

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
FEBRUARY 12, 2020

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Frank, Mr. Hlubik, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
January 8, 2020 Regular Session
6. Public Comment on Agenda Items
7. Ordinances for First Reading
No. 2020-01 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)
8. Resolutions
No. 2020-02-01 – Resolution Authorizing Burlington County Mosquito Control Commission to Perform Aerial Application for Mosquito Control Over Springfield Township During 2020
No. 2020-02-02 – Resolution Concurring in the Mansfield-Springfield-Southampton Municipal Court Appointments
No. 2020-02-03 – Resolution Adopting the Burlington County Multi-Jurisdictional Hazard Mitigation Plan
No. 2020-02-04 – Resolution of the Springfield Township Council Authorizing the Release of the Performance Bond and Acceptance of a Maintenance Bond for NJ Land LLC Site Improvements of Property Located at Block 1901, Lots
No. 2020-02-05 – Resolution Authorizing the Township of Springfield Through the Springfield Township Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Springfield Township Police Department to Request and Acquire Excess Department of Defense Equipment
No. 2020-02-06 – Resolution Authorizing Engineering Services for the 2019 Road Program Project
No. 2020-02-07 – Resolution Authorizing a Shared Services Agreement Between the Burlington County Soil Conservation District and Springfield Township for Stormwater Management Facility Inspections.
No. 2020-02-08 – Resolution Authorizing a Person to Person Transfer of Plenary Retail Consumption License No. 0334-33-003-003 from B&G Restaurant Associates, Inc. To Superior Holding Group LLC
9. Monthly Reports Submitted for Approval
10. Bills Submitted for Approval
11. Unfinished Business
12. Correspondence

13. Solicitor's Report
14. Manager's Report
15. Public Comment*
16. Township Officials' Business
17. Adjournment

**TOWNSHIP COUNCIL MEETING
FEBRUARY 12, 2020**

The meeting of the Springfield Township Council was called to order by Mayor McDaniel with Council Members David Frank; John Hlubik, Anthony Marinello and Peter Sobotka present. Also present were Manager Paul Keller and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 6, 2020:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Burlington County Times and the Trenton Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Mayor McDaniel led the salute to the Flag.

Mr. Marinello made a motion seconded by Mr. Hlubik to approve the January 8, 2020 regular session minutes. All were in favor, except Mr. Frank who abstained. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Hearing no comments, Mr. Frank made a motion seconded by Mr. Marinello to close public comment on agenda items. All were in favor. Motion carried.

ORDINANCES ON FIRST READING

Mr. Frank made a motion seconded by Mr. Marinello to introduce Ordinance No. 2020-01 on first reading. Roll Call: Mr. Frank – yes; Mr. Hlubik – yes; Mr. Marinello – yes; Mr. Sobotka – yes and Mr. McDaniel - yes. Motion carried.

ORDINANCE NO. 2020-01

**CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

RESOLUTIONS

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2020-02-01. All were in favor. Motion carried.

RESOLUTION 2020-02-01

RESOLUTION AUTHORIZING BURLINGTON COUNTY MOSQUITO CONTROL COMMISSION TO PERFORM AERIAL APPLICATION FOR MOSQUITO CONTROL OVER SPRINGFIELD TOWNSHIP DURING 2020

WHEREAS, the Burlington County Mosquito Control Commission has requested authorization from Springfield Township to perform aerial applications of pesticides for larval mosquito control over portions of the Township during 2020; and

WHEREAS, all pesticides and aircraft to be used in this procedure are those approved for aerial application by both State and Federal governments; and

WHEREAS, prior to performing aerial applications over Springfield Township, the Burlington County Mosquito Control Commission will notify Burlington Central Communications.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Springfield Township, County of Burlington and State of New Jersey that the Mayor is hereby authorized to execute the authorization for aerial mosquito control with the Burlington County Mosquito Control Commission.

