

SPRINGFIELD TOWNSHIP  
REORGANIZATION MEETING AGENDA  
WEDNESDAY, JANUARY 2, 2019  
7:30 PM

1. Meeting called to order by the Clerk
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Administration of Oath of Office-Elected Council Members:
  - Anthony Marinello
  - Denis McDaniel
  - Peter Sobotka
5. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
6. Nominations for Mayor
7. Administration of Oath of Office to the Mayor
8. Nominations for Deputy Mayor
9. Administration of Oath of Office to the Mayor
10. Resolutions:
  - No. 2019-01-01 – A Resolution of the Springfield Township Council Providing For the Designation of Authorized Depositories, Official Newspapers, Meeting Times, and Other Procedural Requirements
  - No. 2019-01-02 – A Resolution of the Springfield Township Council Making Certain Appointments of Township Officials and Boards
  - No. 2019-01-03 – A Resolution of the Springfield Township Council Providing for the Appointment of Professional Staff
  - No. 2019-01-04 – A Resolution of the Springfield Township Council For a Temporary Budget
  - No. 2019-01-05 – A Resolution of the Springfield Township Council Listing Legal Holidays
  - No. 2019-01-06 – A Resolution of the Springfield Township Council Providing For the Cancellation of Small Balances by the Tax Collector's Office
  - No. 2019-01-07 – A Resolution of the Springfield Township Council Appointing Fund Commissioners to Burlington County Municipal Joint Insurance Fund
  - No. 2019-01-08 – A Resolution of the Springfield Township Council Appointing A Risk Management consultant to the Burlington County Joint Insurance Fund
  - No. 2019-01-09 – A Resolution for the Springfield Township Council Providing For a Cash Management Plan
  - No. 2019-01-10 – A Resolution Authorizing the Tax Assessor of the Township of Springfield to file Appeals, Omitted and Added Assessment Appeals and Rollback Complaints with the Burlington County Board of Taxation
  - No. 2019-01-11 – A Resolution Appointing an Animal Control Officer for the Township of Springfield
11. Public Comment
12. Council members Comments
13. Adjournment

SPRINGFIELD TOWNSHIP COUNCIL

REORGANIZATION MEETING  
JANUARY 2, 2019

The reorganization meeting of the Springfield Township Council was called to order by Township Clerk. The Clerk read the Sunshine Notice:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on December 20, 2016:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown NJ
- b. Transmitting written notice to the Register News and to the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

The Clerk led the Salute to the Flag.

Solicitor George Morris administered the Oath of Office to Anthony Marinello, Denis McDaniel and Peter Sobotka.

The Township Clerk asked for nominations for Mayor. Mr. Frank made a motion to nominate Mr. McDaniel. The nomination was seconded by Mr. Marinello. Mr. Sobotka recommended following suit with other communities and rotating the position of Mayor. Mr. Frank made a motion seconded by Mr. Marinello to close nominations. All were in favor of Mr. McDaniel serving as Mayor, except Mr. Sobotka who voted no. Motion carried.

Solicitor George Morris administered the Oath of Office to Mayor Denis McDaniel.

Mayor McDaniel asked for nominations for Deputy Mayor. Mr. Frank made a motion seconded by Mr. Hlubik to nominate Mr. Marinello as Deputy Mayor. Mr. Sobotka again stated that he felt the position of Deputy Mayor should be rotated. All were in favor except Mr. Sobotka who voted no. Motion carried.

Solicitor George Morris administered the Oath of Office to Deputy Mayor Anthony Marinello.

**RESOLUTIONS**

Mr. Frank made a motion seconded by Mr. Marinello considered Resolutions No. 2019-01-01 through 2019-01-11 as a consent agenda. All were in favor. Motion carried.

There was discussion about the appointment of Planner and Council agreed to appoint Beth McManus.

Mr. Frank made a motion seconded by Mr. Hlubik to approve the consent agenda. Roll call vote: Mr. Frank – Yes; Mr. Hlubik-Yes; Mr. Marinello – Yes; Mr. Sobotka-Yes and Mr. McDaniel-Yes. Motion carried.

RESOLUTION 2019-01-01

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES,  
OFFICIAL NEWSPAPERS, MEETING TIMES

## AND OTHER PROCEDURAL REQUIREMENTS

BE IT RESOLVED, by Township Council of the Township of Springfield assembled in public session this 2nd day of January 2019 as follows:

1. That 1st Constitution Bank, Beneficial Bank, ABCO Federal Credit Union, Magyar Bank, Bank of America, JP Morgan Chase & Co., PNC Bank, Wells Fargo., Fulton Bank of New Jersey, Santander Bank, Grand Bank N.A., TD Bank, Valley National Bank, Sun National Bank, Susquehanna Bank, Ocean First Bank, Citizens Bank, Investors Bank, Provident Bank and First Commerce Bank are hereby designated as the depositories for any and all funds of the Township. The custodian shall be the Township Treasurer. All disbursements shall be made by check and signed by the Mayor or the Deputy Mayor and the Manager or the Treasurer. The voucher will thereafter be presented to Township Council at its next meeting for ratification.
2. The Burlington County Times and the Trenton Times are hereby designated as the Official Newspapers for all public notices required by law.
3. The second and fourth Wednesday of each month at 7:30 PM prevailing time, at the Springfield Township Municipal Building, 2159 Jacksonville-Jobstown Road, are designated as the regular meeting dates for the Township Council. The meeting held on the 2<sup>nd</sup> Wednesday is designated as the formal meeting of Township Council.
4. The rate of interest to be charged for the non-payment of taxes or Added Assessments in the event that any payment or any installment is not made within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500) which shall be computed and charged to the principal sum due. Taxpayers with a delinquency in excess of \$10,000 who fail to pay delinquency prior to the end of the calendar year shall be charged a penalty of six percent (6%) of the delinquency.
5. A service charge in the amount of the bank service charge or \$50.00, whichever is greater, will be added on an account which was by check or other written instrument returned for insufficient funds. The Tax Collector may require further payment to be tendered in cash or by certified or cashier's check.
6. A one hundred dollar (\$100) fee will be charged for a duplicate Tax Sale Certificate.
7. The Tax Collector is hereby authorized to discontinue the collection of interest for taxes in sums less than five dollars (\$5).
8. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A:5-21 for utilization by the Township Treasurer's Office. The Treasurer/CFO Dianne Kelly shall be custodian of such funds, provided

that such funds shall be closed out prior to December 31, 2017, as provided by law.

9. Mileage reimbursement for Township Employees and Township Council to use their personal vehicles to attend to Township business shall be the amount fixed by the Internal Revenue Service for deductibility of mileage.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to the appropriate Township officials for their information, attention and compliance.

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#### RESOLUTION 2019-01-02

#### A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL MAKING CERTAIN APPOINTMENTS OF TOWNSHIP OFFICIALS AND BOARDS

WHEREAS, the effective operation of the government of Springfield Township requires that various appointments be made:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township assembled in public session this 2nd day of January 2019, as follows:

1. The following are hereby appointed as members of the Planning Board in the classes and for the terms designated:
  - a. Denis McDaniel as a Class I member of the Planning Board for a term expiring 12-31-2020
  - b. Bernard Dunn as the Class II member of the Planning Board for a term expiring 12-31-2019
  - c. John Hlubik as the Class III member of the Planning Board for a term expiring 12-31-2019
  - d. William Bauma as the Class IV member of the Planning Board for a term expiring 12-31-2022
  - e. Richard Toone as Alternate I of the Planning Board for a term expiring 12-31-2020
  - f. Alexandra Corwin Johnson as Alternate II of the Planning Board for an unexpired term expiring 12-31-2019
2. The following are hereby appointed as members of the Zoning Board of Adjustment:
  - a. Ken Sunderland member of the Zoning Board of Adjustment for a term expiring 12-31-2022
  - b. Stephen Specca as Alternate I of the Zoning Board of Adjustment for an unexpired term expiring 12-31-2019
  - c. Andrew Eaton as Alternate II of the Zoning Board of Adjustment for an unexpired term expiring 12-31-2020
3. Patricia A. Clayton is hereby appointed Municipal Improvement Search Officer, Land Use Administrator and Dog Registrar for a term expiring 12-31-2019

4. J. Paul Keller is hereby appointed Public Agency Compliance Officer for a term expiring 12-31-2019
5. Pamela Zoltanski is hereby appointed Deputy Clerk and Deputy Registrar of Vital Statistics for a term expiring 12-31-2019
6. Melissa J. Chesla is hereby appointed Tax Search Officer for a term expiring 12-31-2019.
8. Bernard Dunn is hereby appointed as Zoning Officer for a term expiring 12-31-2019.
9. The following individuals are appointed as members of the Recreation Committee for a one (1) year term to expire December 31, 2019: Sandy Verner, Shawn Fitzpatrick, David Kessler, Michael Vasil, Sarah Vasil, Nicholas Russo, Anthony Bifulco, Sean Smith, George Senf (Alternate) and Peter Sobotka (Alternate).
10. The following individuals are appointed as members of the Agricultural Advisory Committee for a one (1) year term to expire December 31, 2019: William Bauma, Edward Boise, Paul Shinn, Edward Lovenduski, Dean Bunting, John Hlubik, Steven Walder, George Nicholson and Stephen Specca.
11. Harry Case is hereby appointed as Electrical Subcode Official for a term expiring 12-31-2019
13. Thomas Casey is hereby appointed as Plumbing Subcode Official for a term expiring 12-31-2019.
14. The following are hereby appointed as members of the Affordable Housing Board:
  - a. Denis McDaniel for a term expiring 12-31-2021
  - b. Brenda Johnson for a term expiring 12-31-2021
15. Andrew Eaton is hereby appointed Deputy Emergency Management Coordinator for a term beginning 1/1/2019 and expiring 12/31/2019.

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RESOLUTION 2019-01-03

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
 PROVIDING FOR THE APPOINTMENT OF PROFESSIONAL STAFF

WHEREAS, it is necessary that the Township of Springfield make certain professional staff appointments in order to provide for the effective operation of Township government; and

WHEREAS, the services to be performed are regulated by law and the persons to be appointed are practicing recognized professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Springfield, assembled in Public Session the 2nd day of January 2019, that the following are hereby appointed to the positions designated and for terms effective January 1, 2019 and ending December 31, 2019, unless otherwise specified, or when their successors have been duly appointed:

Township Planner	Elizabeth McManus, PP, AICP, LEED AP KYLE + MCMANUS ASSOCIATES
Bond Counsel	Ronald J. Ianoale, Esq. McManimon & Scotland, L.L.C.
Township Solicitor	George Morris, Esq. Parker McCay
Township Auditor	Michael D. Cesaro, CPA, RMA Bowman & Company LLP
Township Engineer	Christopher J. Noll, PE,CME,PP Environmental Resolution

BE IT FURTHER RESOLVED, that the Township Auditor is appointed for the 2019 calendar year, which shall include, but is not limited to performing the audit for the 2018 calendar year. The appointment does not included work beyond December 31, 2019, including 2019 audit, unless specifically directed by the Township Council; and

BE IT FINALLY RESOLVED, that each of said appointees shall be compensated in accordance with Professional Service Agreements to be approved by Township Council.

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RESOLUTION 2019-01-04

TEMPORARY BUDGET RESOLUTION

WHEREAS, N.J.S.A.40A:4-19 provides for the adoption of a temporary budget prior to January 30<sup>th</sup> of the current year in an amount not exceeding 26.25 percent of the previous year's appropriations less those for debt service, capital improvements and public assistance;

WHEREAS, the maximum amount allowed for the Township of Springfield, County of Burlington, for the current year is \$868,435;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Springfield, County of Burlington, does hereby adopt the following temporary budget appropriations for the year 2019 according to the attached Schedule A:

**Township of Springfield**  
**Temporary Budget per N.J.S. 40A:4-19**  
**2019**

**Current Fund**

GENERAL APPROPRIATIONS

General Government

Council/Manager

Salaries and Wages	\$ 7,560.00
Other Expenses	\$ 4,587.50

Administrative & Executive

Other Expenses	\$ 7,587.50
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Township Clerk

Salaries and Wages	\$ 14,835.00
Miscellaneous Other Expenses	\$ 2,212.50

Financial Administration

Salaries and Wages	\$ 10,051.00
Other Expenses	\$ 6,000.00

Audit Services

	\$ 20,000.00
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Collection of Taxes

Salaries and Wages	\$ -
Other Expenses	\$ 3,000.00

Assessment of Taxes

Salaries and Wages	\$ 4,000.00
Other Expenses	\$ 1,218.50

Legal Services and Costs

Other Expenses:

Miscellaneous Other Expenses	\$ 40,000.00
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Engineering Services and Costs

Other Expenses	\$ 1,250.00
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Tax Collector-Shared Service Agreement

Other Expenses	\$ 3,375.00
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Municipal Court-Shared Service Agreement

Other Expenses	\$ 28,750.00
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Insurance

Worker Compensation Insurance	\$ 33,155.00
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Group Insurance	\$ 79,800.00
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Health Benefit Waivers	\$ -
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Unemployment Compensation Insurance	\$ 2,000.00
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Other Premiums	\$ 19,000.00
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Land Use Administration

Planning

Salaries and Wages	\$ 3,200.00
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Miscellaneous Other Expenses	\$ 4,550.00
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Zoning Board of Adjustments		
Salaries and Wages	\$	4,250.00
Miscellaneous Other Expenses	\$	2,637.50

Public Safety

Police		
Salaries and Wages	\$	188,000.00
Miscellaneous Other Expenses	\$	13,600.00
Vehicle Lease	\$	100.00
Office of Emergency Management		
Salaries and Wages	\$	2,000.00
Other Expenses	\$	1,000.00
Aid to Volunteer Fire Companies		
Springfield	\$	6,250.00
Juliustown	\$	6,250.00
Jacksonville	\$	6,250.00
First Aid Organization Contributions		
Ambulance Services	\$	16,000.00

Public Works

Streets/Roads		
Other Expenses	\$	88,000.00
Trash Collection		
Other Expenses	\$	22,000.00
Public Buildings and Grounds		
Other Expenses	\$	8,000.00
Vehicle Maintenance		
Other Expenses	\$	6,000.00

Health and Human Services

Board of Health		
Other Expenses	\$	50.00
Animal Control		
Other Expenses	\$	125.00

Parks and Recreation

Parks-Sports Program	\$	100.00
Parks Maintenance	\$	2,000.00

Utility Expenses and Bulk Purchases

Electricity	\$	5,000.00
Street Lighting	\$	14,250.00
Telephone	\$	1,750.00
Natural Gas	\$	875.00
Telecommunications	\$	500.00
Gasoline	\$	6,000.00
Trash Disposal-Burl OWM-	\$	28,000.00

Recycling		
Recycling Carts and Buckets	\$	500.00

Uniform Construction Code

Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)		
Construction		
Salaries and Wages	\$	20,000.00
Other Expenses	\$	800.00
County Share of PILOT	\$	100.00

Total Operations		<u>746,519.50</u>
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Contribution To:

Social Security System (O.A.S.I.)		20,000.00
Defined Contribution Retirement Program		400.00
Public Employees Retirement System		1,000.00
Police and Firemen's Retirement System of N.J.		1,000.00
Federal and State Grants		
Safe & Secure Grant: Township Share		
Salaries and Wages		15,000.00
Other Expenses		7,000.00
Safe & Secure Grant: State Share		6,250.00

Debt Service

Capital Improvement Fund		30,000.00
Payment of Bond Principal		200,000.00
Payment of Bond Anticipation Notes & Capital Notes		-
Interest on Bonds		104,200.00
Interest on Notes		-

Other Appropriations		<u>384,850.00</u>
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Total of All Appropriations	\$	<u><u>1,131,369.50</u></u>
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**Calculation for Maximum Temporary Budget**

2018 Total Budget	\$ 4,064,225.00
Less:	
Capital Improvement Fund	\$ 33,000.00
Debt Service	<u>722,900.00</u>
Total CIF and Debt Service	<u>755,900.00</u>
	3,308,325.00
	<u>26.25%</u>

Maximum Temporary Budget (Excluding Public Assistance [State Aid Agreement], Debt Service and Capital Improvement Fund)	<u>\$ 868,435.00</u>
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2019 Temporary Budget	\$ 1,131,369.50
Less:	
Capital Improvement Fund	\$30,000.00
Debt Service	<u>304,200.00</u>
Total CIF and Debt Service	<u>334,200.00</u>
	<u>\$ 797,169.50</u>

Additional Temporary Appropriations Allowed for 2019 (A minus B)	<u>\$ 71,265.50</u>
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RESOLUTION 2019-01-05

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
LISTING LEGAL HOLIDAY

WHEREAS, it is the intent of the Township Council of the Township of Springfield to observe certain holidays for the year 2019; and

WHEREAS, Springfield Township Council wishes to make the municipal services more accessible to the public; and

WHEREAS, in order to make municipal services more accessible to the public Springfield Township Council will honor the following eleven holidays in which the Municipal Building will be closed:

January 1, 2019	New Year's Day
January 21, 2019	Martin Luther King
February 18, 2019	Presidents' Day
April 19, 2019	Good Friday
May 27, 2019	Memorial Day
July 4, 2019	Independence Day
September 2, 2019	Labor Day
October 14, 2019	Columbus Day
November 11, 2019	Veterans' Day (celebrated)
November 28, 2019	Thanksgiving Day
November 29, 2019	Day after Thanksgiving
December 24, 2019	Christmas Eve
December 25, 2019	Christmas Day
December 31, 2019	New Year's Eve

NOW THEREFORE BE IT RESOLVED, that the aforesaid list of holidays be legal holidays for Springfield Township in the year 2019; and

BE IT FURTHER RESOLVED that a copy of the holidays be posted on the Official Bulletin Board in the Municipal Building.

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RESOLUTION 2019-01-06

A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than ten (\$10.00) Dollars.

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township, County of Burlington, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

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**RESOLUTION 2019-01-07**

**A RESOLUTION OF SPRINGFIELD TOWNSHIP COUNCIL  
APPOINTING FUND COMMISSIONERS TO BURLINGTON COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Springfield is a current member of the Burlington County Municipal Joint Insurance Fund, also known as BURLCO JIF; and

WHEREAS, according to the by-laws of said fund the Township must appoint a Fund Commissioner and Alternate Commissioner to the fund.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Springfield, County of Burlington and State of New Jersey, that the Township of Springfield does hereby appoint the following individuals as Commissioners to the Burlington County Joint Insurance Fund:

1. Fund Commissioner  
J. Paul Keller, Manager
2. Alternate Fund Commissioner  
Peter Sobotka, Councilmember

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**RESOLUTION 2019-01-08**

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
APPOINTING A RISK MANAGEMENT CONSULTANT TO  
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Springfield Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspcifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Springfield Township does hereby appoint EJA/Capacity Insurance Agency LLC as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

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**RESOLUTION 2019-01-09**

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
AUTHORIZING A CASH MANAGEMENT PLAN**

WHEREAS, it is in the best interest of the Township of Springfield to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P. O. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-2 and N.J.S.A. 40A: 5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE BE IT RESOLVED that the following shall constitute the Cash Management Plan for Springfield Township and the Treasurer shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of Springfield Township.
2. Fiscal Year shall mean the twelve month period ending December 31<sup>st</sup>.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for Springfield Township in accordance with N.J.S.A. 40A:5-14.

Audit Requirement

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Springfield Township official who shall make and be responsible for municipal deposits and investments.

Investment Instruments

The Treasurer shall invest at her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Treasurer shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
  - c. Confirm investments with the governing body at the next regularly scheduled meetings.
  - d. Report monthly to the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of Springfield Township as the availability of funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of Springfield Township.
4. The Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

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**RESOLUTION 2019-01-10**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR OF THE TOWNSHIP OF SPRINGFIELD TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION**

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local Tax Assessor subject to specific laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the Tax Assessor is hereby authorized to file with the Burlington County Board of Taxation all such appeals, including Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Township of Springfield; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file with the County of Burlington Board of Taxation Rollback Complaints; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Township of Springfield; and

BE IT FINALLY RESOLVED that a certified copy of this resolution accompany any appeal filed by the Tax Assessor with the Burlington County Board of Taxation.

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**RESOLUTION NO. 2019-01-11**

**RESOLUTION APPOINTING AN ANIMAL CONTROL OFFICER  
FOR THE TOWNSHIP OF SPRINGFIELD**

**WHEREAS**, the Township of Springfield has the need for a person or service to perform the duties of Animal Control Officer for the Township of Springfield; and

**WHEREAS**, Michael H. Walker Jr. a Police Officer for Springfield Township is a Certified Animal Control Officer effective January 1, 2014.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that Michael H. Walker, is hereby appointed as the Animal Control Officer for the Township of Springfield effective January 1, 2019 and ending December 31, 2019 and the rate of compensation shall be \$100.00 for any call Officer Walker responds to on the days and hours that he is not on duty as a Springfield Township Police Officer.

**Public Comment**

Hearing none, Mr. Sobotka made a motion seconded by Mr. Frank to close public comment. All were in favor. Motion carried.

### **Council Members Comments**

Mr. Sobotka reminded everyone that there would be a blood drive on Jan. 12th from 10-3 at the municipal building.

Mr. Frank expressed his appreciation for working with his fellow council members and the professional staff. He added that we are privileged in this country to be able to celebrate these reorganization events peacefully where other countries are not so lucky.

Mr. McDaniel stated that Folwell Station Rd. is in horrible condition and we may have to consider closing it until the work gets done in the spring. Mr. Keller will need to take a look at it and responded that he would recommend closing the road if it is in that bad of shape and can't be patched. Mr. Frank asked if it is possible to restore to level grade instead of closing it. Mr. Keller will review tomorrow with Mr. Eggleston but with lose gravel once it get wet holes will develop. Mr. Frank recommended if the road is closed that we make sure we add a sign that it is scheduled for reconstruction in the spring.

Mr. McDaniel stated that what Peter said about rotating the positions of Mayor and Deputy Mayor is not without merit but there is also something to be said about continuity as well.

Mr. Frank made a motion seconded by Mr. Marinello to adjourn the meeting. All were in favor. Motion carried. The meeting adjourned at 7:49 PM

Respectfully submitted,

Patricia A. Clayton, RMC  
Township Clerk