

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
MARCH 13, 2019

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 - February 13, 2019 Regular Session
 - February 13, 2019 Executive Session
6. Public Comment on Agenda Items
7. Ordinances for First Reading
 - No. 2019-04 – Ordinance Amending and Supplementing Section 5-60 of the Code of the Township of Springfield to Further Define the Duties of the Chief of Police
8. Ordinances for Public Hearing
 - No. 2019-02 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)
 - No. 2019-03 – Ordinance Prescribing and Providing for the Employment and Compensation of the Officials and Employees of the Township of Springfield
9. Resolutions
 - No. 2019-03-01 – Resolution of the Township Council of Springfield To Refund Monies (Block 2003, Lot 3.05, 2662 Monmouth Rd)
 - No. 2019-03-02 – Resolution of the Springfield Township Council Authorizing the Release of a Performance Bond for John F. Melton for Site Improvements of Property Located at Block 503, Lot 16.05 (13 Petticoat Bridge Rd) In Springfield Township
 - No. 2019-03-03 – Recycling Tonnage Grant Application Resolution
 - No. 2019-03-04 – Resolution of the Township Council of Springfield To Refund Escrow Monies (Block 503, Lot 16.05)
 - No. 2019-03-05 – Resolution of the Springfield Township Council Making the Appointment of a Special Law Enforcement Officer, Class I
 - No. 2019-03-06 – Resolution of Springfield Making Certain Further Adjustments in the Tax Collector’s Records and Accounts
10. Monthly Reports Submitted for Approval
11. Bills Submitted for Approval
12. Unfinished Business
13. Correspondence
14. Solicitor’s Report

15. Public Comment*
16. Township Officials' Business
 - 2019 Budget Discussions
17. Adjournment

**TOWNSHIP COUNCIL MEETING
MARCH 13, 2019**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank (arrived at 8:08 pm), John Hlubik and Peter Sobotka present. Mr. Marinello was absent. Also present were Manager Paul Keller and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 4, 2019:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Burlington County Times and the Trenton Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the February 13, 2019 regular and executive session minutes. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Hearing no comments, Mr. Sobotka made a motion seconded by Mr. Hlubik to close public comment on agenda items. All were in favor. Motion carried.

ORDINANCES ON FIRST READING

Mr. Sobotka made a motion seconded by Mr. Hlubik to introduce Ordinance No. 2019-04 on first reading. All were in favor. Motion carried.

ORDINANCE NO. 2019-04

AN ORDINANCE AMENDING AND SUPPLEMENTING SECTION 5-60 OF THE CODE OF THE TOWNSHIP OF SPRINGFIELD TO FURTHER DEFINE THE DUTIES OF THE CHIEF OF POLICE

ORDINANCES FOR PUBLIC HEARING

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to open the public hearing on Ordinance No. 2019-02. All were in favor. Motion carried.

Hearing no comments, motion made by Mr. Sobotka and seconded by Mr. Hlubik to close the public hearing on Ordinance No. 2019-02. All were in favor. Motion carried.

Motion made by Mr. Hlubik and seconded by Mr. Sobotka to adopt Ordinance No. 2019-02. Roll Call: Mr. Hlubik – yes; Mr. Sobotka – yes and Mr. McDaniel – yes.

ORDINANCE NO. 2019-02

**CALENDAR YEAR 2019
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Council of the Township of Springfield in the County of Burlington finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$27,086.39 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Mayor and members of Township Council of the Township of Springfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Springfield shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$94,802.37, and that the CY 2019 municipal budget for the Township of Springfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to open the public hearing on Ordinance No. 2019-03. All were in favor. Motion carried.

Hearing no comments, motion made by Mr. Sobotka and seconded by Mr. Hlubik to close the public hearing on Ordinance No. 2019-03. All were in favor. Motion carried.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to adopt Ordinance No. 2019-03. Roll Call: Mr. Hlubik – yes; Mr. Sobotka – yes and Mr. McDaniel - yes.

ORDINANCE 2019-03

AN ORDINANCE PRESCRIBING AND PROVIDING FOR THE EMPLOYMENT AND COMPENSATION OF THE OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF SPRINGFIELD

BE IT ORDAINED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that the following salary ranges are hereby established for the hereinafter named officials and employees of the Township of Springfield:

OFFICE	MINIMUM	MAXIMUM	HOURLY
Member of Council	2,500.00	4,000.00	
Township Manager	5,000.00	40,000.00	
Township Clerk	12,000.00	65,000.00	
Deputy Township Clerk	6,000.00	20,000.00	
Treasurer	12,000.00	34,000.00	
Chief Financial Officer	4,000.00	15,000.00	
Tax Assessor	12,000.00	26,000.00	
Custodian, per hour	*	14.00	
Land Use Administrator	8,000.00	32,000.00	
Planning Board Secretary	1,000.00	5,000.00	
Zoning Board Secretary	1,000.00	3,000.00	
Zoning Officer	4,000.00	10,000.00	
Construction Official	8,000.00	40,000.00	\$42.00
Building Sub-Code Official	5,000.00	13,000.00	\$42.00
Building Inspector	500.00	3,000.00	\$42.00
Electric Sub-Code Official	3,000.00	5,000.00	\$42.00
Electric Inspector	500.00	5,000.00	\$42.00
Plumbing Sub-Code Official	3,000.00	5,000.00	\$42.00
Plumbing Inspector	500.00	3,000.00	\$42.00
Fire Sub-Code Official	3,000.00	5,000.00	\$42.00
Fire Inspector	500.00	3,000.00	\$42.00
Construction Technical Assistant	5,000.00	38,000.00	
Emergency Management Coordinator	1,000.00	5,000.00**	
Deputy Emergency Management Coordinator	1,000.00	3,000.00	
Police Chief	60,000.00	120,000.00	
Police Lieutenant	59,125.00	90,000.00	
Police Sergeant	55,000.00	85,625.00	
Police Officer	27,000.00	85,000.00	
Part-Time Fully Certified Police Officer, per hour	15.00	25.00	
Class II Police Officer, per hour	*	20.00	
Police Officer Trainee, per hour	*	15.00	
Police Secretary	34,000.00	50,000.00	
Clerical Assistant	*	20.00	
Animal Control Officer	100.00 per call		

*Consistent with New Jersey State Minimum Wage

**Incorporated in the Police Chief Salary

Full-time employees eligible for health benefits who elect to waive this coverage will be entitled to an annual bonus of either \$5,000 (for family or husband/wife coverage) or \$2,500

(for single coverage) to be paid the first pay period in December. If employment terminates prior to the end of the year, this payment shall be prorated.

Upon retirement or removal from employment, an employee shall be eligible for payment of all unused vacation time. In addition, upon retirement, an employee shall be eligible for payment of accrued sick leave up to a maximum of \$12,000. All new hires as of the June 16, 2011 adoption date for Ordinance 2011-06 shall not be eligible for payment of accrued sick time.

This Ordinance shall take effect in its final adoption and publication of notice thereof according to law.

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-01. All were in favor. Motion carried.

RESOLUTION 2019-03-01

**A RESOLUTION OF THE TOWNSHIP COUNCIL
OF SPRINGFIELD TO REFUND MONIES**

WHEREAS, Sunrun Inc., on behalf of homeowners Timothy E. and Shawne R. Mimna, filed an application for a construction permit to install photovoltaic solar at property located at Block 2003 Lot 3.05, 2662 Monmouth Road; and

WHEREAS, Sunrun Inc. was issued permit no. 20180182 on December 5, 2018 after making payment in the amount of \$723.00; and

WHEREAS, the homeowners have decided not to proceed with the project and Sunrun Inc. has made a written request to cancel permit no. 20180182 and for a refund of permit fees; and

WHEREAS, the Construction Official has cancelled out permit no. 20180182 at the contractors request and agreed to a refund of the permit fees.

NOW, THEREFORE BE IT RESOLVED by the Springfield Township Council that the permit fees for permit no. 20180182 in the amount of \$723.00 be refunded to Sunrun Inc., 20 West Stow Road, Suite 2, Marlton, NJ 08053.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-02. All were in favor. Motion carried.