Motion made by Mr. Frank and seconded by Mr. Hlubik to approve Resolution No. 2020-02-02. Mr. Morris stated that this is at the request of the NJ Administrative Courts. All were in favor. Motion carried.

RESOLUTION 2020-02-02

RESOLUTION CONCURRING IN THE MANSFIELD-SPRINGFIELD-SOUTHAMPTON MUNICIPAL COURT APPOINTMENTS

WHEREAS, the Springfield is a participant in the Mansfield-Springfield-Southampton Shared Municipal Court; and

WHEREAS, as the host agency, Mansfield Township has the authority to appoint the Municipal Court Judge, Prosecutor and Public Defender; and

WHEREAS, the Administrative Office of the Court requests that partnership communities concur in the appointments; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey that Springfield Township concurs in Mansfield Township's appointment of The Honorable Dennis McInerney, P.J.M.C., George M. Morris, Esq., Municipal Prosecutor and James Fattorini, Esq., Public Defender.

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2020-02-03. All were in favor. Motion carried.

RESOLUTION 2020-02-03

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
ADOPTING THE BURLINGTON COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN**

WHEREAS Springfield Township has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a Burlington County Multi-Jurisdictional Hazard Mitigation Plan has been developed by the Mitigation Planning Committee;

WHEREAS FEMA Region II has approved the Burlington County Multi-Jurisdictional Hazard Mitigation Plan, the purpose of this Plan is to reduce the loss of life and property due to natural disaster; and

WHEREAS the implementation of the Burlington County Multi-Jurisdictional Hazard Mitigation Plan will protect the health, safety and welfare of the residents of the Township of Springfield as well as reduce potential damage and shorten the disaster recovery period, and

WHEREAS, the Burlington County Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the County of Burlington conducted a web-based public survey from March 2019 to December 2019 to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield;

1. The Burlington County Multi-Jurisdictional Hazard Mitigation Plan is hereby adopted as an official plan of the Township of Springfield; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Springfield departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Council, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New

Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

Motion made by Mr. Marinello and seconded by Mr. Hlubik to approve Resolution No. 2020-02-04. All were in favor, except Mr. Frank who abstained. Motion carried.

RESOLUTION NO. 2020-02-04

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING THE RELEASE OF A PERFORMANCE BOND AND ACCEPTANCE OF A
MAINTENANCE BOND FOR NJ LAND LLC SITE IMPROVEMENTS OF PROPERTY
LOCATED AT BLOCK 1901, LOTS 11 (2469 SAYLORS POND RD)
IN SPRINGFIELD TOWNSHIP**

WHEREAS, Miller Bros., project developer for NJ Land LLC posted a Performance Guarantee in the amount of \$587,964.00 for site improvements of property located at Block 1901, Lots 11 in Springfield Township, and

WHEREAS, an inspection of the site improvements by the Township Engineer found the improvements to be in accordance with the Planning Board Approvals; and

WHEREAS, prior to the release of the Performance Guarantee, NJR Clean Energy Ventures III, lessee of Block 1901, Lot 11 and operator of the solar project, has posted a Maintenance Guarantee in the amount of \$73,495.50; and

WHEREAS, in a letter dated December 27, 2019, the Springfield Township Engineer recommends the release of the Performance Guarantee and acceptance of the Maintenance Guarantee in the amount of \$73,495.50.

NOW THEREFORE, BE IT RESOLVED by the Springfield Township Council to release Miller Bros. from their Performance Bond and accept a Maintenance Guarantee posted by NJR Clean Energy Ventures LLC. in the amount of \$73,495.50 as recommended by the Township Engineer.

Motion made by Mr. Marinello and seconded by Mr. Frank to approve Resolution No. 2020-02-05. Mr. Frank is okay with DIML A but has problem with B through Q. Mr. Morris stated that Council could make a policy that the Chief would have to get Council approval prior to obtaining any equipment. Mr. McDaniel asked for an updated inventory of the equipment the Township currently has. Mr. Marinello stated that there is also an opportunity to liquidate some of the equipment. Mr. Keller actually has someone who expressed interest in some of the equipment. All were in favor. Motion carried.

Mr. Frank made a motion seconded by Mr. Marinello to require the Chief get approval from Council prior to acquisition and the Manager to prepare a written directive to that effect. All in favor. Motion carried.

RESOLUTION NO. 2020-02-05

**RESOLUTION AUTHORIZING THE TOWNSHIP OF SPRINGFIELD THROUGH THE
SPRINGFIELD TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE
LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO
ENABLE THE SPRINGFIELD TOWNSHIP POLICE DEPARTMENT TO REQUEST AND
ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield that the Springfield Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2020 to December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Springfield Township Police Department is hereby authorized to acquire items of non-controlled property designated at "DEMIL A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Springfield Township Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Springfield Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: armored security vehicle, automobiles sedans and wagons, kinetic energy baton, body shield, breach system, breaching ram, capabilities set non-lethal, armored car, cargo carrier, command post carrier, cartridge (12 gauge shotgun and 12 gage shotgun, non-lethal), self-protection club, cutter head hydraulic breaching and extraction tool, demolition kit (breaching system anti-personnel obstacle, door opener hydraulic breaching and extrication tool, face shield military riot control; face shield riot control, forced entry and rescue equipment air, aircraft crash

forced entry and rescue equipment, goggle protection riot control, gun portable riot control, hatbox riot control, helmet (police and safety), mechanical brea and riot protection kit, light armored vehicle, miscellaneous weapons-LOGSA LSN, gun weapon modification kit, munition crowd control modular non-lethal, non-ballistic body shield, non-lethal weapons capabilities set, protective shield T, ram battering, ram door mini, riot control shield, security vehicle, personal protective and self-protection shields, contact maintenance shop equipment, contact maintenance truck mounted shop set (Engineer and ordnance), thermal sight, sledge hammer, breaker hinge tool, trucks (tractor, armored bolster, cargo carryall, command reconnaissance, dump, maintenance, materials handing-container hoisting, palletized loading, panel, stake, tank, utility, van, wrecker), trucks and truck tractors DEML C, off road utility vehicle; and

BE IT FURTHER RESOLVED that the Springfield Township Police Department shall develop and implement a full training plan and police for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Springfield Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2020 to December 31, 2020

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2020-02-06. Mr. Frank asked about the item regarding Springfield Meeting House Road and Mr. Keller responded the original design did not include piping so it was an add on. Mr. Frank asked for clarification of whether the figure provided should be pre-sub or overall as it pertains to item no. 1 on the second page and Mr. Keller responded pre-sub. Mr. Frank asked for clarification on no. 3 because it says time charge then fixed fee and he believes that might be an error. Mr. Keller stated that he did put a do not exceed clause for the cost. Mr. McDaniel asked if the Engineer is working with the Manager on the layout of the parking lot out back for item no. 6 on page one and Mr. Keller responded he advised Mr. Noll to contact the police as to the needs for parking and delineation. Mr. Keller added that Council will see a copy of design prior to bid. Mr. Keller stated that to do the work at Jobstown Fire House we will need to amend one of the Bond Ordinances. Mr. Sobotka stated that in the past we did individual projects not as an all-inclusive project and Mr. Keller responded we worked with Mr. Noll last year in the same manner but we just did not have as many projects. All were in favor. Motion carried.

RESOLUTION 2020-02-06

**RESOLUTION AUTHORIZING
ENGINEERING SERVICES FOR THE 2019-2020 ROAD PROGRAM PROJECT**

WHEREAS, the Township Council of the Township of Springfield has a need to acquire engineering services for the 2019 Road Program project; and

WHEREAS, Christopher J. Noll, Environmental Resolutions, Inc, whose address is 815 East Gate Drive, Suite 103, Mt. Laurel, New Jersey is the Township Engineer and has submitted a

proposal dated January 28, 2020 indicating they will provide the engineering services for a price not to exceed \$176,500.00 for the survey, engineering design, preparation of bid packages, construction administration and inspection services; and

WHEREAS, the Township Treasurer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Springfield authorizes Christopher J. Noll, Environmental Resolutions, Inc. to proceed with the engineering services for the 2019 Road Program project.

Motion made by Mr. Frank and seconded by Mr. Sobotka to approve Resolution No. 2020-02-07. Mr. Frank asked if it was still cost effective and Mr. Keller responded yes it is about \$250 for the entire report. All were in favor. Motion carried.

RESOLUTION NO. 2020-02-07

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BURLINGTON COUNTY SOIL CONSERVATION DISTRICT AND SPRINGFIELD TOWNSHIP FOR STORMWATER MANAGEMENT FACILITY INSPECTIONS

WHEREAS, municipalities subject to the New Jersey Municipal Separate Storm Sewer System permit issued by the New Jersey Department of Environmental Protection (NJDEP) are now required to file reports ensuring that all stormwater management basins within the municipality are mapped, routinely inspected and maintained in good working order; and

WHEREAS, the Burlington County Soil Conservation District in has developed a fee-based, non-regulatory service to provide mapping, inspections and reporting of stormwater facility conditions to municipalities; and

WHEREAS, The Burlington County Soil District is willing to provide the necessary services to inventory and inspect for maintenance issues detention basins located within Springfield Township; and

WHEREAS, Springfield Township desires that the Burlington County Soil District provide such services; and

WHEREAS, the Burlington County Soil District and Springfield Township have the legal authority to enter into this shared services agreement, pursuant to NJSA 4:24-22(d)&(m).

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield hereby authorizes the entry into a shared services agreement with the Burlington County Soil Conservation District for the purposes of stormwater management facility inspections.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute the Agreement.

Motion made by Mr. Frank and seconded by Mr. Marinello to table Resolution No. 2020-02-08. All were in favor. Motion carried, resolution tabled until March 11, 2020.

RESOLUTION NO. 2020-02-08

RESOLUTION AUTHORIZING THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0334-33-003-003 FROM B&G RESTAURANT ASSOCIATES, INC. TO SUPERIOR HOLDING GROUP LLC

MONTHLY DEPARTMENTAL REPORT

**CLERK REPORT OF LICENSES
January 2020**

Dog Licenses Issued 206
Licenses assessed late fee
Total Licenses Issued Year to Date -299
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog 0
Police Dog

Total amount collected \$2,132.00

**TREASURER'S REPORT – CURRENT ACCOUNT
January 2020**

Year to Date Revenue	\$1,827,522.47
<i>Year to Date Expd.</i>	<i>\$ 389,718.57</i>

**POLICE REPORT
JANUARY, 2020**

The Springfield Township Police Department responded to a total of 494 complaints. They are sorted in the following manner:

412	General Police Complaints
2	Domestic Incidents
1	Criminal Investigations
42	Motor Vehicle Accidents
18	Medical Emergencies
9	Activated Alarms
3	Abandoned 911 Calls
7	Assists to Outside Departments

0	Assists to Our Departments
35	Motor Vehicles Stops
3	Arrest
3	Warrant
1	DWI
0	Criminal

Tickets Issued: 34

Mileage 8663

**TAX COLLECTOR
JANUARY 2020**

		<u>TAXES</u>
2020	TAX PAYMENTS	\$ 1,696,023.25
PRIOR	TAX PAYMENTS	\$ 33,692.13
FUTURE	TAX PAYMENTS	\$ -
	INTEREST ON TAXES	\$ 1,623.23
	TOTAL TAXES	<u>\$ 1,731,338.61</u>

		<u>LIENS</u>
MUNICIPAL LIEN	REDEMPTIONS	
MUNICIPAL LIEN	RECORDING FEES COLL	
MUNICIPAL LIEN	LIEN SEARCH FEES COLL	
	TOTAL LIENS	<u>\$ -</u>

		<u>MISC.</u>
	200' LIST FEES	\$ 20.00
	DUPLICATE TAX BILL FEES	\$ 20.00
	TAX SEARCH	
	MISC	
	TAX SALE COSTS - PRIOR TO SALE	\$ 726.14
	RETURN (NSF) CHECK FEES	
	TOTAL MISC. PAYMENTS	<u>\$ 766.14</u>

		<u>RETURN ITEMS</u>
	RETURNED CHECKS	\$ 119.99
	TOTAL	<u>\$ 119.99</u>

TOTAL RECEIPTS FOR THE MONTH:

\$ 1,731,984.76

**CONSTRUCTION OFFICIAL'S REPORT
January 2020**

Permit Fees	\$9,469.00
CCO Fees	400.00
COAH	5,033.00
Re-Inspection	00
Total	\$14,902.00

**ZONING OFFICIAL
January 2020**

Violations 4

**MUNICIPAL COURT
December 2019**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$5,184.89
POAA Monies Public Defender	--

**MUNICIPAL COURT
January 2020-**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$7,333.46
POAA Monies Public Defender	--

**AMERICA EMERGENCY SQUAD
January 2020**

Total Calls for the Month	23
Average Response Time	8.09
Total Transports	9

ENDEAVOR SQUAD

November 2019

Total Calls for the Month 10
Average Response Time 11:43
Total Transports 4

ENDEAVOR SQUAD December 2019

Total Calls for the Month 7
Average Response Time 11:00
Total Transports 5

Motion made by Mr. Frank and seconded by Mr. Sobotka to file the reports.

Mr. Frank stated tax collection is going very well compared to prior years.

Mr. Marinello asked about the no mileage on vehicles 2112 and 2116 and Ms. Clayton responded that there are a couple of non-functioning vehicles that will be auctioned off.

Mr. Frank stated that there is an inconsistency in the number of summons on the two different reports.

Mr. Frank noticed Endeavor is up to 11.43 in their response time which is up although only slightly.

All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
NJ Motor Vehicle Services	13417	\$2.00
Animals&Gardens Unlimited Corp	13418	\$140.80
Auto Shine Car Wash	13419	\$29.00
Burl Cnty Police Chiefs Assoc.	13420	\$250.00
Burlington County Soil Conserv.	13421	\$250.00
Burlington County BCIT	13422	\$30.00
Burlington County Treasurer	13423	\$431,862.74
Burlington County Treasurer	13424	\$11,632.49
Casa Payroll Service	13425	\$406.50
Comcast	13426	\$146.85
Courier Times, Inc.	13427	\$49.90
Direct Energy Business	13428	\$233.90
Draeger Safety Diagnostics Inc.	13429	\$179.00
Edmunds & Associates, Inc.	13430	\$6,477.00
EJA Capacity Ins.	13431	\$5,968.00
Exotic Landscape Design & Cons	13432	\$1,687.00
Expel Exterminating Experts Inc.	13433	\$50.00
Galls/Quartermaster	13434	\$102.98
Garden State Removal Company	13435	\$7,193.58

Heritage Business Systems Inc.	13436	\$75.00
Hurley's Auto Repair	13437	\$424.96
JCP&L	13438	\$1,457.50
Jacksonville Fire Company	13439	\$6,250.00
Burl. Co. Munic. J.I.F.	13440	\$39,228.00
J Paul Keller	13441	\$562.86
Jennifer Kelly, PHD LLC	13442	\$425.00
Kyle McManus Associates LLC	13443	\$994.00
Mansfield Township	13444	\$9,583.33
Monmouth County Assessor's Assoc.	13445	\$90.00
MGL Printing Solutions	13446	\$44.00
Muni Clerks Assn Burlington	13447	\$75.00
Nat'l Restoration Facility Ser	13448	\$1,897.79
National Time Systems, Inc.	13449	\$136.20
Networks Plus	13450	\$768.00
New Jersey American Water Co.	13451	\$264.11
New Jersey Registrar's Assoc.	13452	\$25.00
SJ ST Assoc. of Chiefs Police	13453	\$275.00
New Jersey Planning Officials	13454	\$370.00
NJSHBP	13455	\$27,701.18
NJ League of Municipalities	13456	\$433.00
Northern Burl Cnty Reg School	13457	\$532,154.66
Parker McCay, P.A.	13458	\$5,511.51
Pedroni Fuel Company	13459	\$1,441.88
Petty Cash	13460	\$60.00
Pitney Bowes	13461	\$150.00
Pitney Bowes Postage by Phone	13462	\$503.50
Pitney Bowes, Inc.	13463	\$169.98
Martin Poinsett	13464	\$100.00
Protective Services Group Inc.	13465	\$120.75
PSE&G	13466	\$4,268.69
Raymond Coleman Heinold LLP	13467	\$75.00
R W Tire Corp	13468	\$575.32
Servicemaster Building Service	13469	\$295.00
Southampton Township	13470	\$3,525.00
Springfield Twp Board of Ed	13471	\$272,555.50
Staples Business Advantage	13472	\$199.33
Sprinfeld Twp Fire Company	13473	\$6,250.00
Stokleys, Inc.	13474	\$108.00
Timepayment Corp.	13475	\$110.64
Trout's Gun Shop	13476	\$933.02
Verizon Wireless	13477	\$611.40
Vital Communications, Inc.	13478	\$331.70
Xtel Communications, Inc.	13479	\$823.66

DEVELOPERS ESCROW

ACT Engineers, Inc.	7490	\$1,705.00
Raymond Coleman Heinold LLLP	7491	\$45.00
Taenzer Ettenson & Aberant PC	7492	\$1,560.00

RECREATION

Main Street Awards	7258	\$420.00
N.B.I.A.A.	7259	\$3,140.00

DOG TRUST

New Jersey Dept of Health	7242	\$355.20
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COAH ACCOUNT

Kyle McManus Associates, LLC>	7233	\$35.50
Parker McCay, P.A.	7234	\$367.50

OPEN SPACE TRUST

Exotic Landscape Design & Cons	7178	\$1,050.00
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TOTAL \$1,397,324.41

Mr. Frank made a motion seconded by Mr. Hlubik to pay the bills including the Aberant bill for conflict solicitor for the Zoning Board. All were in favor. Motion carried.

UNFINISHED BUSINESS

CORRESPONDENCE

1. Burlington County Farm Fair regarding dates for 2020 farm fair. Mr. McDaniel stated it is starting July 14th. Mr. Marinello commented that it has been 10 years at this location
2. Township of Fredon re: moving of school election/budget approval. Mr. Frank commented that he thought the school elections being moved to November was a good thing. Mr. McDaniel agreed.

Motion made by Mr. Frank and seconded by Mr. Sobotka to file the correspondence 1 & 2. All were in favor. Motion carried.

3. Draft Food Truck Ordinance. Held until Solicitor’s report.

SOLICITOR REPORT

Mr. Morris stated that a request was made to reach out to the property owner across the street regarding the demolition of the house and he sent a letter certified mail requesting a schedule for the demolition of that project.

Mr. Morris stated that Habitat for Humanity closed on the second three lots on Monday. Mr. McDaniel stated that the holdup was the County Planning Board approval.

Mr. Morris stated that he provided a tracked draft Ordinance for Council’s review and if Council would like to take some time to review and discuss at a later meeting that would be fine. Mr. Frank responded he would like time to review. Mr. Morris stated that there was a comment by Mr. Marinello and Mr. Sobotka regarding the Columbus Farmers Market and that has been addressed. Mr. Sobotka expressed concern about safety and trucks circumventing paying taxes by being permanently parked somewhere. Mr. McDaniel spoke to a financial guy in

Philadelphia and he indicated that is exactly what is happening in Philadelphia where they are putting food trucks right in front of storefront businesses and the trucks avoid paying taxes. Mr. Frank stated that exempting the Market and Farm fair is a good thing and we can provide in the Ordinance that food trucks are temporary and limit the days they could be in one spot. Mr. Frank stated that it was in the Ordinance that there must be a principal use on the lot and he thinks that is a mistake. He thinks it should be more for an event or in conjunction with a use already there and not on an empty lot where it is acting as a replacement business because that could lead to them circumventing paying taxes. Mr. Hlubik asked about food trucks pulling into a business to provide lunch to a business and Mr. Morris responded those trucks are not on the site long enough. There was discussion that the location must have a rest room available in order to have a food truck. Mr. Frank stated that he thought we were trying to add this as an accessory use to help a business. Mr. Hlubik asked if there is a maximum number allowed and Mr. Morris responded there is a provision in the Ordinance and Council just needs to decide the number they want to put in there. There was discussion that Veterans are exempt from this Ordinance and Mr. Morris responded that he believes they are exempt from the fee but they would still need to comply with the law. Mr. Morris asked Council to email any other ideas and he will incorporate. Mr. Sobotka asked if the food trucks at the Market are inspected because none of the trucks have certificates posted. Mr. Sobotka was directed to contact the County Board of Health because that is their jurisdiction.

Mr. McDaniel made a motion seconded by Mr. Frank to open public comment. All were in favor. Motion carried.

Ms. McCormick, 376 Juliustown Rd., stated that the whole conversation about food trucks was brought about out of Mr. Sobotka's concern over BOH inspections and that is a good concern. It was discussed they are required to be inspected by the County Board of Health and that certificate posted and if not in compliance a complaint can be filed with the County Board of Health.

Ms. McCormick expressed concerns about encouraging entrepreneurs with this Ordinance. Mr. McDaniel responded that he believes this encourages that while making sure it does not get out of hand. There was discussion about having a fee so that even though they are not paying taxes the Township is getting some funds. Mr. Frank stated that if there is a tax paying business there and this is helping them to thrive then that is helping to keep a tax paying business open.

Mr. Frank made a motion seconded by Mr. Sobotka to close public comment. All were in favor. Motion carried.

Mr. Marinello stated that for the distillery with his wife but they are not drinkers and there was no food there so they left but he might have stayed if there was a truck with available food so he would not like this Ordinance to be too limiting. Mr. Marinello added that if it helps a business the trucks should be allowed there every day and there should be no limit as to how many. Mr. Morris stated you could run into problems with allowing unlimited amount of trucks because the parking was based on the business that is already there. Mr. Morris stated currently in the draft Ordinance a truck can be there for twelve hours and for no longer than two days. Mr. Morris added that a different truck could then come in. There was discussion that the food truck will be there when it can make money so that will restrict the length of time. It was discussed that Council should start with limited trucks and then allow more later if no problems arise. Mr. Frank stated that it may be more difficult to start by allowing more and then try to limit it later. Mr. Frank stated that because it is not in the Ordinance under the zoning laws it is not allowed and this Ordinance will allow the use. He added that this is an enabling statute. It was discussed that it is already allowed on non-commercial residential properties for parties. Mr. Morris added that this is allowed for residential properties because

the attendees are not paying for the product the host is paying for it. Mr. Morris will revise the Ordinance according to the comments and provide another draft.

Motion made by Mr. Frank and seconded by Mr. Sobotka to accept the Solicitor's report. All were in favor. Motion carried.

MANAGER'S REPORT

Mr. Keller has nothing to report.

Motion made by Mr. Sobotka and seconded by Mr. Frank to accept the Manager's report. All were in favor. Motion carried.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Frank thanked his colleagues because the discussion on the Truck Ordinance was productive.

Mr. Sobotka made a motion seconded by Mr. Marinello to adjourn the meeting. The meeting was adjourned at 8:45 PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk