

TOWNSHIP OF SPRINGFIELD  
COUNCIL MEETING AGENDA  
7:30 PM  
APRIL 10, 2019

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
  - March 13, 2019 Regular Session
  - March 27, 2019 Regular Session
6. Public Comment on Agenda Items
7. Ordinances for First Reading
8. Ordinances for Public Hearing
  - No. 2019-04 – Ordinance Amending and Supplementing Section 5-60 of the Code of the Township of Springfield to Further Define the Duties of the Chief of Police
9. Resolutions
  - No. 2019-04-01 – Resolution Authorizing the Execution of a Certification Regarding Consideration of Arrest and Conviction Records in Employment Decisions
  - No. 2019-04-02 – Resolution Authorizing Change Order for the 2016 Road Program
  - No. 2019-04-03 – Resolution of the Springfield Township Council Authorizing the Release of a Performance Bond and Acceptance of a Maintenance Bond for American Asphalt Company, Inc Concerning Springfield Township 2016 Road Program
  - No. 2019-04-04 – Resolution Providing for the Establishment of a Change Fund for the Police Department
  - No. 2019-04-05 – Resolution Certifying Completion of Work Associated with the 2015 Burlington County Park Development Grant for the Juliustown Park Path & Basketball Court Improvement Project
  - No. 2019-04-06 – Resolution Authorizing Execution of a Redeveloper’s Agreement with 2019 Monmouth Wrightstown LLC for Block 2107, Lot 2 in the Tilghman’s Corner Redevelopment Area
  - 2019-04-07 - Authorizing Execution of a Utility Easement for Block 2302, Lot 4
10. Monthly Reports Submitted for Approval
11. Bills Submitted for Approval
12. Unfinished Business
  - Remediation of railroad right of way
13. Correspondence

14. Solicitor's Report
15. Manager's Report
16. Public Comment\*
17. Township Officials' Business
  - Approval of Raffle License – Burlington County Farm Fair
18. Adjournment

**TOWNSHIP COUNCIL MEETING  
APRIL 10, 2019**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank, John Hlubik, Anthony Marinello and Peter Sobotka present. Also present were Manager Paul Keller and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 4, 2019:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Burlington County Times and the Trenton Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. Hlubik to approve the March 13, 2019 regular session minutes. All were in favor, except Mr. Frank and Mr. Marinello who abstained. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Frank to approve the March 27, 2019 regular session minutes. All were in favor. Motion carried.

**PUBLIC COMMENT ON AGENDA ITEMS**

Hearing no comments, Mr. Sobotka made a motion seconded by Mr. Frank to close public comment on agenda items. All were in favor. Motion carried.

**ORDINANCES FOR PUBLIC HEARING**

Motion made by Mr. Frank and seconded by Mr. Hlubik to open the public hearing on Ordinance No. 2019-04. All were in favor. Motion carried.

Hearing no comments, motion made by Mr. Frank and seconded by Mr. Sobotka to close the public hearing on Ordinance No. 2019-04. All were in favor. Motion carried.

Motion made by Mr. Frank and seconded by Mr. Marinello to adopt Ordinance No. 2019-04. Mr. Sobotka asked the total sum we are paying the Chief and Mr. Keller responded that he

does not know the exact number off the top of his head but it includes the stipend for the Emergency Management Coordinator.

Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello - yes; Mr. Sobotka – yes and Mr. McDaniel – yes. Motion carried

**ORDINANCE NO. 2019-04**

**AN ORDINANCE AMENDING AND SUPPLEMENTING SECTION 5-60 OF THE CODE OF THE TOWNSHIP OF SPRINGFIELD TO FURTHER DEFINE THE DUTIES OF THE CHIEF OF POLICE**

**WHEREAS**, the Chief of Police is the head of the Springfield Township Police Department and also serves as the Office of Emergency Management Coordinator; and

**WHEREAS**, the Township desires to define the duties of the Chief to include the OEM Coordinator responsibilities;

**NOW, THEREFORE BE IT ORDAINED AND ENACTED**, that the Township Council of the Township of Springfield, County of Burlington, State of New Jersey amends and supplements Chapter 5, Section 60(B) of the Township Code to add a new paragraph (8) under the duties of the Chief of Police to read as follows:

“§5-60(B). It shall be the duty of the Chief of Police

...

(8) To serve as the Coordinator of the Springfield Township Office of Emergency Manager as defined in §§ 5-62 through 5-71.”

**RESOLUTIONS**

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2019-04-01. Mr. Morris stated that this resolution must be approved prior to adoption of the budget and there are certain exceptions. Mr. Morris added that you cannot do a criminal background check until after employment and you can then take action based on background check. It was mentioned that this process is backwards. All were in favor. Motion carried.

**RESOLUTION 2019-04-01**

**AUTHORIZING THE EXECUTION OF A CERTIFICATION REGARDING CONSIDERATION OF ARREST AND CONVICTION RECORDS IN**

**EMPLOYMENT DECISIONS.**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Council have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the Township Council attached hereto;

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Springfield, County of Burlington, State of New Jersey hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

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Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2019-04-02. All were in favor. Motion carried.

RESOLUTION NO. 2019-04-02

**RESOLUTION AUTHORIZING CHANGE ORDER FOR THE 2016 ROAD PROGRAM**

**WHEREAS**, the Township by Resolution No. 2016-06-09 awarded a contract for the 2016 Road Program located within the Township; and

**WHEREAS**, a change order has been submitted.

**WHEREAS**, the Township Treasurer has certified that funds are available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the contract with American Asphalt Co., Inc., 100 Main Street, West Collingswood Heights, NJ 08059 whereby the amount of the original contract, \$778,994.40 and adjusted to \$916,409.35 by previous Change Orders, is hereby decreased by Change Order Number 2 in the amount of \$33,541.74 for a new contract total of \$882,867.61.

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Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2019-04-03. All were in favor. Motion carried.

**RESOLUTION NO. 2019-04-03**

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL  
AUTHORIZING THE RELEASE OF A PERFORMANCE BOND AND ACCEPTANCE OF A  
MAINTENANCE BOND FOR AMERICAN ASPHALT COMPANY, INC. CONCERNING  
SRINGFIELD TOWNSHIP 2016 ROAD PROGRAM**

WHEREAS, American Asphalt Company, Inc. posted a Performance Guarantee in the amount of \$779,994.40 for the contract awarded for the Springfield Township 2016 Road Program; and

WHEREAS, an inspection of the site improvements by the Project Engineer found the improvements to be in accordance with the contract; and

WHEREAS, prior to the release of the Performance Guarantee, American Asphalt Company, Inc. has posted a Maintenance Guarantee in the amount of \$132,430.14; and

WHEREAS, in a letter dated March 25, 2019, the Project Engineer for the 2016 Road Program recommends the release of the Performance Guarantee and acceptance of the Maintenance Guarantee in the amount of \$132,430.14.

NOW THEREFORE, BE IT RESOLVED by the Springfield Township Council to release American Asphalt Company, Inc. from their Performance Bond and accept a Maintenance Guarantee in the amount of \$132,430.14 as recommended by the Project Engineer and upon approval of the Maintenance Guarantee by the Township Solicitor.

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Motion made by Mr. Marinello and seconded by Mr. Hlubik to approve Resolution No. 2019-04-04. All were in favor. Motion carried.

**RESOLUTION 2019-04-04**

**A RESOLUTION PROVIDING FOR THE ESTABLISHMENT  
OF A CHANGE FUND FOR THE POLICE DEPARTMENT**

WHEREAS, in order to facilitate handling the cash transactions within Springfield Township, a small quantity of currency should be on hand at the start of each business day in the office of the Police Department; and

WHEREAS, this sum of money is called a change fund; and

WHEREAS, the change fund is established by resolution of the governing body and is used to make change only; and

WHEREAS, the change fund in the Police Department is established in the amount of one hundred dollars (\$100.00).

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Springfield, County of Burlington and State of new Jersey authorizes the establishment of the Police Department Change fund.

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Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2019-04-05. Mr. Sobotka is not sure if the flooding issue was ever addressed where the water when it rains goes over the path and one resident is concerned that the asphalt will not hold up with vehicles traveling over it. Mr. McDaniel responded that even if the concerns are valid the Engineer is stating the work was done as it was authorized. All were in favor. Motion carried.

**RESOLUTION NO. 2019-04-05**

**Resolution Certifying Completion of Work  
Associated with the 2015 Burlington County  
Park Development Program Grant for the  
Juliustown Park Path & Basketball Court Improvement Project**

WHEREAS, in 2015, the Township of Springfield received a Municipal Park Development Program Grant from the County of Burlington in the amount of \$75,000.00 for the development of the Juliustown Park Path & Basketball Court Improvement Project; and

WHEREAS, a contract(s) was awarded to American Asphalt Company, Inc. for performance of the work described above; and

WHEREAS, work under the contract was complete and the Township’s Engineer did inspect and certify in March 2019 that the work was complete in conformance with contract plans and specifications and all other applicable requirements and has authorized final payment to the contractor;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Springfield, County of Burlington, State of New Jersey that the scope of work associated with the 2015 Burlington County Park Development Program Grant for the development of Juliustown Park Path & Basketball Court Improvement Project are complete; and,

BE IT FURTHER RESOLVED that the submission to the County of Burlington of the documents necessary to receive final reimbursement of grant funds is hereby authorized.

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Motion made by Mr. Frank and seconded by Mr. Marinello to approve Resolution No. 2019-04-06. Mr. Frank asked is concerned about the use of the word review of site plan improvements by the Engineer because there is no mention regarding approvals for Site Plan. He feels it should be changed to read “inspection of” rather than “review of”. Mr. Morris responded that we can take that language out and added Mr. Davis will be preparing a separate agreement with both Township’s to address Site Plan Approval. Mr. Frank stated he is okay with the paragraph with the exception that the review of site improvements which he feels should be changed to state inspection of site improvements. Mr. Morris clarified that this resolution will be authorizing execution of the agreement based on the Solicitor’s review and approval. Mr. McDaniel asked about the police coverage and Mr. Morris responded that this would be in the secondary agreement. Mr. Sobotka asked about page three where it indicates it would comply with Springfield Township’s Redevelopment Agreement and Chesterfield’s zoning and Mr. Morris responded that this project did not comply with Springfield’s current Zoning Ordinances

and that is one of the reasons the Township designated the area as an area in need of redevelopment. Mr. McDaniel asked where we address taxation or a PILOT and Mr. Morris responded that pursuant to the last discussions a PILOT was off the table so it would default to regular property assessment. Mr. Sobotka asked if the time frame to begin the project would mean after approval by both Townships and Mr. Morris responded that would be correct and County's approval as well. Mr. Sobotka asked when the building is demolished how would that affect our taxes and it was explained that they could ask for an adjustment for the year of construction but it will probably not be worth their time. Mr. Sobotka asked if the contractors have any responsibility for road damage and Mr. Frank responded they are County roads so we have no damages. Mr. Sobotka asked about page #9 and whether there is any penalty if the developer does not fulfill the project and Mr. Morris responded that you could sue the developer. Mr. Frank added that we paid nothing out of pocket so far so there are currently no damages if the project does not move forward. Mr. McDaniel asked if it was a normal assessment there was discussion between the townships that it would be 50-50 split and Mr. Morris responded that would be addressed in the secondary agreement. Mr. Sobotka asked how this project would affect the number of affordable houses for the Township's obligation and Mr. Morris responded that he highly doubts it would generate any need for more. All in favor. Motion carried.

**RESOLUTION 2019-04-06**

**AUTHORIZING EXECUTION OF A REDEVELOPER'S AGREEMENT WITH 2019 MONMOUTH WRIGHTSTOWN LLC FOR BLOCK 2107, LOT 2 IN THE TILGHMAN'S CORNER REDEVELOPMENT AREA**

**WHEREAS**, Springfield Township previously named 2019 Monmouth Wrightstown LLC as the Redeveloper for a portion of the "Tilghman's Corner Redevelopment Area" at Lot 2 of Block 2107, as designated on the Tax Map of Springfield Township; and

**WHEREAS**, the Redeveloper is preparing to move forward to redevelop that property with a convenience store and fuel stations; and

**WHEREAS**, the Township Council has determined that it is in the best interests of the citizens of the Township to enter into a Redevelopment Agreement with the Redeveloper to establish construction schedules and timelines as well as various other aspects of the project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that the Mayor and Municipal Clerk are authorized to negotiate and enter into a Redevelopment Agreements with this Redeveloper consistent with the goals set forth in the Township's redevelopment area, upon review and approval of the final agreement by the Township Solicitor.

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Motion made by Mr. Sobotka and seconded by Mr. Frank to approve Resolution No. 2019-04-07. Mr. Frank stated that he got a phone call about this today asking if there was anything the Township could do to get this process moving so that the homeowner could get utilities because they are building a new house. Mr. Frank does have a concern because there is a

very narrow right of way on that road. Mr. Frank wants to build into the process with JCP&L that both the Township engineer and public work's contractor would review to make sure the polls are not in the cart way of the road which may hinder the contractor when the road requires plowing and repairs. Mr. Keller said he has been asking for six months for a plan with pole placement and JCP&L has been horrible with their responsiveness during this process. Mr. Keller got Ms. Sessa involved to see if she could assist and he forwarded all the information to her and she just really provided the regulations. Mr. Keller thinks this resolution will help the homeowner get the process moving and in showing the Township has no objection to the poles being added. All in favor. Motion carried.

### **RESOLUTION 2019-04-07**

#### **RESOLUTION AUTHORIZING EXECUTION OF A UTILITY EASEMENT FOR BLOCK 2302, LOT 4**

WHEREAS, Jersey Central Power & Light seeks an easement to allow it to construct and maintain electrical service to Block 2302, Lot 4 on the Tax Map of the Township of Springfield, commonly known as 183 Highland Road; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington that the Township grants a utility easement in the right-of-way to Jersey Central Power & Light to construct and maintain a utility system to supply electrical service to the property at 183 Highland Road;

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to execute all documents necessary in the fulfillment of this Resolution upon review and approval of the documents by the Township Solicitor's office.

### **MONTHLY DEPARTMENTAL REPORT**

#### **CLERK REPORT OF LICENSES**

##### **March 2019**

Dog Licenses Issued 13  
Licenses assessed late fee \$100.00  
Total Licenses Issued Year to Date -287  
Kennel licenses sold this month 0  
Replacement dog licenses sold this month - 0  
Service Dog 2  
Police Dog  
  
Total amount collected \$214.00

#### **TREASURER'S REPORT – CURRENT ACCOUNT March; 2019**

Year to Date Revenue	\$3,029,496.58
<i>Year to Date Expended</i>	<i>\$1,163,867.33</i>

#### **POLICE REPORT**

**MARCH 2019**

The Springfield Township Police Department responded to a total of **510** complaints. They are sorted in the following manner:

- 418 General Police Complaints
  - 2 Domestic Incidents
  - 5 Criminal Investigations
  - 25 MVAs
  - 26 Medical Emergencies
  - 28 Activated Alarms
    - 3 Abandoned 911 Calls
    - 2 Assists to Outside Departments
    - 1 Assists to Our Department
- 135 Motor Vehicle Stops
  - 12 Arrests
    - 3 Warrants
    - 1 DWI
    - 8 Criminal

Tickets Issued: 81

Mileage 6625

**TAX COLLECTOR  
MARCH 2019**

TAXES

<b>2019</b>	TAX PAYMENTS	\$	119,100.99
PRIOR	TAX PAYMENTS	\$	-
FUTURE	TAX PAYMENTS	\$	-
	INTEREST ON TAXES	\$	1,377.73
	<b>TOTAL TAXES</b>	<b>\$</b>	<b><u>120,478.72</u></b>

LIENS

MUNICIPAL LIEN	REDEMPTIONS		
MUNICIPAL LIEN	RECORDING FEES COLL		
MUNICIPAL LIEN	LIEN SEARCH FEES COLL		
	<b>TOTAL LIENS</b>	<b>\$</b>	<b><u>                  -</u></b>

MISC.

200' LIST FEES	\$	10.00
DUPLICATE TAX BILL FEES		
TAX SEARCH		
MISC		
TAX SALE COSTS - PRIOR TO SALE		
RETURN (NSF) CHECK FEES		

TOTAL MISC. PAYMENTS \$ 10.00

RETURN ITEMS

RETURNED CHECKS

TOTAL \$ -

TOTAL RECEIPTS FOR THE MONTH:

\$ 120,488.72

**AMERICA EMERGENCY SQUAD  
March 2019**

Total Calls Dispatched 15  
Average Response Time 8.31  
Total Transports 12

**ENDEAVOR EMERGENCY SQUAD, INC.  
February 2019**

Total Calls Dispatched 4  
Average Response Time 10.12  
Total Transports 3

**ENDEAVOR EMERGAENCY Squad, Inc.  
March 2019**

Total Calls Dispatched 9  
Average Dispatched Time 8.29  
Total Transports 6

**CONSTRUCTION OFFICIAL'S REPORT  
March 2019**

Permit Fees \$3,636.00  
CCO Fees 100.00  
Total \$3,736.00

**ZONING REPORT  
March 2019**

Violations 2  
Site Visits 1

**MUNICIPAL COURT**

**February 2019**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$7,516.67
POAA Monies Public Defender	\$200.00

Motion made by Mr. Frank and seconded by Mr. Hlubik to accept and file the reports.

Mr. Sobotka asked when the late notices for dog licenses were due and Ms. Clayton responded that the list of unlicensed owners has been forwarded to the AOC for follow up.

Mr. Frank stated that there were some issues with juveniles in Juliustown and there was a station house adjustment and he is in favor of handling things without charges if possible but he wants to make sure it is done evenly. Mr. Keller stated that some of it can depend on the different officer's personalities how things are handled. Mr. Marinello thinks that it is applied evenly and Mr. Keller added that Township residents usually get courtesies. Mr. McDaniel stated that if there was damage done that needs to be addressed and everyone was in agreement.

All were in favor. Motion carried.

**BILL LIST**

<b>VENDOR</b>	<b>CHECK NO.</b>	<b>AMOUNT PAID</b>
<b>CURRENT</b>		
Allegra	12914	\$135.00
America Emergency Squad	12915	\$8,000.00
Arctic Coolers Inc.	12916	\$237.00
Auto Shine Car Wash	12917	\$57.80
Ruth Ann Bice	12918	\$406.50
Burlington Cleaners	12919	\$77.46
Burlington County Detective Assoc.	12920	\$30.00
Burlington County Treasurer	12921	\$8,716.15
Casa Payroll Services	12922	\$347.50
Patricia A Clayton	12923	\$98.14
Comcast	12924	\$146.85
Constellation Newenergy Inc.	12925	\$452.32
Courier Times, Inc	12926	\$577.26
Crown Trophy	12927	\$102.50
Eastern Armored Services, Inc.	12928	\$201.76
H. Eggleston & Son, LLC	12929	\$12,529.30
EJA Capacity Ins.	12930	\$4,652.00
Endeavor Emergency Squad	12931	\$8,000.00
Environmental Resolutions, Inc.	12932	\$204.00
Expel Exterminating Experts Inc.	12933	\$50.00
Galls/Quartermaster	12934	\$797.87
Garden State Removal Co.	12935	\$7,149.91
Heritage Business Systems Inc.	12936	\$75.00

Home Depot Credit Services	12937	\$38.75
Hurley's Auto Repair	12938	\$953.88
Jacksonville Fire Company	12939	\$6,250.00
JCP&L	12940	\$1,225.90
J Paul Keller	12941	\$517.12
Mansfield Townslhip	12942	\$9,583.33
MCAGC	12943	\$50.00
MGL Printing Solutions	12944	\$64.00
Morton Salt Inc.	12945	\$1,039.14
Mount Holly Township	12946	\$3,000.00
National Time Systems, Inc.	12947	\$58.00
New Jersey American Water Co.	12948	\$264.11
New Jersey Registrar's Assoc.	12949	\$75.00
NJSHBP	12950	\$27,327.03
Northern Burl Cnty Reg School	12951	\$369,437.00
Parker McCay, P.A.	12952	\$665.00
Springfield Twp Payroll Acct	12953	\$207,854.72
Pedroni Fuel Company	12954	\$1,751.07
Pitney Bowes Postage by Phone	12955	\$503.50
Martin Poinsett	12956	\$100.00
PSE&G	12957	\$4,337.71
Raymond Coleman Heinold LLP	12958	\$150.00
Servicemaster Building Service	12959	\$1,045.00
Springfield Township TTL	12960	\$1,516.90
Springfield Township Board of Ed	12961	\$271,851.00
State of New Jersey Treasurer	12962	\$50.00
Staples Business Advantage	12963	\$252.07
Springfield Twp Fire Co.	12964	\$6,250.00
Stokleys, Inc.	12965	\$263.00
Sunrun Inc.	12966	\$723.00
Treasurer-State of New Jersey	12967	\$25.00
Verizon Wireless	12968	\$610.69
Vital Communications, Inc.	12969	\$105.00
Xtell Communications, Inc.	12970	\$420.27

**CAPITAL FUND ACCOUNT**

American Asphalt Co., Inc.	7239	\$10,967.27
Dante Guzzi Engineering	7240	\$521.50

**DEVELOPERS ESCROW**

Banc3 Inc.	7446	\$1,155.50
Environmental Resolutions, Inc.	7447	\$490.04
Parker McCay, P.A.	7448	\$120.00
Raymond Coleman Heinold LLP	7449	\$480.00
Melton Industries	7450	\$2,049.26

**DOG TRUST**

New Jersey Dept of Health	7228	\$19.20
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**COAH ACCOUNT**

American Asphalt Co., Inc.	7222	\$37,500.00
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**OPEN SPACE TRUST**

H Eggleston & Son, LLC	7160	\$3,724.78
Mr Bob Portable Toilets	7161	\$741.00

**TOTAL** \$1,029,170.06

Mr. Frank made a motion seconded by Mr. Sobotka to pay the bills. All were in favor. Motion carried.

**UNFINISHED BUSINESS**

Railroad right of way - Mr. Frank stated that the Engineer said the sampling came back with only one contamination and there were a couple alternatives to address this. Mr. Morris stated that Habitat’s attorney indicated they are on a time crunch and they are planning on coming in for approval of the three houses. Mr. Morris indicated he could maybe put them off for a brief period if this can get resolved quickly. It was discussed that Habitat doesn’t want more than three homes because they don’t want to do a major subdivision. Mr. Morris asked assuming that the call with the Engineer goes well next week regarding the contamination issue does the Township want to offer Mr. Noll’s services to help out with the configuration of the lot to get the additional homes. It was discussed whether there was money left in affordable housing trust fund and Mr. Keller responded maybe \$75,000. Mr. Keller stated we can find the money if needed. Mr. Sobotka asked if Habitat is going to put fences at the new homes because of how close they are and Mr. McDaniel stated the houses were closer before and there was never a fence. Mr. McDaniel stated there is a group in town that volunteered to do some landscaping.

**CORRESPONDENCE**

1. 1. NJ DOT - Mr. Frank stated that we got a grant for Island Road and Mr. Keller advised that before he discusses the grant with the Engineer he wanted to discuss with Council packaging the other roads that are in need of reconstruction. Mr. Keller mentioned Burrs Rd, Petticoat Bridge Rd., the completion of Mt. Pleasant Rd and a portion of Springfield Meeting House Rd as possible roads to include with this road program. Mr. McDaniel stated that someone is pumping water onto Springfield Meeting House Rd. and Mr. Keller responded he can get the County Board of Health involved if they are illegally pumping water. Mr. Sobotka stated that Mansfield indicated that if we are going to do Mt. Pleasant they would like to do a shared service to complete their section. Mr. Frank responded that we asked Mansfield to apply for a grant with us for that road and they were not interested. Mr. Frank stated that the discussion with Mansfield should be to do a joint application for state aid next year and hold off on doing that road this year. Mr. Keller stated there is close to a million dollars left so we could do more roads than the three mentioned. Mr. McDaniel mentioned that the developments off Columbus-Jobstown Rd are coming up on 25 years old and those roads are going to be needing some attention. Mr. Keller added that there are also drainage issues in those developments too. Mr. Keller stated that we might be able to do one of those subdivisions. Mr. Keller stated we could have the engineer do the estimates right away and he added we would need to televise the drainage in the developments. Mr. Frank asked if

Florence would still do that for us and Mr. Keller responded he does not know but could check. Mr. Keller stated we would need to introduce a Capital Improvement Ordinance and we could get that going for next meeting. Mr. Keller stated that the paving of Folwell Station Road should be complete next week. It was discussed that the following roads would be included in this year's road program: Island, Springfield Meeting House Rd east of 68, Burrs Rd. from Beechwood to the Westampton border and a portion of Petticoat Bridge Rd and one of the developments off Columbus-Jobstown Rd.

Motion made by Mr. Sobotka and seconded by Mr. Hlubik to file the correspondence. All were in favor. Motion carried.

### **SOLICITOR REPORT**

Mr. Morris stated that he just got an email from Habitat about the hole created on the property at the corner and they will be fixing that by the end of the week.

Motion made by Mr. Frank and seconded by Mr. Hlubik to accept the Solicitor's report.

### **MANAGER REPORT**

Mr. Keller stated that Mr. Eggleston plans to close his business by the end of the year so we will need to get the process started for a new roads contractor. Mr. Keller stated that Mr. Eggleston recommended someone that he knows who does similar work in Mansfield. Council needs to decide if they want to go the same way or look into an interlocal agreement with another Township. It was discussed which of the surrounding townships currently have a public works department and it was further discussed that Mr. Eggleston does all public works except garbage collection in the Township. Mr. Frank is concerned about the level of service that we would receive with an interlocal agreement and Mr. Keller responded that is a valid concern because Springfield would be secondary to the other Township. He added you may get a better response from a private contractor. Mr. Frank stated you may not be able to have one contractor because Mr. Eggleston geared his business to address all issues. It was also discussed that Mr. Eggleston stores the salt and Mr. Frank recommended that we may need to put a pad at the annex to store the salt. Mr. Keller responded you could put in the bid that they need to be able to store the salt.

Mr. Frank made a motion seconded by Mr. Sobotka to accept the Manager's report.

### **PUBLIC COMMENT**

Hearing no comments, Mr. Frank made a motion seconded by Mr. Sobotka to close public comment. All were in favor. Motion carried.

### **TOWNSHIP OFFICIAL'S BUSINESS**

Mr. McDaniel asked about the firework Ordinance and Mr. Morris responded that he has been trying to get someone on the base to address notification but he has been unsuccessful. Council will introduce the Ordinance next month.

Motion made by Mr. Hlubik and seconded by Mr. Frank to approve a raffle license for the Burlington County Farm Fair. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Frank to adjourn the meeting. The meeting was adjourned at 9:00 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton  
Township Clerk