RESOLUTION NO. 2019-03-02

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR JOHN F. MELTON FOR
SITE IMPROVEMENTS OF PROPERTY LOCATED AT BLOCK 503, LOT 16.05 (13 PETTICOAT
BRIDGE RD) IN SPRINGFIELD TOWNSHIP**

WHEREAS, by letter dated December 8, 2015 by the Township Engineer recommending the release of the Performance Guarantee upon the posting of the Maintenance Bond in the amount of for site improvements of property located at Block 503, Lot 16.05 (13 Petticoat Bridge Rd.) in Springfield Township, and

WHEREAS, John F. Melton posted the recommended Maintenance Bond as recommended and Township Council subsequently released the Maintenance Bond at the recommendation of the Township Engineer and by Resolution No. 2019-02-02; and

WHEREAS, the it was determined that due to a clerical error Township Council never approved the release of the Performance Bond pursuant to the engineer’s recommendation; and

WHEREAS, by letter dated January 21, 2019, an inspection of the site improvements by the Township Engineer found the improvements to be in in satisfactory condition and there is no longer a need for the Performance or Maintenance Bond; and

NOW THEREFORE, BE IT RESOLVED by the Springfield Township Council to release JOHN F. MELTON. from their Performance Guarantee in the amount of \$71,431.50 as recommended by the Township Engineer.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-03. All were in favor. Motion carried.

RESOLUTION 2019-03-03

RECYCLING TONNAGE GRANT APPLICATION RESOLUTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the **2018 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Springfield Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution acknowledges is a Certified Recycling Professional to ensure the application is properly and timely filed under the law.

NOW THEREFORE BE IT RESOLVED by the Township Council of Springfield Township that Springfield Township, Burlington County hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Douglas A. Cramer to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-04. All were in favor. Motion carried.

RESOLUTION 2019-03-04

**A RESOLUTION OF THE TOWNSHIP COUNCIL
OF SPRINGFIELD TO REFUND ESCROW MONIES**

WHEREAS, Melton Industries made payment to escrow account number T-24-14-001-503-160, which was established for the purpose of an engineering inspection for Block 503 Lot 16.05; and

WHEREAS, the Township Engineer has completed a final inspection of the property and Melton Industries has requested the remaining balance in this escrow account in the amount of \$2,049.26 be refunded to them; and

WHEREAS, the Engineer has confirmed there are no outstanding invoices.

NOW, THEREFORE BE IT RESOLVED by the Springfield Township Council that the balance remaining in escrow account T-24-14-001-503-160 in the amount of \$2,049.26 be refunded to Melton Industries.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-05. Council discussed the cost of the police department. All were in favor. Motion carried.

RESOLUTION NO. 2019-03-05

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
MAKING THE APPOINTMENT OF A SPECIAL LAW ENFORCEMENT OFFICER, CLASS I**

WHEREAS, the Township of Springfield is desirous of appointing SLEO Class I effective March 4, 2019; and

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield in the County of Burlington, State of New Jersey appoints Tamela Hartman as a Class I SLEO Officer.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to approve Resolution No. 2019-03-06. All in favor. Motion carried.

RESOLUTION 2019-03-06

**A RESOLUTION OF THE TOWNSHIP OF SPRINGFIELD MAKING CERTAIN FURTHER
ADJUSTMENTS IN THE TAX COLLECTOR'S RECORDS AND ACCOUNTS**

WHEREAS, the Tax Collector was short for Lien Redemption on Block 303 Lot 30, 85 CEDAR LANE EXT. due to an error made during the posting of the Lienholder's payments for subsequent taxes.

WHEREAS, the Tax Collector's office respectfully requests for the Township Council to approve the Treasurer transfer funds of \$1,516.90 to the Tax Collector's Escrow Account due to the shortage of the redemption.

NOW, THEREFORE, BE IT RESOLVED by the Springfield Township Council that the Treasurer is hereby authorized to issue a transfer \$1,516.90 to the Tax Collector's Escrow Account and that a certified copy of this resolution shall be forwarded to the Tax Collector.

MONTHLY DEPARTMENTAL REPORT

CLERK REPORT OF LICENSES

February 2019

Dog Licenses Issued 23
Licenses assessed late fee \$20.00
Total Licenses Issued Year to Date -274
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog 0
Police Dog

Total amount collected \$340.00

**TREASURER'S REPORT – CURRENT ACCOUNT
February 2019**

Year to Date Revenue	\$2,855,120.60
<i>Year to Date Expended</i>	<i>\$553,581.51</i>

**POLICE REPORT
FEBRUARY 2019**

The Springfield Township Police Department responded to a total of **457** complaints. They are sorted in the following manner:

390 General Police Complaints
0 Domestic Incidents
1 Criminal Investigations
34 MVAs

11 Medical Emergencies
 15 Activated Alarms
 0 Abandoned 911 Calls
 4 Assists to Outside Departments
 2 Assists to Our Department
 73 Motor Vehicle Stops
 1 Arrests
 1 Warrants
 0 DWI
 0 Criminal
 Tickets Issued: 20 Mileage 6625

**TAX COLLECTOR
FEBRUARY 2019**

TAXES

	2019 TAX PAYMENTS	\$ 1,223,678.49
	PRIOR TAX PAYMENTS	\$ 86,338.36
	FUTURE TAX PAYMENTS	
	INTEREST ON TAXES	\$ 8,327.43
	TOTAL TAXES	<u>\$ 1,318,344.28</u>

LIENS

MUNICIPAL LIEN	REDEMPTIONS	
MUNICIPAL LIEN	RECORDING FEES COLL	
MUNICIPAL LIEN	LIEN SEARCH FEES COLL	
	TOTAL LIENS	<u>\$ -</u>

MISC.

	200' LIST FEES	\$ 10.00
	DUPLICATE TAX BILL FEES	\$ -
(PRIOR BANKRUPTCY)	SPECIAL CHARGES AT TAX SALE	\$ 2,472.58
	6% YEP AT TAX SALE	\$ 1,833.03
	TAX SALE COSTS - PRIOR TO SALE	\$ 364.56
	TAX SALE COSTS - AFTER SALE	\$ 958.74
	RETURN (NSF) CHECK FEES	
	TOTAL MISC. PAYMENTS	<u>\$ 5,638.91</u>

RETURN ITEMS

RETURNED CHECKS	
TOTAL	<u>\$ -</u>

TOTAL RECEIPTS FOR THE MONTH:

\$ 1,323,983.19

**AMERICA EMERGENCY SQUAD
February 2019**

Total Calls Dispatched 11
Average Response Time 11.06
Total Transports 8

**CONSTRUCTION OFFICIAL'S REPORT
February 2019**

Permit Fees \$6,512.00
CCO Fees 150.00
COAH 1,983.00
Re Inspection 50.00
Total \$8,695.00

**ZONING REPORT
February 2019**

Violations 1

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to accept and file the reports. All were in favor. Motion carried.

BILL LIST

CURRENT

Association of Muni Assessors	12862	\$150.00
Auto Shine Car Wash, Inc.	12863	\$12.00
Banc3 Inc.	12864	\$157.00
Bowman & Company LLC	12865	\$14,060.00
Burlington County Treasurer	12866	\$7,672.46
Casa II Payroll Services LLC	12867	\$560.50
Certified Speedometer Svc Inc.	12868	\$190.00
Comcast	12869	\$146.85
Constellation Newenergy Inc	12870	\$226.16
Courier Times, Inc.	12871	\$789.74
Draeger Safety Diagnostics Inc.	12872	\$179.00
H. Eggleston & Son, LLC	12873	\$14,207.50
Endeavor Emergency Squad	12874	\$180.00
Environmental Resolutions, Inc.	12875	\$168.00
Eurofins QC Inc.	12876	\$135.00
Expel Exterminating Experts Inc.	12877	\$50.00
Gann Law Books	12878	\$146.00

Garden State Removal Company	12879	\$7,149.91
Goldfinch Communications LLC	12880	\$889.75
Heartsmart.Com	12881	\$157.50
Heritage Business Systems Inc.	12882	\$75.00
Home Depot Credit Services	12883	\$61.39
Hurley's Auto Repair	12884	\$1,233.92
JCP&L	12885	\$1,229.06
John M Trout	12886	\$210.00
Kelly Winthrop LLC	12887	\$35.00
J Paul Keller	12888	\$473.42
Mansfield Township	12889	\$9,583.33
Morton Salt Inc	12890	\$4,330.42
National Time Systems, Inc.	12891	\$58.00
Networks Plus	12892	\$1,530.00
New Jersey American Water Co.	12893	\$264.11
New Jersey Registrar's Assoc	12894	\$25.00
NJSHBP	12895	\$27,327.03
NJ League of Municipalities	12896	\$25.00
Northern Burl Cty Reg School	12897	\$369,437.00
Parker McCay, P.A.	12898	\$1,307.98
Pedroni Fuel Company	12899	\$1,311.83
Martin Poinsett	12900	\$100.00
Protective Services Group Inc.	12901	\$186.00
PSE&G	12902	\$4,486.21
Raymond Coleman Heinold LLP	12903	\$435.00
Judith M Schetler	12904	\$406.50
Servicemaster Building Service	12905	\$295.00
Southampton Township	12906	\$3,450.00
Springfield Township Board of Ed	12907	\$271,851.00
Staples Business Advantage	12908	\$308.92
Verizon Wireless	12909	\$610.69
Virtual Medical Group, PA Corp	12910	\$255.40
Vital Communications Inc.	12911	\$105.00
Warshauer Generator LLC-A Corp	12912	\$2,325.00
Xtel Communications, Inc.	12913	\$425.43

DEVELOPERS ESCROW

Banc3 Inc.	7442	\$235.50
Environmental Resolutions, Inc.	7443	\$1,675.47
Parker McCay P.A.	7444	\$94.00
Raymond Coleman Heinold LLP	7445	\$300.00

RECREATION

Sarah Vasil	7236	\$21.91
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DOG TRUST

New Jersey Dept of Health	7227	\$42.60
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CAPITAL FUND ACCOUNT

Environmental Resolutions, Inc.	7237	\$4,000.00
Goldfinch Communications LLC	7238	\$339.75

OPEN SPACE TRUST

Springfield Twp Recreation	7159	\$3,622.04
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TOTAL \$761,316.28

Mr. Sobotka made a motion seconded by Mr. Hlubik to pay the bills. All were in favor. Motion carried.

UNFINISHED BUSINESS

Mr. Sobotka asked about the testing of the land at the affordable housing site and the cleanup of the site. It was discussed that they just did samples a few weeks ago and no results yet.

Mr. McDaniel asked that Mr. Germano be invited to a meeting to present him with a plaque.

Mr. McDaniel asked about the firework’s Ordinance and Mr. Morris stated that we could add a provision in the Ordinance to require anyone putting on a firework display must obtain a permit from the Township and notify property owners and the base. Mr. Morris clarified with Council that the notice requirement would be 1000 ft. from property line and 30 days’ notice would be required. Mr. Sobotka stated that there is overflow parking at the Sikh Temple on Old York Rd. and he asked if there is any action that could be taken.

Mr. Sobotka asked Council several years ago to put a list of objectives together for what Council would like to see accomplished. Mr. McDaniel stated his focus this year is the Master Plan Reexamination.

David Frank arrived at 8:08 pm.

CORRESPONDENCE

- 1. 1. NJ DEP Historic Preservation Office re: 149 Juliustown Rd

Motion made by Mr. Sobotka and seconded by Mr. Frank to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

None

PUBLIC COMMENT

Hearing no comments, Mr. Frank made a motion seconded by Mr. Sobotka to close public comment. All were in favor. Motion carried.

TOWNSHIP OFFICIAL’S BUSINESS

BUDGET DISCUSSION-

Mr. McDaniel commented that he had asked the Manager for an increase of the planning board expenses of \$35,000 and it was only increased a few thousand and he would like to see that looked at closer.

Mr. McDaniel stated that he also suggested to the Manager an increase the road repairs and maintenance budget \$16,000 for tree removal and ditch cleaning which was done so that leaves some wiggle room if we need to make cuts it could be taken from there.

Mr. McDaniel asked why with park maintenance there is no amount this year but there was last year.

Mr. McDaniel also asked for money to be added to capital improvements if possible because it may not be affordable to do so.

Mr. McDaniel stated that he had also asked for an additional \$10,000 to be added to building and grounds because the air conditioning in the meeting room will need to be repaired. He commented that he did not see that addition money added but last year only half of what was budgeted was spent so maybe it was not necessary.

Mr. Sobotka asked why surplus was anticipated \$100,000 less and Ms. Clayton responded that surplus was most likely used to minimize the tax increase.

Mr. Sobotka asked why the uninformed construction fees are anticipated at a higher amount and it was discussed that if revenue goes down due to decrease in permits then the cost to operate that department will go down.

Mr. McDaniel stated that a 5 cent increase will not be popular. Mr. Sobotka stated that we have the cost of operating the police department to explain the increase since that is where the money goes.

Mr. Frank stated that we are projecting a reduction in employee group health insurance and he added that he was surprised by that. It was discussed that as employee contributions increase the Township's share would decrease and also some employees on retiree health benefits may have come off.

Mr. Frank also asked about why the police salary and wages increase so much and the amount for the recycling tonnage grant increased to.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. The meeting was adjourned at 8:39 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk