. Melissa J. Chesla is hereby appointed Tax Search Officer for a term expiring 12-31-2017.
8. Bernard Dunn is hereby appointed as Zoning Officer for a term expiring 12-31-2017.
9. The following individuals are appointed as members of the Recreation Committee for a one (1) year term to expire December 31, 2017: Gregory Bogle, Sandy Verner, Sherry Preisig, Peter Hughes, Paul Rosenwinkle, Shawn Fitzpatrick, David Kessler, Michael Vasil, Sarah Vasil, Nicholas Russo and Peter Sobotka (Alternate).
10. The following individuals are appointed as members of the Agricultural Advisory Committee for a one (1) year term to expire December 31, 2017: William Bauma, Edward Boise, Paul Shinn, Edward Lovenduski, Dean Bunting, John Hlubik, Steven Walder and George Nicholson.
11. Harry Case is hereby appointed as Electrical Subcode Official for a term expiring 12-31-2017
13. Thomas Casey is hereby appointed as Plumbing Subcode Official for a term expiring 12-31-2017.
14. The following are hereby appointed as members of the Affordable Housing Board:
  - a. Jo Jacques for a term expiring 12-31-2019

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#### RESOLUTION 2017-01-03

#### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL PROVIDING FOR THE APPOINTMENT OF PROFESSIONAL STAFF

WHEREAS, it is necessary that the Township of Springfield make certain professional staff appointments in order to provide for the effective operation of Township government; and

WHEREAS, the services to be performed are regulated by law and the persons to be appointed are practicing recognized professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Springfield, assembled in Public Session the 4th day of January 2017, that the following are hereby appointed to the positions designated and for terms effective January 1, 2017 and ending December 31, 2017, unless otherwise specified, or when their successors have been duly appointed:

Township Planner	Brian Slaugh, PP, AICP, ASLA Clarke, Caton, Hintz
Bond Counsel	Ronald J. Ianoale, Esq. McManimon & Scotland, L.L.C.
Township Solicitor	George Morris, Esq. Parker McCay
Township Engineer	Dante Guzzi, P.E. Dante Guzzi Engineering Associates

BE IT FURTHER RESOLVED, that each of said appointees shall be compensated in accordance with Professional Service Agreements to be approved by Township Council.

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## RESOLUTION 2017-01-04

### TEMPORARY BUDGET RESOLUTION

WHEREAS, N.J.S.A.40A:4-19 provides for the adoption of a temporary budget prior to January 30<sup>th</sup> of the current year in an amount not exceeding 26.25 percent of the previous year's appropriations less those for debt service, capital improvements and public assistance;

WHEREAS, the maximum amount allowed for the Township of Springfield, County of Burlington, for the current year is \$849,852.00;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Springfield, County of Burlington, does hereby adopt the following temporary budget appropriations for the year 2017 according to the attached Schedule A:

**Township of Springfield**  
**Temporary Budget per N.J.S. 40A:4-19**  
**2017**

**Current Fund**

GENERAL APPROPRIATIONS

General Government

Council/Manager

Salaries and Wages	\$ 8,000.00
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Other Expenses	\$	4,587.50
Administrative & Executive		
Other Expenses	\$	7,587.50
Township Clerk		
Salaries and Wages	\$	14,000.00
Miscellaneous Other Expenses	\$	2,212.50
Financial Administration		
Salaries and Wages	\$	9,700.00
Other Expenses	\$	5,065.00
Audit Services	\$	7,000.00
Collection of Taxes		
Salaries and Wages	\$	-
Other Expenses	\$	3,000.00
Assessment of Taxes		
Salaries and Wages	\$	4,000.00
Other Expenses	\$	1,218.50
Legal Services and Costs		
Other Expenses:		
Miscellaneous Other Expenses	\$	13,125.00
Engineering Services and Costs		
Other Expenses	\$	1,250.00
Tax Collector-Shared Service Agreement		
Other Expenses	\$	3,000.00
Municipal Court-Shared Service Agreement		
Other Expenses	\$	28,750.00
<u>Insurance</u>		
Worker Compensation Insurance	\$	34,000.00
Group Insurance	\$	80,000.00
Health Benefit Waivers	\$	500.00
Unemployment Compensation Insurance	\$	2,000.00
Other Premiums	\$	19,000.00
<u>Land Use Administration</u>		
Planning		
Salaries and Wages	\$	3,200.00
Miscellaneous Other Expenses	\$	4,550.00
Zoning Board of Adjustments		
Salaries and Wages	\$	4,250.00
Miscellaneous Other Expenses	\$	2,637.50
<u>Public Safety</u>		
Police		
Salaries and Wages	\$	175,000.00

Miscellaneous Other Expenses	\$	13,600.00
Vehicle Lease	\$	1,000.00
Office of Emergency Management		
Salaries and Wages	\$	1,400.00
Other Expenses	\$	1,000.00
Aid to Volunteer Fire Companies		
Springfield	\$	6,250.00
Juliustown	\$	6,250.00
Jacksonville	\$	6,250.00
First Aid Organization Contributions		
Ambulance Services	\$	15,000.00
<u>Public Works</u>		
Streets/Roads		
Other Expenses	\$	40,000.00
Trash Collection		
Other Expenses	\$	22,000.00
Public Buildings and Grounds		
Other Expenses	\$	8,000.00
Vehicle Maintenance		
Other Expenses	\$	6,000.00
<u>Health and Human Services</u>		
Board of Health		
Other Expenses	\$	50.00
Animal Control		
Other Expenses	\$	125.00
<u>Parks and Recreation</u>		
Parks-Sports Program	\$	1,250.00
Parks Maintenance	\$	2,000.00
<u>Utility Expenses and Bulk Purchases</u>		
Electricity	\$	5,000.00
Street Lighting	\$	14,250.00
Telephone	\$	1,750.00
Natural Gas	\$	875.00
Telecommunications	\$	500.00
Gasoline	\$	6,000.00
Trash Disposal-Burl OWM-	\$	26,250.00
Recycling		
Recycling Carts	\$	1,400.00
Recycling Buckets	\$	150.00



Uniform Construction Code

Appropriations Offset by Dedicated  
Revenues (N.J.A.C. 5:23-4.17)

Construction

Salaries and Wages \$ 18,000.00

Other Expenses \$ 717.50

County Share of PILOT \$ 537.50

Total Operations 643,238.50

Contribution To:

Social Security System (O.A.S.I.) 19,250.00

Defined Contribution Retirement Program 250.00

Public Employees Retirement System 27,034.00

Police and Firemen's Retirement System of N.J. 131,000.00

Federal and State Grants

Safe & Secure Grant: Township Share

Salaries and Wages 15,000.00

Other Expenses 7,000.00

Safe & Secure Grant: State Share 6,250.00

Debt Service

Payment of Bond Principal 185,000.00

Payment of Bond Anticipation Notes & Capital Notes -

Interest on Bonds 120,000.00

Interest on Notes -

Other Appropriations 510,784.00

Total of All Appropriations \$ 1,154,022.50

**Calculation for Maximum Temporary Budget**

2016 Total Budget	\$ 3,799,350.00
Less:	
Capital Improvement Fund	
Debt Service	<u>561,820.00</u>
 Total Debt Service	 <u>561,820.00</u>
	3,237,530.00
	 <u>26.25%</u>

Maximum Temporary Budget (Excluding Public Assistance [State Aid Agreement], Debt Service and Capital Improvement Fund)	<u><u>\$ 849,852.00</u></u>
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2017 Temporary Budget	\$ 1,154,022.50
Less:	
Capital Improvement Fund	
Debt Service	<u>305,000.00</u>
 Total Debt Service	 <u>305,000.00</u>

\$ 849,022.50

Additional Temporary Appropriations Allowed for 2017 (A minus B)

\$ 829.50

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RESOLUTION 2017-01-05

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
LISTING LEGAL HOLIDAY

WHEREAS, it is the intent of the Township Council of the Township of Springfield to observe certain holidays for the year 2017; and

WHEREAS, Springfield Township Council wishes to make the municipal services more accessible to the public; and

WHEREAS, in order to make municipal services more accessible to the public Springfield Township Council will honor the following eleven holidays in which the Municipal Building will be closed:

January 2, 2017	New Year's Day
January 16, 2017	Martin Luther King
February 20, 2017	Presidents' Day
April 14, 2017	Good Friday
May 29, 2017	Memorial Day
July 4, 2017	Independence Day
September 4, 2017	Labor Day
October 9, 2017	Columbus Day
November 10, 2017	Veterans' Day (celebrated)
November 23, 2017	Thanksgiving Day
November 24, 2017	Day after Thanksgiving
December 22, 2017	Christmas Eve
December 25, 2017	Christmas Day
December 29, 2017	New Year's Eve

NOW THEREFORE BE IT RESOLVED, that the aforesaid list of holidays be legal holidays for Springfield Township in the year 2017; and

BE IT FURTHER RESOLVED that a copy of the holidays be posted on the Official Bulletin Board in the Municipal Building.

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RESOLUTION 2017-01-06

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than Ten (\$10.00) Dollars.

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township, County of Burlington, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

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#### RESOLUTION 2017-01-07

##### A RESOLUTION OF SPRINGFIELD TOWNSHIP COUNCIL APPOINTING FUND COMMISSIONERS TO BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Springfield is a current member of the Burlington County Municipal Joint Insurance Fund, also known as BURLCO JIF; and

WHEREAS, according to the by-laws of said fund the Township must appoint a Fund Commissioner and Alternate Commissioner to the fund.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Springfield, County of Burlington and State of New Jersey, that the Township of Springfield does hereby appoint the following individuals as Commissioners to the Burlington County Joint Insurance Fund:

1. Fund Commissioner  
J. Paul Keller, Manager
2. Alternate Fund Commissioner  
Peter Sobotka, Councilmember

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#### RESOLUTION 2017-01-08

##### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL APPOINTING A RISK MANAGEMENT CONSULTANT TO BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of Springfield Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Springfield Township does hereby appoint EJA/Capacity Insurance Agency LLC as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

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#### RESOLUTION 2017-01-09

#### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Township of Springfield to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P. O. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-2 and N.J.S.A. 40A: 5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE BE IT RESOLVED that the following shall constitute the Cash Management Plan for Springfield Township and the Treasurer shall deposit and manage its funds pursuant to this plan:

#### Definitions

1. Treasurer shall mean the Treasurer of Springfield Township.
2. Fiscal Year shall mean the twelve month period ending December 31<sup>st</sup>.
3. Cash Management Plan shall mean that plan as approved by resolution.

### Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for Springfield Township in accordance with N.J.S.A. 40A:5-14.

### Audit Requirement

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

### Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Springfield Township official who shall make and be responsible for municipal deposits and investments.

### Investment Instruments

The Treasurer shall invest at her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

### Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Treasurer shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
  - c. Confirm investments with the governing body at the next regularly scheduled meetings.
  - d. Report monthly to the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

### Cash Flow

1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of Springfield Township as the availability of funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of Springfield Township.
4. The Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

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RESOLUTION 2017-01-10

RESOLUTION AUTHORIZING THE TAX ASSESSOR OF THE  
TOWNSHIP OF SPRINGFIELD TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT  
APPEALS AND ROLLBACK COMPLAINTS WITH  
THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local Tax Assessor subject to specific laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the Tax Assessor is hereby authorized to file with the Burlington County Board of Taxation all such appeals, including Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Township of Springfield; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file with the County of Burlington Board of Taxation Rollback Complaints; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Township of Springfield; and

BE IT FINALLY RESOLVED that a certified copy of this resolution accompany any appeal filed by the Tax Assessor with the Burlington County Board of Taxation.

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RESOLUTION 2017-01-11

RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
AUTHORIZING THE RENEWAL OF THE TERM OF AN  
INTERLOCAL SERVICES AGREEMENT WITH BORDENTOWN,  
MANSFIELD, CHESTERFIELD AND NORTH HANOVER  
CONCERNING EXTRA DUTY ASSIGNMENT OF POLICE OFFICERS

WHEREAS, the Townships of Springfield, Bordentown, Chesterfield and North Hanover are neighboring Townships in Northern Burlington County; and

WHEREAS, their Police Departments provide traffic control and other off-duty police services to third parties; and

WHEREAS, the Townships often rely upon each other for additional officers to provide such services to third parties; and

WHEREAS, the Township has entered into an Interlocal Services Agreement with the aforementioned Townships which requires annual renewal; and

WHEREAS, the Township wishes to renew the Interlocal Services Agreement in accord with its terms until December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Springfield Township, County of Burlington, State of New Jersey, that the Mayor and Clerk be and are hereby authorized and directed to notify the Townships of Bordentown, Chesterfield and North Hanover that the Council has elected to renew the agreement for the ensuing year until December 31, 2017 and provide each Township with a certified copy of this Resolution.

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#### RESOLUTION 2017-01-12

##### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL APPOINTING A DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the effective operation of the government of Springfield Township requires that various appointments be made; and

WHEREAS, there is currently a need for a Deputy Emergency Management Coordinator to assist in the planning, activating, coordinating of the Emergency Management operations within the municipality; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township assembled in public session this 4<sup>th</sup> day of January, 2017, as follows:

1. Andrew Eaton is hereby appointed Deputy Emergency Management Coordinator for a term beginning 1/1/2017 and expiring 12/31/2017.

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#### RESOLUTION NO. 2017-01-13

##### RESOLUTION APPOINTING AN ANIMAL CONTROL OFFICER FOR THE TOWNSHIP OF SPRINGFIELD

**WHEREAS**, the Township of Springfield has the need for a person or service to perform the duties of Animal Control Officer for the Township of Springfield; and

**WHEREAS**, Michael H. Walker Jr. a Police Officer for Springfield Township is a Certified Animal Control Officer effective January 1, 2014.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that Michael H. Walker, is hereby



appointed as the Animal Control Officer for the Township of Springfield effective January 1, 2017 and ending December 31, 2017 and the rate of compensation shall be \$100.00 for any call Officer Walker responds to on the days and hours that he is not on duty as a Springfield Township Police Officer.

### **Public Comment**

Hearing none, Mr. Frank made a motion seconded by Mr. Sobotka to close public comment. All were in favor. Motion carried.

### **Council Members Comments**

Mr. Sobotka wished everyone a Happy New Year and commented that the Township needs to find new sources of revenue and that won't be easy.

Mr. Frank stated that he is looking forward to continuing the work on the road program. He added that while we have made progress there is still more work to be done. Mr. Sobotka asked if Council could get a total of how much is in our capital account. Mr. Frank also suggested moving some of our anticipation notes into permanent funding. Mr. McDaniel mentioned that the new accountant and CFO will be at the meeting next week and they could possibly report on that.

Mr. McDaniel mentioned that Bob Bercy has retired as the Chief of the Jacksonville Fire Co. and Tom Klimkowski is the new Chief and will be here next week to introduce himself.

Mr. McDaniel stated that he is looking forward to getting started on the Columbus-Jobstown Rd. project. Mr. Guzzi reported that we should be able to move forward in the spring and they have also talked to an environmental company to get more testing and clean up options. Mr. Guzzi added that he should have more information for Council on the cleanup issue in February and it is a complicated process. Mr. Sobotka asked about the Ordinance for the dedication of the right-of-way and Mr. Morris responded the Ordinance has been re-written and it should be ready to go. Mr. Guzzi explained that for the cleanup we need to see how deep the environmental issues go.

Mr. Sobotka asked about the Helis right-of way and Mr. Guzzi responded that we haven't decided what will be done with that right-of-way because it does not affect the first three lots.

Mr. McDaniel got a call from a resident on Old York Road about a neighbor that has been firing a gun and setting off explosives. She complained that police told her that people like to shot guns in Springfield. Mr. McDaniel mentioned it because he does not think it will be going away and Mr. Keller responded that he could follow up with the Chief.

Mr. McDaniel got a call from New Hanover and they are interested in doing a shared service for the Live Scan the police have.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. All were in favor. Motion carried. The meeting adjourned at 7:03 PM.

Respectfully submitted,

Patricia A. Clayton, RMC  
Township Clerk