

TOWNSHIP OF SPRINGFIELD
COUNCIL MEETING AGENDA
7:30 PM
JANUARY 13, 2021

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Eaton, Mr. Frank, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Minutes submitted for approval:
 - December 9, 2020 Regular and Executive Session
 - January 5, 2021 Reorganization Meeting
6. Public Comment on Agenda Items
7. Ordinances for First Reading
 - No. 2021-01 – Ordinance Amending the Township Code of the Township of Springfield Concerning “Mobile Food Facilities
 - No. 2021-02 – Bond Ordinance Providing a Supplemental Appropriation of \$1,200,000 for Road and Drainage Improvements in and by the Township of Springfield, In the County of Burlington, New Jersey, Authorizing the Issuance of \$1,142,000 Bonds or Notes of the Township for Financing Part of the Appropriations and Amending the Project Description Set Forth in Bond Ordinance #2019-05 of the Township Finally Adopted June 12, 2019 to Provide for the Improvements of Additional Roads
 - No. 2021-03 - An Ordinance Providing for Stormwater Management
8. Resolutions
 - No. 2021-01-12 – Resolution of the Township Council of Springfield Township Authorizing Agreements for Certain Professional Services
 - No. 2021-01-13 – Resolution of Participation Safe and Secure Communities Program
 - No. 2021-01-14 – Resolution Authorizing the Township of Springfield to Enter Into a Cooperative Pricing Agreement
 - No. 2021-01-15 – Resolution Authorizing Transfers Between Budget Appropriations Reserves
 - No. 2021-01-16 – Resolution Approving Change Order #1 Greater than Twenty Percent Pursuant to N.J.A.C. 5:30-9 and Payment #3
9. Monthly Reports Submitted for Approval
10. Bills Submitted for Approval
11. Unfinished Business
12. Correspondence
13. Solicitor’s Report
 - Towing Contracts
14. Manager’s Report

15. Public Comment*

16. Executive Session

No. 2021-01-17 – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Contracts:2021 Professional Appointment-Planner, Potential Litigation- Rail Trail issue)

17. Township Officials' Business

18. Adjournment

TOWNSHIP COUNCIL MEETING JANUARY 13, 2021

The meeting of the Springfield Township Council was called to order by Deputy Mayor Frank with Council Members Andrew Eaton, Mr. McDaniel and Peter Sobotka present. Anthony Marinello was absent. Also present were Manager Paul Keller and Solicitor George Morris.

The Sunshine Notice was read:

"Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 6, 2021:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown, NJ
- b. Transmitting written notice to the Burlington County Times and the Trenton Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."

Deputy Mayor Frank led the salute to the Flag.

Mr. Sobotka made a motion seconded by Mr. McDaniel to approve the December 9, 2020 regular and executive session minutes. All were in favor, except Mr. Eaton who abstain. Motion carried.

Mr. Sobotka made a motion seconded by Mr. Eaton to approve the January 5, 2021 reorganization minutes as corrected. All were in favor. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Graf Attorney for USA Towing stated he feels this is a simple matter of an error in the application process. The criminal background checks were sent to police department instead of to the applicant so the criminal background was not reviewed. Mr. Frank asked if the error was with police. Mr. Graf stated that the mistake was on USA because they did not submit them with the application but criminal background checks were submitted in November by the State Police to the Springfield Police Department but they were not reviewed and the application was denied in December. Mr. Graf stated that USA Towing has been on the list for a number of years and looks forward to working with the Township to rectify this issue. Mr. Sobotka stated that in the appeal submission by Mr. Graf it indicates that both the police and USA Towing were at fault and he asked which is the case. Mr. Graf responded there was an error on USA Towing's part in not submitting the criminal background checks with application but it is his understanding they could rectify that error but then the criminal background checks were submitted in November to the police department but not reviewed prior to the December meeting when Council awarded contracts. Mr. Sobotka asked Mr. Morris if all the other applications had the criminal background checks with their submitted applications and

Mr. Morris responded yes except for USA Towing and Risoldi's Towing. Mr. McDaniel asked if the police department indicated that if USA submitted the criminal background checks late then they would be considered. Mr. Graf responded that Sgt. Mahan indicated that it would be considered.

Mr. Mahon represents Michael Risoldi's automotive. Mr. Mahon stated that the lateness of the application submission was due to a house fire that disrupted all their information. Mr. Mahon indicated that the driver's abstracts were submitted but not criminal history checks and other towns were waiving this requirement because of the COVID virus. Mr. Mahon added that the applicant reached out to the township to see what vehicle they could get the criminal background checks through. Mr. Frank asked Mr. Morris could we accept this as public comment and then accept Mr. Morris' guidance as to what we are allowed to do after we close out public comment.

Mr. Morris stated that USA Towing was missing the criminal background checks but they have since been submitted and Risoldi's was missing their criminal background checks and the application was submitted late.

Hearing no comments, Mr. Sobotka made a motion seconded by Mr. McDaniel to close public comment on agenda items. All were in favor. Motion carried.

Mr. Morris stated that if this was a straight forward bid the law you would rely on a two-part criterion, could the contractor perform the job and did the Township create an unfair process. Mr. Morris does not feel the second part applies and the question would be could the contractor perform and both tow companies have been contractors for a number of years and he is aware of no complaints from the police department. Mr. Morris added that driver's abstracts and criminal checks are important pieces for consideration. Mr. Morris stated that USA Towing has submitted both now but Risoldi's has still not submitted the criminal background checks to his knowledge. Mr. Morris stated that the Township can rely on the job these contractors have job in the past or say everyone else provided all the information required on time and dealt with the COVID complications so Council has some discretion with this process. Mr. Sobotka stated that he contacted the police department and we have had hundreds of accidents in 2019 and 2020 so having extra tow companies would be beneficial but he also feels they should provide documents as requested especially if other companies have complied in a timely fashion. Mr. Morris added the police need these tow companies for other incidents besides accidents. Mr. Frank asked if we now have the information needed to act and Mr. Morris responded we do from USA but not from Risoldi's. Mr. McDaniel stated that the administrative staff is limited and that is one reasons it is necessary to have all documents submitted on time. He added that at least USA has seemed to have reached out to the Township and an employee has said it was okay to submit the criminal checks late. Mr. Morris and Ms. Clayton explained the tow call process. Mr. Frank suggested postponing any decision and providing both attorneys with meeting information on when a Council decision may be made. Mr. Sobotka asked if all information has now been submitted and Ms. Clayton stated that it has for USA but not for Risoldi's. Mr. McDaniel moved to table the discussion seconded by Mr. Sobotka. All in favor. Motion carried. Mr. Mahon stated that Risoldi's will do whatever they have to rectify the missing information. Mr. Frank stated that both attorneys will be notified of further discussion on this matter.

ORDINANCES ON FIRST READING

Mr. Sobotka made a motion seconded by Mr. McDaniel to introduce Ordinance No. 2021-01 on first reading. All were in favor, except Mr. Eaton who abstained. Motion carried.

ORDINANCE NO. 2021-01

**AN ORDINANCE AMENDING THE TOWNSHIP CODE OF THE TOWNSHIP OF SPRINGFIELD
CONCERNING “MOBILE FOOD FACILITIES”**

Mr. Sobotka a motion seconded by Mr. McDaniel to introduce Ordinance No. 2021-02 on first reading with corrections as indicated below. Mr. Frank stated that this is authorizing needed source of funding not actual spending at this time. Mr. Keller asked Council to think now about roads that are priority prior to adoption so we can have the engineer get started. Mr. Eaton asked who we rely on for that list and Mr. Keller answered the Engineer and we do have a priority list which now currently includes Heritage and Paddock Roads and Petticoat Bridge Road and we may need to add Warner Road. Mr. Keller added we have a grant for Petticoat Bridge Road so that will definitely need to be included in the next road program. Mr. McDaniel indicated that there are some corrections needed on page 2 section 4 of the ordinance as follows:

Columbus-Georgetown should be Columbus-Jobstown Rd. He also would like to see White Road added. He pointed out a typo and that Pine Tree Land should be Pine Tree Lane. Finally he said that Lewistown Road is a County road and it should be removed. Mr. Sobotka stated we should add highland road if it is not the list.

Roll Call: Mr. Eaton – yes; Mr. Sobotka – yes and Mr. McDaniel – yes and Mr. Frank – yes. Motion carried.

ORDINANCE NO. 2021-02

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$1,200,000 FOR ROAD AND DRAINAGE IMPROVEMENTS IN AND BY THE TOWNSHIP OF SPRINGFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AUTHORIZING THE ISSUANCE OF \$1,142,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION AND AMENDING THE PROJECT DESCRIPTION SET FORTH IN BOND ORDINANCE #2019-05 OF THE TOWNSHIP FINALLY ADOPTED JUNE 12, 2019 TO PROVIDE FOR THE IMPROVEMENT OF ADDITIONAL ROADS

Mr. Sobotka made a motion seconded by Mr. McDaniel to introduce Ordinance No. 2021-03 on first reading. Mr. McDaniel asked for a summary of changes. Mr. Keller responded that the NJ DEP made some changes and required all municipalities to adopt ordinances to include those changes and the DEP also allowed for municipalities to make their Ordinances with tougher regulations if they chose to. Mr. Morris stated this is just what is required by the DEP and nothing additional. Mr. Frank confirmed that the original Storm Water Management Ordinance was adopted by regulations adopted by the DEP. Mr. Keller added that there is no additional cost incurred by the municipality for these regulations. Mr. Keller added the cost is incurred by developers. Mr. Sobotka stated that on page 10 it indicates that if the applicant demonstrates there is a need for the project and he is concerned this language may impact affordable housing. Mr. Frank would recommend postponing any further discussion until public hearing. All were in favor of the Ordinance being approved on first reading. Motion carried.

ORDINANCE NO. 2021-03

AN ORDINANCE PROVIDING FOR STORMWATER MANAGEMENT

RESOLUTIONS

Motion made by Mr. Sobotka and seconded by Mr. McDaniel to approve Resolution No. 2021-01-12. Mr. Eaton asked if this includes the planner and Ms. Clayton responded that it does not because no appointment has been made for a planner yet. Roll Call: Mr. Eaton – yes; Mr. Frank – yes; Mr. McDaniel -yes; Mr. Sobotka – yes; Mr. Marinello – yes. Motion carried.

RESOLUTION NO. 2021-01-12

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF
SPRINGFIELD TOWNSHIP AUTHORIZING AGREEMENTS
FOR CERTAIN PROFESSIONAL SERVICES**

WHEREAS, it is necessary that the Township of Springfield make certain professional staff appointments in order to provide for the effective operation of Township government; and

WHEREAS, the services to be performed are regulated by law and the persons to be appointed are practicing recognized professionals; and

WHEREAS, the Local Public Contracts Law, requires that notice with respect to contracts for "Professional Services" awarded without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Springfield that the following are hereby appointed to the positions designated and for terms effective January 1, 2021 and ending December 31, 2021, unless otherwise specified, or when their successors have been duly appointed:

Township Solicitor	George M. Morris, Esq. Parker McCay
Township Engineer	Christopher J. Noll, PE,CME,PP Environmental Resolutions, Inc.
Planning/Zoning Board Solicitor	Douglas Heinold, Esq. Raymond Coleman Heinold, LLP
Planning/Zoning Board Engineer	Jeffrey S. Richter, P.E., P.P. ACT Engineers, Inc. SBE
Bond Counsel	Andrea Kahn, Esq. McManimon & Scotland, L.L.C.
Auditor	Michael D. Cesaro, CPA, RMA Bowman and Company, LLP

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute agreements for professional services.

Motion made by Mr. Sobotka and seconded by Mr. McDaniel to approve Resolution No. 2021-01-13. All were in favor. Motion carried.

**RESOLUTION 2021-01-13
NEW JERSEY
SAFE AND SECURE COMMUNITIES PROGRAM**

RESOLUTION OF PARTICIPATION

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Township of Springfield wishes to apply for funding of approximately \$13,500.00 with a match of \$140,623.00 for an approximate project total cost of \$154,123.00 for a project under the Safe and Secure Communities Program Grant #21-0335 and grant period, 3/1/2021-2/28/22, and

WHEREAS, the Springfield Township Council has reviewed the application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township of Springfield, for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Springfield Township Council that

1. As a matter of public policy the Springfield Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to the applicant as authorized by law.

Motion made by Mr. Sobotka and seconded by Mr. McDaniel to approve Resolution No. 2021-01-14. All were in favor. Motion carried.

RESOLUTION 2021-01-14

A RESOLUTION AUTHORIZING THE TOWNSHIP OF SPRINGFIELD TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, *N.J.S.A.40A:11-11* authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Burlington, hereinafter referred to as "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on January the governing body of the Township of Springfield, County of Burlington, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield, County of Burlington, State of New Jersey as follows:

1. This Resolution shall be known and be cited as the Cooperative Pricing Resolution of Springfield Township.

2. Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. The Lead Agency shall be responsible for complying with provision of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.
4. This resolution shall take effect immediately upon passage.

Motion made by Mr. Sobotka and seconded by Mr. McDaniel to approve Resolution No. 2021-01-15. All were in favor. Motion carried.

**RESOLUTION 2021-01-15
A RESOLUTION AUTHORIZING TRANSFERS BETWEEN
BUDGET APPROPRIATIONS RESERVES**

WHEREAS, transfers are permitted between budget appropriations reserves during the first three months of the fiscal year;

BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington, State of New Jersey, that transfers between 2020 budget appropriations reserve be made as follows:

Account Description	From	To
Trash Disposal 0-01-32-465-000-001	\$ 1,500.00	
Building & Grounds 0-01-26-310-000-206	\$ 6,000.00	
Police O&E 0-01-25-240-000-223	\$ 4,550.00	
Legal Services 0-01-20-155-000-001		\$ 1500.00
Road Maintenance 0-01-26-290-290-229		\$ 6000.00
Road Maintenance 0-01-26-290-290-231		\$ 4,550.00
 TOTALS	 \$12,050.00	 \$ 12,050.00

Motion made by Mr. Sobotka and seconded by Mr. McDaniel to approve Resolution No. 2021-01-16. Mr. Keller stated this was due to issues that came up on Warner Rd once the project began and there was no way of foreseeing these issues before work began so it became an emergent need. Mr. Sobotka asked if this work will take care of water runoff and Mr. Keller responded this is to prevent the road from being washed away. Mr. Eaton asked if this work was not included in bid and Mr. Morris responded that it was not but became an issue when

work began and the repair was needed as an emergency. Mr. Keller added that if the work was not added on to the bid, we would have needed to pass a special emergency to have work done anyway. Mr. Frank added this contractor was far more reasonable when the bids came in and it became a cost effective to add the additional work to the bid. Mr. Eaton asked if the work was part of a grant and if so can we submit the overage and Mr. Keller responded it was not part of a grant.

Roll Call: Mr. Eaton – yes; Mr. McDaniel -yes; Mr. Sobotka – yes; and Mr. Frank – yes;. Motion carried.

RESOLUTION 2021-01-16

APPROVING CHANGE ORDER #1 GREATER THAN TWENTY PERCENT PURSUANT TO N.J.A.C. 5:30-9 AND PAYMENT #3

WHEREAS, the Township began the 2019 Road Improvement project and upon the commencement of the work, the Township determined that Warner Road, not included in the original contact, completely deteriorated and required immediate repair, necessitating that it be added to the original contract bid; and

WHEREAS, the contractor provided the Chief Financial Officer certification of the immediate need for repair, said certification is attached to this Resolution as Exhibit A; and

WHEREAS, the Township Engineer has reviewed the certification from the contractor and confirms these findings in the letter attached as Exhibit B; and

WHEREAS, the original contract amount was \$466,113.13; and

WHEREAS, the contract now requests Change Order #1 which seeks an additional \$142,038.93 for additional unit prices of materials for Warner Road; and

WHEREAS, it was not possible for the Engineer to determine the condition of these roadways, and the extent of the deterioration, until after the bid was awarded, nor was in anticipated that such conditions could survive the winter season without jeopardizing life safety and property damage; and

WHEREAS, the immediate need to repair this road prevents full bidding of these replacement parts, each of which were identified in line items of the original bid; and

WHEREAS, the cost of the Change Order exceeds the twenty percent cap permitted by law unless the Change Order complies with N.J.A.C. 5:30-11.9; and

WHEREAS, the governing body has reviewed this recommendation of the Chief Financial Officer and the attached exhibits and determines that this Change Order is immediately necessary to protect the integrity of this roadway system; and

WHEREAS, the Township Clerk shall cause notice of this action to be published and shall file the appropriate forms with the Director of Local Government Services as noted in N.J.A.C. 5:30-11.9(d).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield that Change Order #1 in the total amount of \$142,038.93 is hereby approved with the express understanding, based on the attached certifications, that the Change Order is immediately necessary to ensure the safety and structural integrity of the roadway.

BE IT FURTHER RESOLVED, that this Resolution authorizes payment #3 in the amount of \$564,075.22 less a 2% retainage of \$11,281.50 and previous payment of \$456,750.47, leaving a balance of \$96,043.25 owed to the contractor.

MONTHLY DEPARTMENTAL REPORT

**CLERK REPORT OF LICENSES
December 2020**

Dog Licenses Issued 0
Licenses assessed late fee 0
Total Licenses Issued Year to Date -270
Kennel licenses sold this month 0
Replacement dog licenses sold this month - 0
Service Dog 0
Police Dog

Total amount collected \$000

**TREASURER'S REPORT - CURRENT ACCOUNT
December 2020**

Year to Date Revenue	\$13,156,744.68
Year to Date Expd.	\$4,011,099.93
Available Revenue	\$9,145,644.75

**TAX COLLECTOR
NOVEMBER, 2020**

TAXES

2020	TAX PAYMENTS	\$ 1,027,330.37
PRIOR	TAX PAYMENTS	\$ -
FUTURE	TAX PAYMENTS	\$ 11,338.89
	INTEREST ON TAXES	\$ 5,467.84
	TOTAL TAXES	<u>\$ 1,044,137.10</u>

LIENS

MUNICIPAL LIEN	REDEMPTIONS	
MUNICIPAL LIEN	RECORDING FEES COLL	
MUNICIPAL LIEN	LIEN SEARCH FEES COLL	
	TOTAL LIENS	<u>\$ -</u>

MISC.

200' LIST FEES	\$ 20.00
DUPLICATE TAX BILL FEES	\$ 20.00
TAX SEARCH	
MISC	
TAX SALE COSTS - PRIOR TO SALE	
RETURN (NSF) CHECK FEES	
TOTAL MISC. PAYMENTS	<u>\$ 40.00</u>

RETURN ITEMS

RETURNED CHECKS	\$ 1,694.48
TOTAL	<u>\$ 1,694.48</u>

TOTAL RECEIPTS FOR THE MONTH:

\$ 1,042,482.62

RETURN ITEMS

RETURNED CHECKS \$ 1,300.00
TOTAL \$ 1,300.00

TOTAL RECEIPTS FOR THE MONTH:

\$ 1,587,548.26

CONSTRUCTION OFFICIAL'S REPORT

December 2020

Permit Fees \$5,420.00
CCO Fees 150.00
COAH \$1,721.00
Re-Inspection CCO 50.00
Total \$7,341.00

**MUNICIPAL COURT
OCTOBER 2020**

Monthly fines, Title 39 Split, Contempt of Court, Court Costs, Criminal Fines	\$2,839.16
POAA Monies Public Defender	--

**ZONING OFFICER'S REPORT
December 2020**

Violations - 2
Court Summons 1

**POLICE REPORT
DECEMBER 2020**

The Springfield Township Police Department responded to a total of 402 complaints. They are sorted in the following manner:

306	General Police Complaints
3	Domestic Incidents
4	Criminal Investigations
27	Motor Vehicle Accidents
20	Medical Emergencies
15	Activated Alarms
7	Abandoned 911 Calls
9	Assists to Outside Departments
1	Assists to Our Departments
10	Motor Vehicles Stops
2	Arrest
0	Warrant
1	DWI
1	Criminal

Tickets Issued: 11

Mileage 6268

ENDEAVOR EMERGENCY SQUAD
NOVEMBER 2020

Total Calls for the Month	9
Average Response Time	14.15
Total Transports	5

AMERICA EMERGENCY SQUAD
DECEMBER 2020

Total Calls for the Month	16
Average Response Time	10.43
Total Transports	9

BOARD OF HEALTH
December 2020

Septic Inspections 2

Mr. McDaniel asked that on the Zoning Board annual report in the future if it could state that no applications were denied.

Motion made by Mr. Sobotka and seconded by Mr. Eaton to file the reports. All were in favor. Motion carried.

BILL LIST

VENDOR	CHECK NO.	AMOUNT PAID
CURRENT		
State of New Jersey Treasurer	13974	\$75.00
Act Engineers, Inc.	13975	\$160.00
America Emergency Squad	13976	\$8,175.00
Auto Shine Car Wash	13977	\$8.00
Burlington Cleaners	13978	\$168.90
Burlington County Treasurer	13979	\$10,043.36
Casa Payroll Service LLC	13980	\$550.00
CMRS-FP	13981	\$570.00
Comcast	13982	\$148.35
Courier Times, Inc.	13983	\$34.72
Direct Energy Business	13984	\$123.45
Eastern Amored Services, Inc.	13985	\$31.48
Edmonds & Associates, Inc.	13986	\$7,252.00
EJA Capacity Ins.	13987	\$6,365.00
Endeavor Emergency Squad	13988	\$8,175.00
Exotic Landscape Design Cons.	13989	\$30,532.50
Galls/ Quartermaster	13990	\$322.49
Garden State Removal Company	13991	\$7,261.66
Heritage Business Systems Inc.	13992	\$75.00
Hermans Trucking	13993	\$457.93
Hurley's Auto Repair	13994	\$2,488.53
JCP&L	13995	\$1,430.12
Jersey Mail Systems LLC	13996	\$168.95
J. Paul Keller	13997	\$892.52
Kyle McManus Assoc. LLC	13998	\$994.00
Mansfield Township	13999	\$9,583.33
Matthew Bender & Co., Inc.	14000	\$155.57
Morpho USA Inc.	14001	\$3,930.57
Mr. Bob Portable Toilets	14002	\$220.48
National Time Systems, Inc.	14003	\$61.40
Networks Plus	14004	\$2,600.00
New Jersey American Water Co.	14005	\$289.63
New Jersey Registrar' s Assoc.	14006	\$25.00
NJ Conference of Mayors	14007	\$295.00
New Jersey Planning Officials	14008	\$370.00
NJSHBP	14009	\$28,200.71
NJ League of Municipalities	14010	\$433.00
Northern Burl Cnty Reg School	14011	\$346,495.67
Parker McCay, P.A.	14012	\$4,261.68
Pitnew Bowes Postage by Phone	14013	\$402.50
Martin Poinsett	14014	\$100.00
PSE&G	14015	\$4,842.00
Judith M Schetler	14016	\$433.80
Sirak Auto Supply, Inc.	14017	\$49.39
Sprague Operating Resource LLC	14018	\$1,006.93
Springfield Twp Board of Ed	14019	\$346,034.00
Staples Business Advantage	14020	\$270.19
Verizon Wireless	14021	\$621.91
XTEL Communications, Inc.	14022	\$431.42

Riverside Constructions Materials	14023	\$4,545.57
Servicemaster Building Service	14024	\$295.00
DEVELOPERS ESCROW		
ACT Engineers, Inc.	7534	\$1,360.00
Courier Times, Inc.	7535	\$39.78
Environmental Resolutions, Inc.	7536	\$2,612.18
CAPITAL FUND ACCOUNT		
Environmental Resolutions, Inc.	7278	\$3,763.05
John M. Trout	7279	\$3,902.18
Phoenix Advisors LLC	7280	\$1,842.00
COAH Account		
Parker McCay, P.A.	7245	\$156.00
RECREATION ACCOUNT		
BSN Sports LLC	7270	\$362.96
TOTAL		\$856,496.86

Mr. Sobotka made a motion seconded by Mr. McDaniel to pay the bills including the supplemental bill list provided earlier today. Roll Call: Mr. Eaton – yes; Mr. McDaniel – yes; Mr. Sobotka – yes and Mr. Frank - yes. Motion carried.

UNFINISHED BUSINESS

Mr. McDaniel stated that he received a report on the wires on Juliustown-Georgetown Rd and JCPL indicates that they were comcast wires so Mr. McDaniel reached out to Comcast and those issues should be taken care of next week.

Mr. McDaniel stated that the road signs are up in Jacksonville and the residents are happy. He added there were lights installed by the deli and the residents are not happy about them shining on their property. Mr. McDaniel would suggest a lighting Ordinance and Mr. Frank responded that our site plan ordinance would regulate that and Mr. Keller added that if the lights were put up on private property and are shining onto other properties we can take a look at that and address the problem.

CORRESPONDENCE

1. Zoning Board Annual Report

Motion made by Mr. Sobotka and seconded by Mr. Eaton to file the correspondence. All were in favor. Motion carried.

SOLICITOR REPORT

Mr. Morris stated that the towing issue was already addressed and he has some items for executive.

Motion made Mr. Sobotka and seconded by Mr. McDaniel to accept the Solicitor's report. All were in favor. Motion carried.

MANAGER'S REPORT

Mr. Keller stated that he had nothing to report.

Mr. McDaniel asked if the Manager had any luck getting in contact with County regarding the Township property at the Jacksonville-Jobstown and Monmouth Roads intersection and Mr. Keller responded that the Council did clean up most but they still have a couple pipes left on the property so he will follow up.

Mr. McDaniel asked if there was any news on the septic discharge on Folwell Station Road and Mr. Keller responded he did not have a report yet on that issue.

Motion made Mr. McDaniel and seconded by Mr. Sobotka to accept the Manager's report. All were in favor. Motion carried.

PUBLIC COMMENT

Mr. Bucs, Paddock Drive asked if we have the impact of the Bond Ordinance on the tax rate. Mr. Keller responded the Ordinance just authorizes the Township to spend and until they actually go out to borrow and know the exact amount that will be spent there are no projections on the impact to the budget. Mr. Keller stated that over the past 5-6 years the Township has been doing road projects at a cost of about a million a year and as the Township incurs debt, they are retiring at the same rate so there has been no spike. He added this program adopted by Council has been a good one. Mr. Bucs clarified that it is anticipated that the impact will be flat and Keller responded yes.

Mr. Bucs asked if it would be worthwhile to look at refinancing senior debt. Mr. Keller responded the Township does that all the time. Mr. McDaniel stated last spring when the prime rate went to zero he asked the CFO if we should borrow and she responded the rate actually went up for municipal bonding. Mr. Keller added that we have financial experts on board that have done a great job for us in these terms.

Mr. Bucs stated the Township has had issues with these road projects and is there any oversight we can put in affect to see these projects are done correctly and the control of trees seem to contribute to the problems with the roads so maybe look into tree maintenance program. Mr. Frank responded with respect to tree management Mr. Bucs is correct but it is extremely expensive. Mr. Bucs stated maybe we could come up with a plan since Council has done a great job of investing in roads so maybe this would protect that investment. Mr. Frank added that on Columbus-Jobstown Road all those projects were State grants and subject to their standards and they are very constraining. He added we have done a much better job on roads without grants. Mr. McDaniel added that we also have a different engineer now and the monitoring seems to be the best the Township has ever had. Mr. McDaniel also responded we have done tree removal on certain projects and routinely we remove dead trees but the money goes very quickly. Mr. Keller added the average cost to remove a tree is \$1,000 so there is not a way to put a tree management program in the budget without a severe impact on the

budget. Mr. Keller added we deal with trees on an emergent basis and remove limbs as opposed to taking down the tree whenever possible.

Hearing no further comments, Mr. Sobotka made a motion seconded by Mr. McDaniel close public comment. All were in favor. Motion carried.

Mr. Sobotka made a motion seconded by Mr. McDaniel to approve Resolution No. 2021-01-17 to discuss contracts regarding professional appointments and potential litigation regarding the rail trail project. All were in favor. Motion carried. Mr. Frank advised the public that formal action may be taken after executive session, public were placed back in waiting room and Council entered into executive session at 8:40 PM.

RESOLUTION 2021-01-17

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Governing Body of Springfield Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of Springfield Township will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Rail Trail Issue)
(If contract negotiation the nature of the contract and interested party is: 2021 Professional Contracts)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is:) ;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Township Council hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Attorney advises the Township Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter. (Estimated date: upon authorization by the Township Solicitor) or upon the occurrence of Litigation resolved);

BE IT FURTHER RESOLVED that the Township Council, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.

Council returned to public session at 9:25 PM and there was no one from the public present.

TOWNSHIP OFFICIAL'S BUSINESS

Mr. Sobotka made a motion seconded by Mr. Eaton to adjourn the meeting. The meeting was adjourned at 9:26PM. All were in favor.

Respectfully submitted,

Patricia A. Clayton
Township Clerk