

SPRINGFIELD TOWNSHIP
REORGANIZATION MEETING AGENDA
TUESDAY, JANUARY 4, 2022
1:00 PM

1. Meeting called to order by the Mayor
2. Reading of the Sunshine Notice
3. Salute to the Flag
4. Roll Call: Mr. Eaton, Mr. Frank, Mr. Marinello, Mr. McDaniel, Mr. Sobotka
5. Resolutions:
 - No. 2022-01-01 – A Resolution of the Springfield Township Council Providing For the Designation of Authorized Depositories, Official Newspapers, Meeting Times, and Other Procedural Requirements
 - No. 2022-01-02 – A Resolution of the Springfield Township Council Making Certain Appointments of Township Officials and Boards
 - No. 2022-01-03 – A Resolution of the Springfield Township Council Providing for the Appointment of Professional Staff
 - No. 2022-01-04 – A Resolution of the Springfield Township Council For a Temporary Budget
 - No. 2022-01-05 – A Resolution of the Springfield Township Council Listing Legal Holidays
 - No. 2022-01-06 – A Resolution of the Springfield Township Council Providing For the Cancellation of Small Balances by the Tax Collector’s Office
 - No. 2022-01-07 – A Resolution of the Springfield Township Council Appointing Fund Commissioners to Burlington County Municipal Joint Insurance Fund
 - No. 2022-01-08 – A Resolution of the Springfield Township Council Appointing A Risk Management consultant to the Burlington County Joint Insurance Fund
 - No. 2022-01-09 – A Resolution for the Springfield Township Council Providing For a Cash Management Plan
 - No. 2022-01-10 – A Resolution Authorizing the Tax Assessor of the Township of Springfield to file Appeals, Omitted and Added Assessment Appeals and Rollback Complaints with the Burlington County Board of Taxation
6. Public Comment
7. Council members Comments
8. Adjournment

SPRINGFIELD TOWNSHIP COUNCIL
REORGANIZATION MEETING
JANUARY 4, 2022

The reorganization meeting of the Springfield Township Council was called to order by Deputy Mayor David Frank with Council Members Andrew Eaton, Anthony Marinello, Denis McDaniel and Peter Sobotka present. Also present were Manager Paul Keller and Solicitor George Morris. The Deputy Mayor read the Sunshine Notice:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Springfield Township Council in the following manner on January 14, 2021:

- a. Posting written notice on the official bulletin board at the Municipal Building, Jobstown NJ
- b. Transmitting written notice to the Trenton Times and to the Burlington County Times
- c. Filing written notice with the Clerk of Springfield Township
- d. Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such services."
- e. Posting on Township website and front door of municipal building.

The Deputy Mayor led the Salute to the Flag.

RESOLUTIONS

Mr. McDaniel made a motion seconded by Mr. Eaton to consider Resolutions No. 2022-01-01 through 2022-01-10 as a consent agenda. Mr. Sobotka mentioned he would like discussion regarding 2022-01-08. Mr. McDaniel amended his motion to remove 2022-01-08 from consent agenda and Mr. Eaton seconded the amended motion. All in favor. Motion carried.

Mr. McDaniel made a motion seconded by Mr. Eaton to adopt the consent agenda. Roll call vote: Mr. Eaton - Yes; Mr. Frank - Yes; Mr. Marinello - Yes; Mr. McDaniel - Yes; Mr. Sobotka-Yes and Mr. Frank - Yes. Motion carried.

RESOLUTION 2022-01-01

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES,
OFFICIAL NEWSPAPERS, MEETING TIMES
AND OTHER PROCEDURAL REQUIREMENTS**

BE IT RESOLVED, by Township Council of the Township of Springfield assembled in public session this 4th day of January 2022 as follows:

