

**FINAL MAJOR SUBDIVISION CHECKLIST**

Please complete ALL items on the checklist. Indicate "X" if submitted, N/A if it does not apply to your application and "W" if you will be requesting a waiver from submittal. A request of waiver must be submitted in writing with justification as to the reason a waiver should be granted. Failure to complete all items will result in an incomplete application.

Applicant \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Application No. \_\_\_\_\_ Date Submitted \_\_\_\_\_

Plan Name \_\_\_\_\_

Items required for submittal of application (FINAL MAJOR SUBDIVISION)	Submitted (check)	Staff Use Only
1. 15 copies of plat		
2. 15 copies of completed application form		
3. Final plat drawn to meet requirements of preliminary plats (except that final plat shall be drawn in ink at a scale of not less than 1 inch equals 100 feet and in compliance with all provisions of N.J.S.A. 46:23-0.9 et seq., (which requires a land surveyor's certification)		
4. Final plat shall satisfy all conditions attached to the preliminary approval and shall meet all requirements thereof		
5. Date, name and location of the subdivision		
6. Name of owner		
7. Graphic scale and reference meridian		
8. Location and description of all monuments found, monuments set and monuments to be set		

Items required for submittal of application (FINAL MAJOR SUBDIVISION)	Submitted (check)	Staff Use Only
9. Tract boundary lines, rights-of-way lines of streets, street names, easements and other rights-of-way, land to be reserved or dedicated to public use, all property lines with accurate dimensions, bearings or deflection angles and radii arcs and central angles of all curves		
10. Any revisions to preliminary utility systems shall be accompanied by amended calculations and easements		
11. Plans and profiles of storm sewers, sanitary sewers, water mains and detailed street grades showing curb and gutter elevations at all street intersections		
12. Provisions for adequate subsurface drainage shall be indicated where required		
13. Construction details of inlets, catch basins, manholes and culverts shall be shown on the plan		
14. Each block shall be numbered and the lots within each block shall be numbered consecutively and confirmed by the Township Tax Assessor		
15. A copy of any protective covenants or deed restrictions applying to land being subdivided		
16. Accompanying the final plat shall be a certificate from the Tax Collector that all taxes are paid to date and that any local improvement assessments against the tract being subdivided have been paid in full		
17. A copy of the Soil Conservation and Sediment Plan submitted to or approved by the Burlington County Soil Conservation District		

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18. Final development plans and details of all improvements		
19. When final approval is requested for an area which is less than the full area for which preliminary approval was given, submission of a key map at a scale of not less than 1 inch equals 200 feet, clearly and accurately showing the entire subdivision for which preliminary approval was granted, including all proposed streets and property lines and that portion for which final approval is being requested		
20. Draft declaration setting forth ownership and maintenance responsibilities for all drainage and conservation easements		
21. Evidence of all outside agency approvals that were a condition of Preliminary Approval		