- 1. That 1st Constitution Bank, WSFS Bank, ABCO Federal Credit Union, Magyar Bank, Bank of America, JP Morgan Chase & Co., PNC Bank, Wells Fargo., Fulton Bank of New Jersey, Santander Bank, Grand Bank N.A., TD Bank, Valley National Bank, Sun National Bank, Susquehanna Bank, Ocean First Bank, Citizens Bank, Investors Bank, Provident Bank and First Commerce Bank are hereby designated as the depositories for any and all funds of the Township. The custodian shall be the Township Chief Financial Officer or Treasurer. All disbursements shall be made by check and signed by two (2) of the following authorized signers: the Mayor, Deputy Mayor, Manager, Chief Financial Officer or Treasurer. The voucher will thereafter be presented to Township Council at its next meeting for ratification.
- 2. The Burlington County Times and the Trenton Times are hereby designated as the Official Newspapers for all public notices required by law.
- 3. The second and fourth Wednesday of each month at 7:30 PM prevailing time, at the Springfield Township Municipal Building, 2159 Jacksonville-Jobstown Road, are designated as the regular meeting dates for the Township Council. The meeting held on the 2nd Wednesday is designated as the formal meeting of Township Council.
- 4. The rate of interest to be charged for the non-payment of taxes or Added Assessments in the event that any payment or any installment is not made

within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500) which shall be computed and charged to the principal sum due. Taxpayers with a delinquency in excess of \$10,000 who fail to pay delinquency prior to the end of the calendar year shall be charged a penalty of six percent (6%) of the delinquency.

5. A service charge in the amount of the bank service charge or \$50.00, whichever is greater, will be added on an account which was by check or other written instrument returned for insufficient funds. The Tax Collector may require further payment to be tendered in cash or by certified or cashier's check.
6. A one hundred dollar (\$100) fee will be charged for a duplicate Tax Sale Certificate.
7. The Tax Collector is hereby authorized to discontinue the collection of interest for taxes in sums less than five dollars (\$5).
8. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A:5-21 for utilization by the Township Treasurer's Office. The Treasurer/CFO Yolaika Medina shall be custodian of such funds, provided that such funds shall be closed out prior to December 31, 2020, as provided by law.
9. Mileage reimbursement for Township Employees and Township Council to use their personal vehicles to attend to Township business shall be the amount fixed by the Internal Revenue Service for deductibility of mileage.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to the appropriate Township officials for their information, attention and compliance.

RESOLUTION 2022-01-02

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
MAKING CERTAIN APPOINTMENTS
OF TOWNSHIP OFFICIALS AND BOARDS**

WHEREAS, the effective operation of the government of Springfield Township requires that various appointments be made:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township assembled in public session this 4th day of January 2022, as follows:

1. The following are hereby appointed as members of the Planning Board in the classes and for the terms designated:
 - a. Bernard Dunn as the Class II member of the Planning Board for a term expiring 12-31-2022
 - b. David Frank as the Class III member of the Planning Board for a term expiring 12-31-2022
 - c. Jo Jacques as the Class IV member of the Planning Board for a term expiring 12-31-2025

- d. **Vacant** as Alternate II of the Planning Board for a term expiring 12-31-2023
4. The following are hereby appointed as members of the Zoning Board of Adjustment:
 - a. C. Earl Akins member of the Zoning Board of Adjustment for a term expiring 12-31-2025
 - b. Carole Melman member of the Zoning Board of Adjustment for a term expiring 12-31-2025
 - c. Stephen Y. Specca as Alternate I of the Zoning Board of Adjustment for a term expiring 12-31-2023
 4. Patricia A. Clayton is hereby appointed Municipal Improvement Search Officer, Land Use Administrator and Dog Registrar for a term expiring 12-31-2022
 4. J. Paul Keller is hereby appointed Public Agency Compliance Officer for a term expiring 12-31-2022
 5. Pamela Zoltanski is hereby appointed Deputy Clerk and Deputy Registrar of Vital Statistics for a term expiring 12-31-2022
 6. Melissa J. Chesla is hereby appointed Tax Search Officer for a term expiring 12-31-2022.
 4. Bernard Dunn is hereby appointed as Zoning Officer for a term expiring 12-31-2022.
 4. The following individuals are appointed as members of the Recreation Committee for a one (1) year term to expire December 31, 2022: Sandy Verner, Shawn Fitzpatrick, Keith Rambo, Michael Vasil, Nicholas Russo, Adrienne Russo, Sean Smith, Wayne Price, Larry Pedana (Alternate) and Peter Sobotka (Alternate).
 10. The following individuals are appointed as members of the Agricultural Advisory Committee for a one (1) year term to expire December 31, 2022: William Bauma, Edward Boise, Paul Shinn, Edward Lovenduski, Dean Bunting, John Hlubik, George Nicholson and Stephen Specca.
 4. Harry Case is hereby appointed as Electrical Subcode Official for a term expiring 12-31-2022
 13. Paul Hardifer is hereby appointed as Plumbing and Fire Subcode Official for a term expiring 12-31-2022.
 14. The following are hereby appointed as members of the Affordable Housing Board:
 - a. Denis McDaniel for a term expiring 12-31-2024
 - b. Brenda Johnson for an unexpired term expiring 12-31-2024

RESOLUTION 2022-01-03

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
PROVIDING FOR THE APPOINTMENT OF PROFESSIONAL STAFF**

WHEREAS, it is necessary that the Township of Springfield make certain professional staff appointments in order to provide for the effective operation of Township government; and

WHEREAS, the services to be performed are regulated by law and the persons to be appointed are practicing recognized professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Springfield, assembled in Public Session the 4th day of January 2022, that the following are hereby appointed to the positions designated and for terms effective January 1, 2022 and ending December 31, 2022, unless otherwise specified, or when their successors have been duly appointed:

Township Solicitor	George M. Morris, Esq. Parker McCay
Township Engineer	Christopher J. Noll, PE,CME,PP Environmental Resolutions, Inc.
Planning/Zoning Board Solicitor	Douglas Heinold, Esq. Raymond Coleman Heinold, LLP
Planning/Zoning Board Engineer	Jeffrey S. Richter, P.E., P.P. ACT Engineers, Inc. SBE
Bond Counsel	Andrea Kahn, Esq. McManimon & Scotland, L.L.C.
Auditor	Michael D. Cesaro, CPA, RMA Bowman and Company, LLP
Township and Affordable Housing Planner	Leah Furey Bruder, PP, AICP LFB Land Planning
Affordable Housing Administrator	CGP&H LLC
Litigation Conflict Solicitor	Robert F. Renaud, Esq. Renaud Deappolonio LLC

BE IT FURTHER RESOLVED that the Township Auditor is appointed for the 2022 calendar year, which shall include, but is not limited to performing the audit for the 2021 calendar year. The appointment does not included work beyond December 31, 2022, including 2022 audit, unless specifically directed by the Township Council; and

BE IT FINALLY RESOLVED, that each of said appointees shall be compensated in accordance with Professional Service Agreements to be approved by Township Council.

RESOLUTION 2022-01-04

TEMPORARY BUDGET RESOLUTION

WHEREAS, N.J.S.A.40A:4-19 provides for the adoption of a temporary budget prior to January 30th of the current year in an amount not exceeding 26.25 percent of the previous year's appropriations less those for debt service, capital improvements and public assistance;

WHEREAS, the maximum amount allowed for the Township of Springfield, County of Burlington, for the current year is \$895,186.00;

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Springfield, County of Burlington, does hereby adopt the following temporary budget appropriations for the year 2022 according to the attached Schedule A:

Township of Springfield
Temporary Budget per N.J.S. 40A:4-19
2022

Current Fund

GENERAL APPROPRIATIONS

General Government

Council/Manager

Salaries and Wages	\$	11,420.00
Other Expenses	\$	3,200.00

Administrative & Executive

Other Expenses	\$	7,800.00
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Township Clerk

Salaries and Wages	\$	17,915.00
Miscellaneous Other Expenses	\$	2,600.00

Financial Administration

Salaries and Wages	\$	10,710.00
Other Expenses	\$	3,800.00

Audit Services

\$ 20,000.00

Collection of Taxes

Salaries and Wages	\$	-
Other Expenses	\$	1,750.00

Assessment of Taxes

Salaries and Wages	\$	5,355.00
Other Expenses	\$	1,026.50

Legal Services and Costs

Other Expenses:

Miscellaneous Other Expenses	\$	12,652.50
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Engineering Services and Costs

Other Expenses	\$	1,050.00
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Tax Collector-Shared Service Agreement

Other Expenses	\$	4,000.00
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Municipal Court-Shared Service Agreement

Other Expenses	\$	30,200.00
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Insurance

Worker Compensation Insurance	\$	16,850.00
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Group Insurance	\$	72,200.00
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Health Benefit Waivers	\$	-
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Unemployment Compensation Insurance	\$	1,575.00
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Other Premiums	\$	11,025.00
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Land Use Administration

Planning

Salaries and Wages	\$	3,550.00
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Miscellaneous Other Expenses	\$	6,275.00
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Zoning Board of Adjustments

Salaries and Wages	\$	4,725.00
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Miscellaneous Other Expenses	\$	2,850.00
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<u>Public Safety</u>	
Police	
Salaries and Wages	\$ 200,000.00
Miscellaneous Other Expenses	\$ 13,125.00
Vehicle Lease	\$ 14,437.50
Office of Emergency Management	
Salaries and Wages	\$ 700.00
Other Expenses	\$ 1,300.00
Aid to Volunteer Fire Companies	
Springfield	\$ 6,562.50
Juliustown	\$ 6,562.50
Jacksonville	\$ 6,562.50
First Aid Organization Contributions	
Ambulance Services	\$ 17,508.75
<u>Public Works</u>	
Streets/Roads	
Other Expenses	\$ 88,000.00
Trash Collection	
Other Expenses	\$ 23,000.00
Public Buildings and Grounds	
Other Expenses	\$ 8,300.00
Vehicle Maintenance	
Other Expenses	\$ 7,100.00
<u>Health and Human Services</u>	
Board of Health	
Other Expenses	\$ 52.50
Animal Control	
Other Expenses	\$ 525.00
<u>Parks and Recreation</u>	
Parks-Sports Program	\$ -
Parks Maintenance	\$ -
<u>Utility Expenses and Bulk Purchases</u>	
Electricity	\$ 4,200.00
Street Lighting	\$ 14,500.00
Telephone	\$ 1,575.00
Natural Gas	\$ 525.00
Telecommunications	\$ 500.00
Gasoline	\$ 9,000.00
Trash Disposal-Burl OWM-	\$ 30,000.00
Recycling	
Recycling Carts and Buckets	\$ 500.00

Uniform Construction Code

Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	
Construction	
Salaries and Wages	\$ 20,343.75
Other Expenses	\$ 3,700.00
County Share of PILOT	\$ 100.00
Total Operations	<u>731,209.00</u>

Contribution To:

Social Security System (O.A.S.I.)	23,400.00
Defined Contribution Retirement Program	420.00
Public Employees Retirement System	1,000.00
Police and Firemen's Retirement System of N.J.	1,000.00
Federal and State Grants	
Safe & Secure Grant: Township Share	
Salaries and Wages	28,500.00
Other Expenses	9,000.00
Safe & Secure Grant: State Share	3,550.00

Debt Service

Capital Improvement Fund	30,000.00
Payment of Bond Principal	200,000.00
Payment of Bond Anticipation Notes & Capital Notes	-
Interest on Bonds	80,875.00
Interest on Notes	-

Other Appropriations	<u>377,745.00</u>
Total of All Appropriations	<u>\$ 1,108,954.00</u>

Calculation for Maximum Temporary Budget

2021 Total Budget	\$ 4,204,372.16
Less:	
Capital Improvement Fund	\$ 55,000.00
Debt Service	<u>739,138.00</u>
 Total CIF and Debt Service	 <u>794,138.00</u>
	3,410,234.16
	<u>26.25%</u>

Maximum Temporary Budget (Excluding Public Assistance [State Aid Agreement], Debt Service and Capital Improvement Fund)	<u>\$ 895,186.00</u>	(A)
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2022 Temporary Budget	\$ 1,108,954.00
Less:	
Capital Improvement Fund	\$30,000.00
Debt Service	<u>280,875.00</u>

Total CIF and Debt Service	<u>310,875.00</u>
	<u>\$ 798,079.00</u>

(B)

Additional Temporary Appropriations Allowed for 2022 (A minus B)	<u>\$ 97,107.00</u>
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RESOLUTION 2022-01-05

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
LISTING LEGAL HOLIDAY**

WHEREAS, it is the intent of the Township Council of the Township of Springfield to observe certain holidays for the year 2022; and

WHEREAS, Springfield Township Council wishes to make the municipal services more accessible to the public; and

WHEREAS, in order to make municipal services more accessible to the public Springfield Township Council will honor the following eleven holidays in which the Municipal Building will be closed:

January 3, 2022	New Year's Day (observed)
January 17, 2022	Martin Luther King
February 21, 2022	Presidents' Day
April 17, 2022	Good Friday
May 30, 2022	Memorial Day
July 4, 2022	Independence Day
September 5, 2022	Labor Day
October 10, 2022	Columbus Day
November 11, 2022	Veterans' Day
November 24, 2022	Thanksgiving Day
November 25, 2022	Day after Thanksgiving
December 23, 2022	Christmas Eve (observed)
December 26, 2022	Christmas Day (observed)
December 30, 2022	New Year's Eve (observed)

NOW THEREFORE BE IT RESOLVED, that the aforesaid list of holidays be legal holidays for Springfield Township in the year 2022; and

BE IT FURTHER RESOLVED that a copy of the holidays be posted on the Official Bulletin Board in the Municipal Building.

RESOLUTION 2022-01-06

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than Ten (\$10.00) Dollars.

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Springfield Township, County of Burlington, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION 2022-01-07

A RESOLUTION OF SPRINGFIELD TOWNSHIP COUNCIL

**APPOINTING FUND COMMISSIONERS TO BURLINGTON COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Springfield is a current member of the Burlington County Municipal Joint Insurance Fund, also known as BURLCO JIF; and

WHEREAS, according to the by-laws of said fund the Township must appoint a Fund Commissioner and Alternate Commissioner to the fund.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Springfield, County of Burlington and State of New Jersey, that the Township of Springfield does hereby appoint the following individuals as Commissioners to the Burlington County Joint Insurance Fund:

1. Fund Commissioner
J. Paul Keller, Manager

4. Alternate Fund Commissioner
Peter Sobotka, Councilmember

RESOLUTION 2022-01-09

**A RESOLUTION OF THE SPRINGFIELD TOWNSHIP COUNCIL
AUTHORIZING A CASH MANAGEMENT PLAN**

WHEREAS, it is in the best interest of the Township of Springfield to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P. O. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-2 and N.J.S.A. 40A: 5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE BE IT RESOLVED that the following shall constitute the Cash Management Plan for Springfield Township and the Chief Financial Officer or Treasurer shall deposit and manage its funds pursuant to this plan:

Definitions

1. Chief Financial Officer or Treasurer shall mean the Chief Financial Officer or Treasurer of Springfield Township.
2. Fiscal Year shall mean the twelve month period ending December 31st.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for Springfield Township in accordance with N.J.S.A. 40A:5-14.

Audit Requirement

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Springfield Township official who shall make and be responsible for municipal deposits and investments.

Investment Instruments

The Chief Financial Officer or Treasurer shall invest at her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports

1. The Chief Financial Officer or Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Chief Financial Officer or Treasurer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
 - c. Confirm investments with the governing body at the next regularly scheduled meetings.
 - d. Report monthly to the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Chief Financial Officer or Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All moneys shall be turned over to the Chief Financial Officer or Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Chief Financial Officer or Treasurer is authorized and directed to invest surplus funds of Springfield Township as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer or Treasurer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of Springfield Township.
4. The Chief Financial Officer or Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

RESOLUTION 2022-01-10

RESOLUTION AUTHORIZING THE TAX ASSESSOR OF THE

**TOWNSHIP OF SPRINGFIELD TO FILE APPEALS, OMITTED AND ADDED
ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH
THE BURLINGTON COUNTY BOARD OF TAXATION**

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local Tax Assessor subject to specific laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Springfield, County of Burlington and State of New Jersey that the Tax Assessor is hereby authorized to file with the Burlington County Board of Taxation all such appeals, including Omitted and Added Assessment Appeals, as may be necessary to maintain accuracy and equality in the assessment list of the Township of Springfield; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file with the County of Burlington Board of Taxation Rollback Complaints; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Township of Springfield; and

BE IT FINALLY RESOLVED that a certified copy of this resolution accompany any appeal filed by the Tax Assessor with the Burlington County Board of Taxation.

Mr. McDaniel made a motion seconded by Mr. Eaton to adopt resolution 2022-01-08. Mr. Sobotka stated that in the resolution it says the Risk Management Consultant is to provide a written report twice a year and this is not done. Mr. Keller stated that Mr. Walsh would bring any issues to him and he would report to Council. Mr. Keller added that he attends all JIF meetings so is very aware of any important information and provides to Council as needed.

Mr. Morris suggested changing the language to read that a written report must be provided at the request of Council.

Motion made by Mr. Sobotka and seconded by Mr. Marinello to amend the language as recommended by the Township Solicitor. Mr. Eaton stated that he thinks the easier fix would be to have the written report twice a year and to keep the resolution as is. Mr. Sobotka withdrew his motion to amend the language of Resolution 2022-01-08.

Motion made by Mr. McDaniel and seconded by Mr. Eaton to approve resolution as written without changes. All in favor. Motion carried.

Public Comment

Mr. Bucs, Paddock Drive commented that running a reorganization meeting at 1 pm is probably not a great approach and if so it should be advertised. Ms. Clayton commented that it was advertised. Mr. Bucs would suggest that the public should have all opportunity to participate in meetings and also he would like to have resolution made available for viewing. Mr. Bucs would like to have Council make the effort to be more transparent. Mr. Frank asked if there would be any barrier to posting draft resolutions on the website and Mr. Morris responded there would not be but added that all resolutions are draft until adopted. Mr. Morris also mentioned that the change in time to 1 pm for the reorganization was a courtesy to him because he had a number of other reorganization meetings and this time change allowed for him to attend the meeting.

Hearing no further public comment, Mr. Sobotka made a motion seconded by Mr. Eaton to close public comment. All were in favor. Motion carried.

Council Members Comments

Mr. Noll stated that the road program began and Mr. Pleasant and Warner roads have been repaved and some repairs were also completed on Village Drive. Mr. Noll continued advising Council that in January pipe work would begin on Petticoat Bridge Rd. He added that there is significant drainage work needed on Paddock and Devi which needs to be studied further and they will need to figure out how it will fit into the Township's budget. Mr. Noll is working with Leah Furey on the planning issue she is working on.

Mr. Noll also mentioned that he owes Council a proposal on the trail.

Mr. Eaton thanked Mr. Noll for his report.

Mr. McDaniel asked about the survey work needed for Jobstown-Juliustown Rd and Mr. Noll responded that is tied into the trail work.

Mr. Eaton stated that his main goal for the year is to be more involved in the budget process and explore avenues to share information.

Mr. Marinello stated that he appreciates the contributions of everyone here and he added it is nice to have a good group of people to work with. Mr. Marinello stated that he has no goals of changing things because he likes the way things have been run and wants everyone to enjoy the township. Mr. Marinello concluded by expressing what a tremendous growing experience serving on Council has been over the past 12 years.

Mr. McDaniel stated that Council tried before to have 1 pm meetings about 12 years ago and the public complained so Council went back to evening meetings which will remain the case for the remainder of the scheduled meetings for 2022. He added that he would like to see more of the public in attendance.

Mr. McDaniel stated that he would like to stay focused on Land Use and Affordable Housing issues and would like to help the Township do the right things regarding these issues

Mr. Sobotka stated that for years he has been trying to get Council to develop concrete goals and objectives.

Mr. Sobotka stated that yesterday's storm could have been more severe and he is hoping that salt issue has been taken care of. Also Mr. Sobotka mentioned that he saw in the paper that additional funds are available to clean up the annex site and they will be doing

something to the ground again as part of that clean up. He added that the Township was supposed to get regular reports on the activities related to the cleanup efforts but he has not seen any reports for a while.

Mr. Frank would like to continue to work with Township Planner, Engineer and Attorneys on the affordable housing issues the Township faces and land use issues in general. Among other things he would like to work towards keeping the agricultural nature of the Township.

Mr. Frank stated that after his 1st term he pushed for a road program and while it has been expensive it has also been successful and the roads are in significantly better shape today than they were when he came onto Council.

Mr. Keller stated that there will be challenges doing the budget this year. He added that the Township had to do an Emergency Appropriation because of all the storms in 2021. He also mentioned that there will need to be some increases in expenditures for example roads in the 2022 year. He finished by stated that the budget process is just beginning and this is probably the most important thing that Council does that sets a tone for how the Township runs and services for the residents.

Mr. Morris thanked Council for his reappointment and for the Township's continued confidence.

Mr. Noll also thanked Council for his reappointment.

Mr. Sobotka made a motion seconded by Mr. Marinello to adjourn the meeting. All were in favor. Motion carried. The meeting adjourned at 1:34 PM

Respectfully submitted,

Patricia A. Clayton, RMC
Township Clerk